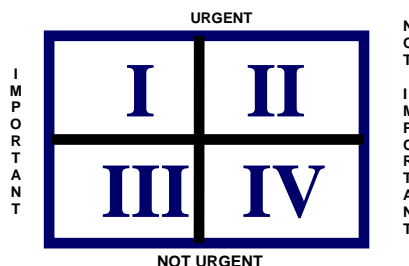


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?
 Why is it important?
 Is it realistic?**

**May 3, 2006 MINUTES
 BOARD OF COMMISSIONERS – MANAGEMENT TEAM
 WORK/STUDY SESSION
 PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM**

DRAFT NUMBER: 1 (Subject to Change)

Present were Commissioner Jan Angel, Chair; Commissioner Patty Lent; Commissioner Chris Endresen; Cris Gears, Ben Holland, Administrative Services; Jim Bolger, Eric Baker, Scott Diener, Angie Silva, Community Development; Beverly Reeves and Carolyn Siems, Facilities, Parks and Recreation; Alan Miles, Prosecutor’s Office, Civil Division; Bert Furuta, Director, Personnel and Human Services; Randy Casteel, Director, Public Works; PJ Ramos, Public Information Officer; Vivian Henderson, KAPO; Art Castle and Teresa Osinki, HBA; Tom Nevins; Tom Donnelley; Travis Baker, *The Kitsap Sun*; Katherine Brown, Administrative Assistant.

Time

1. APPROVE MINUTES OF April 19, 2006 WORK/STUDY 8:35-8:50

Minutes approved as corrected.

Special report from Carolyn Siems regarding the move to the new Administration Building: The move will begin at 5:00PM on June 16th, with computers and equipment to be moved first with no employees allowed. Concerns about operations on Monday the 18th if all floors are complete except the fourth. Suggested having a skeleton crew to answer phones in old office in a remaining operable workstation. They are developing an orientation guide. Commissioner Endresen asked to have the big black wire that illuminates the sign fixed.

2. BOCC Agenda Review for May 8, 2006 8:50-9:20

- Commissioner Lent will take the Employee of Month, Doug Benoit, and asked Randy Casteel to email her some personal information about him.
- Commissioner Endresen will take Older Americans Day; Bert will provide further information and statistics on Kitsap County.
- Commissioner Endresen asked for further information on item 10:15. Jim Bolger will gather the required information and Cris Gears will book a half hour briefing.
- Item 5C pulled.

- Commissioner Endresen asked for additional information to be included in the summary on Item 8A, Jim Bolger will provide. The Board would like a copy of the DOE letter to confirm mitigation facts on the Schold Property.

3. INFORMATION SHARING

9:20-10:05

Randy Casteel, Public Works

Discussed:

- Meeting on May 11 with Washington Boulevard residents in Kingston regarding upcoming road repair. Emergency Management and Fire District will attend.
- Bucklin Hill project will begin on May 19th
- Clear Creek meeting on May 15.

Jim Bolger, Department of Community Development

Discussed:

- Two new staff members started two weeks ago.
- Inundated with inspection requests, 2300 in April. It was decided that the workload study should include Pierce County.
- Fire Marshall position advertised in papers next week. They will hire a Fire Marshall and let the successful candidate guide the need for staffing.
- Conducting noxious weed eradication at the Schold Farm property.
- Submitted two place holding grant proposals involving collaboration with Public Works on wetland mitigation site in the Central Kitsap area and capital funds passed through Ecology for design work for Kingston Treatment plant to begin a recycled water program.

Ben Holland, Administrative Services

Discussed:

- Going through the Internal Fund Budget tomorrow afternoon.
- Starting a new Van Pool in North Kitsap with eleven people interested. Commute Trip Reduction discussion.
- Addressed employees parking issues. Will begin enforcement actions against employees parked in public spaces, against County Policy. Will ensure this information is given to new employees.

Bev Reeves, Facilities, Parks and Recreation

Discussed:

- Gearing up for park season.
- Shrimping season open for four days but shouldn't impact Salisbury Point Park.
- Buck Lake specifications are going out for bid.
- Silverdale Park will be finished.
- Posting department manager position.
- Need a new volunteer coordinator.
- Working with Dave Peters and Dana Coggan on grant for noxious weed clean up at Anderson Landing.
- Working on estimates for Public Works building repair.
- Reported vandalism at two county parks: Russell Park and a fire at Old Mil Park in restroom.

Bert Furuta, Personnel and Human Services

Discussed:

- Third graduating class of the Supervisor Training on May 25
- Cris Gears will do the welcome at the Older Americans Conference.

PJ Ramos Public Information Officer

Discussed:

- Data collection on citizen survey is complete; will send news release when it is on web site.

Commissioner Lent (District 3)

Discussed:

- Attended the Manette sub area planning meeting, about 70 people attended.
- Jennifer James show on BKAT; it has been run once.
- Will attend the PSRC Vision 20-20 Public Event on May 23 in Seattle where growth management with several options being considered will be discussed. Commissioner Angel will attend also.
- Will attend Puget Sound Partnership workshop on May 19/20 and present information to the Board.
- Jail beds in Kitsap County. Leo Bowman in Benton County reported that their cost is lower than ours but they calculate their costs a different way.

Commissioner Angel (District 2)

Discussed:

- She will be gone for two weeks after May 8.
- South Kitsap parks. Cris Gears will deal with response to the proposal while she is gone.
- Long Lake clean up going well.
- Reviewed all documentation regarding Health Department finances. Information needs to come forward in report at next meeting.
- Karcher Creek, options for LID.
- National Day of prayer on Thursday night.
- Debbie Austin will work with Jim Bolger regarding some serious process issues on inspections.
- Bethel Corridor should be watched and kept on target.

Commissioner Endresen (District 1)

Discussed:

- Asked that if there are enforcement actions involving specific neighborhoods to let her know before they becomes media issues as in the case of Rash and Parcel Road work stoppage.
- Will talk to Bev Reeves regarding Salsbury Park and the cooperation needed to prevent commercial fisherman from parking there.
- Will attend Western Interstate Region (WIR) next week in Sacramento.
- Josheph Coppo is doing a super job on Heritage Park, very responsive; highly recommends the firm that has been working with him, Berger and Associates.
- Mayor Quade of Poulsbo sent email regarding Barry Loveless, how wonderful he has been to work with, will forward to Randy Casteel.

Cris Gears, County Administrator

- Will participate in a bowling fundraiser for Kitsap Mental Health Foundation on Sunday along with Commissioner Lent and Bev Reeves.
- Due to absence of two major players, will need to reschedule the Open Space Plan presentation planned for May 22. Will move it to later in June and apply to the IAC for a month's extension.

Break (Five Minutes)

4. Work Session:

**Ten Year Update: Preliminary Alternatives
(Eric Baker)**

10:10-11:15

- **Eric Baker reviewed with the Board the latest in the Ten Year Update and preliminary alternatives.**
- **Commissioner's requested follow-up information regarding:
Evaluating effectiveness of the web comments.**

11:15-11:30

Recessed into executive session to review the performance of a public employee.

5. FUTURE WORK/STUDY SESSIONS

**May 10, 2006 – 8:30 a.m.
Information Sharing**

**May 17, 2006 – 8:30 a.m.
BOCC Agenda review for May 8, 2006
Information Sharing**

**May 24, 2006 – 8:30 a.m.
BOCC Agenda review for June 5, 2006
Information Sharing**

**May 31, 2006 – 8:30 a.m.
Information Sharing**

6. RECAP