



**What are we asking for?  
Why is it important?  
Is it realistic?**

**February 22, 2006 MINUTES  
BOARD OF COMMISSIONERS – MANAGEMENT TEAM  
WORK/STUDY SESSION  
PUBLIC WORKS 3<sup>RD</sup> FLOOR CONFERENCE ROOM 9:00 AM**

Present were Commissioner Jan Angel, Chair; Commissioner Patty Lent; Commissioner Endresen; Ben Holland, Director, Administrative Services; Ben Holland, Director, Administrative Services, and Arly Bright, Budget Manager; Eric Baker, Community Development; Mark Mauren, Director, Facilities, Parks and Recreation; Alan Miles and Kevin Howell Prosecutor’s Office, Civil Division; Rob Gudmundson and Steve Frazier, Personnel and Human Services; Randy Casteel, Director, Public Works, Bill Zupancic and Dave Smith, Public Works; Bud Harris, Director, Information Services; Office; PJ Ramos, Public Information Officer; Travis Baker, *The Kitsap Sun*, Steve Rasche; Don Burger, Administrative Coordinator and Joyce E. S. Figueroa de Raschke, Administrative Specialist.

**DRAFT NUMBER: 2 (Subject to Change)**

| <b>Time</b> |   | <b>Anticipated</b> |
|-------------|---|--------------------|
| <b>1.</b>   | <b>APPROVE MINUTES OF February 15, 2006 WORK/STUDY</b><br>Approved as modified. | <b>9:00-9:10</b>   |
| <b>2.</b>   | <b>BOCC Agenda review for February 24, 2006</b><br>Agenda was approved.         | <b>9:10-9:35</b>   |
| <b>3.</b>   | <b>INFORMATION SHARING</b>  | <b>9:35-10:15</b>  |

**Eric Baker, Community Development Zoning and Development Division**

- Eric Baker discussed a resolution outlining Land Use classification for the March 13, 2006 BOCC agenda.
- Discussed the Kingston Plan vs. Jerry Harliss appeal.
- Department of Community Development will hold a meeting with following groups to discuss current and long-range planning:
  - CKCC Open House on April 20, 2006.
  - Kingston Town Hall Meeting current & long-range planning.

- NK Chamber of Commerce ten-year update demographics on March 1, 2006.
- Commissioner Angel requested scheduling a meeting with the five-area Chambers of Commerce.
- Don Burger mentioned that he has had discussions with Mayor Abel regarding the Ten-Year Update kick-off presentation. Port Orchard City Council will be happy to listen to the ten-year update brief on March 13, 2006 (at the beginning of the agenda).
- Commissioner Endresen will meet with Bainbridge Island City Council to gain their participation with the ten-year update.

**Mark Mauren, Director, Facilities, Parks and Recreation**

- Announced Park Open Space Plan Summary.
  - Open to the public on February 28, 2006, March 1 – 2, 2006.
  - Silverdale Central Kitsap Community Council meeting on March 15, 2006.
  - Heritage Park meeting on March 16, 2006.
  - Hansville meeting on March 23, 2006.
- City of Port Orchard Public Works Director is just starting the County Park's survey. Mark will assist.
- District four soccer is scheduled to be held in Tracyton.
- Port Orchard Rotary discussed, with community involvement, annual plans to identify and reconstruct park or playground facilities.

**Ben Holland, Director, Administrative Services**

- Ben discussed a telephone conversation with Preston Gates and Ellis and Wells Fargo Bank regarding Industrial Development Corporation of Kitsap County and cash reserve requirements regarding bonds.
- Ben will be making presentations at Kingston Kiwanis and Silverdale Rotary.
- Ben will meet with Walt Draper and the Public Facilities District regarding the Tax Fund. Continuing discussions will be held with underwriters. He will back-brief Commissioners.
- Arley Bright will discuss mid-biennium spreadsheets with the Board prior to March 13, 2006.

**Bud Harris, Director, Information Services**

- Bud will be meeting today with Cen-Com regarding Situs support addressing/naming.
- Groupwise Network will be down on Sunday, February 26, 2006 from 5:00 PM – 6:00 PM.

**Steve Frazier, Personnel and Human Resources**

- Discussed mental health legislation.
- He has been in contact with Sharon Wiley regarding the RFP (version #5) that passed committee yesterday.
- Kudo's to Alan Miles for DSHS language regarding responsibility for death or injury, and pay split.

**Randy Casteel, Director, Public Works**

- Silverdale Way North Division will be bid on in the near future.
- Met with Washington Boulevard citizens last week. Contractor boring roadway. South Washington Boulevard Trail of Fourth Avenue is eroding. Will install fence on the steep bluff, however, the erosion will eventually cut the entire path.

**PJ Ramos, Public Information Officer**

- Discussed taking pictures of Employee of Month.

**Commissioner Lent**

- Central Kitsap Community Council will hold a retreat on March 11, 2006. Randy Casteel will come and explain signage for the Ferry Terminal.
- Commissioner Lent attended a transportation meeting on Tuesday, February 21, 2006.
- Discussed survey of Anderson Landing – there is encroachment all the way around, including the pond.

**Commissioner Endresen**

- Discussed newspaper article regarding Fire Marshall issues in north end.
- Mayor Abel mentioned that City staff is not clear about their involvement with the ten-year updated.
- Randy Casteel stated that Sawdust Hill will be closed on Friday due to road boring, job may require crews from an outside agency.
- Commissioner Endresen stated that she may be unable to attend Commissioner Holman’s swearing in tomorrow due to a PSRC meeting.
- Asked Eric Baker to provide comments on annexations.

**Commissioner Angel**

- Met with Port Orchard Mayor Able and the City’s Sewer Committee.
- City to City meeting scheduled for March 14, 2006 – Gorst Sewer and Anderson Hill Water.

**Break (Five Minutes)**

**4. WORK SESSIONS:**

**Heritage Tour Route (Bill Zupancic)**

**10:20-10:50**

- Bill Zupancic, Jean Boyle, Jennifer Reese and Terry Rechert submitted a scaled back version of the previous corridor report. Discussed State and Federal submission requirements.
- Federal Level - Scenic Byway Plan is designed for a broader corridor (automobile, tourism), and reviews are held every three years – next review is 2007.
- Commissioner Lent stated that currently there are 12 – 15 scenic sites, but additional sites can be added (i.e. Bainbridge Island).
- Commissioner Endresen questioned why the public meetings were not combined with the on-going Parks Department public meetings. Commissioner Endresen requested a summary sheet that outlines the process.
- Jean Boyle voiced concerns regarding applying to the federal program and the requirements that are associated with that program.

**ADJOURN INTO EXECUTIVE SESSION**

**10:50-11:30**

**To review the performance of a public employee**

**5. FUTURE WORK/STUDY SESSIONS**

**March 1, 2006 – 8:30 a.m.**

**Information Sharing**

**New Computerized County-Wide Employee Evaluation System (Erin Neff)**

**March 8, 2006 – No Meeting Scheduled – Board Attending NACO Conference – Washington**

**D.C.**

**March 15, 2006 – 8:30 a.m.**

**Information Sharing**

**Ten Year Update Vision & Priorities (Jim Bolger)**

**March 22, 2006 – 8:30 a.m.**

**BOCC Agenda review for March 27, 2006**

**Information Sharing**

**March 29, 2006 – 8:30 a.m.**

**Information Sharing**

**April 5, 2006 – 8:30 a.m.**

**BOCC Agenda review for April 10, 2006**

**Information Sharing**

**6. RECAP**