



What are we asking for?
 Why is it important?
 Is it realistic?

June 28, 2006 MINUTES
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
PUBLIC WORKS 3RD FLOOR CONFERENCE ROOM 8:30 AM

Present were Commissioner Angel, Chair; Commissioner Patty Lent; Bev Reeves, Facilities Parks and Recreation; Ben Holland, Administrative Services; Randy Casteel, Director, Public Works; Jim Bolger and Eric Baker, Community Development; Bud Harris, Information Services; Burt Furuta, Personnel and Human Services; Phil Bacus, Prosecutor’s Office/Civil Division; PJ Ramos, Public Information Officer; Teresa Osinki, Home Builders Association (HBA); Vivian Henderson, Kitsap Alliance of Property Owners (KAPO); Travis Baker, *The Kitsap Sun*; Charlie Bermant, *The Newspaper Group*; Joyce E.S. Figueroa de Raschke and Debbie Austin, Administrative Specialists.

DRAFT NUMBER: 1 (Subject to Change)

	Anticipated Time
1. APPROVE MINUTES OF June 7, 2006 WORK/STUDY	8:30-8:40
• June 7, 2006 minutes approved as corrected.	
2. BOCC AGENDA REVIEW FOR JUNE 12, 2006	8:40-9:10
• Jeff Smith gave a brief for the Closed Record Appeal on Pettit Oil Fueling Station. Commissioner Endresen to be notified by voice mail of project status. Commissioner Lent requested a map of both the barrier, and the site plan.	
3. INFORMATION SHARING	9:10-9:55

Burt Furuta, Personnel and Human Services:

- Closed meeting on July 10, 2006 to discuss DCD Director criteria.
- Inter-departmental Coordinating Committee (ICC) will discuss training on the computer based evaluation process at the July 28, 2006 meeting.

Ben Holland, Administrative Services:

- Requested copies of Commissioner’s Washington State driver’s license.

- Jan Koske discussed mini-grant for new volunteer center in Kitsap County. Points of Light and Kitsap County are partnering with United Way.
- Kudos to Facilities, and Information Services for all of their hard work during the move into the new Administration Building.

Jim Bolger, Community Development:

- New staff coming on board - Tina Holguin and Maria Golner.
- Closed record appeal July 10, 2006 for Manchester on outfall water discharge. Commissioner Endresen requested Jeff Rowe-Hornbaker to reference the exhibit number, and that she is meeting with Shelly Kneip to discuss discrepancies in the appeal.
- Fire Marshall David Lynam met with Kitsap County Sheriff Boyer regarding July 4th inspections and permits on the 4 fireworks shows, and 24 fireworks stands.
- Community Planning Port Orchard's UGA for South Kitsap/Port Orchard for modification. Follow up on broader public input on Vision 2020+20. Commissioner Angel requested a brief with Scott.
- Eric Baker received information from Bill Bambrick on State Department of Transportation (WSDOT) projects not on near or long-term plans. Mr. Bambrick wants ideas included in the 10-year plan. Commissioner Endresen suggested that a meeting be held after Randy Casteel's "Needs Analysis" is completed.
- Hood Canal Coordinating Council (HCCC) Retreat is this Thursday and Friday, and they are being encouraged to caucus with staff.

Bud Harris, Information Services:

- Information Service will be presenting PEG Fee distribution recommendation for BKAT and I-Net on July 10, 2006.
- CenCom is now connected and in production on the KPUD/County Fiber, 100 Mb. Commissioner Angel recommended that Dona Keeting meet with Mary Mc Clure.
- Phase I of Technology Initiative to replace the LIS-Permitting Sun-Unix Application Servers with Microsoft based Blade Servers was completed, and Version 7 of the Permitting Application was implemented on June 23, 2006. Some issues were identified and resolved on Monday, with only one issue remaining. Phase II, replace the Oracle Database Server is on-track for October.
- Vendor Software for the Administration Building Information Kiosk is not working as advertised. Options and solutions are being researched.
- In-coming eMail with .XLS (Excel) attachments will continue to be blocked until Microsoft develops and distributes a patch for the virus. The HelpDesk is available to scan and forward any items needed.
- Last week Bud Harris attended the Northwest Government Technology Conference. One key topic presented was that Internet related crime now represents \$200 - \$300 billion in annual revenue, and is now ahead of illegal drugs.

Bev Reeves, Facilities Parks and Recreation:

- Anderson Point should be back up and running mid-July.
- Buck Lake should be completed early if work goes as planned. Commissioner Angel requested press release.
- Courthouse remodel is going very well. Prosecutor's office is willing to take their remodeled space as is, and is not requesting their 17 new spaces.
- Bev requested being able to get quotes on new carpet, ceiling tiles, and paint.
- Kingston property closing by the 30th, and Commissioner Angel signed paperwork yesterday.
- Fair board proposal to increase parking fee from \$3.00 to \$5.00, and the BOCC agreed with proposal.

- Kitsap Sun paper carrier called in the vandalism to the Pavilion. Commissioner Angel to give and present award.
- Bank & Office gave kudos to staff involved for the smooth move into the new building.

PJ Ramos, Public Information Officer:

- Met with security, and is working on 2 feet by 2 feet directional sandwich signs for Courthouse buildings for the interim. Commissioner Angel requested that the wording be changed to be more customer friendly.
- Grand opening invitations going out Friday, and postcards will be placed on the counters after July 4, 2006. All Chambers of Commerce will be given postcards..
- BKAT contacted regarding Fair & Stampede – fits into the current contract.

Jon Brand, Public Works:

- Working with Home Builder’s Association (HBA) and realtors.
- Putting up informational signs on all projects. Work being done on Clear Creek and Mile Hill bridges, and Big Valley road project is underway.
- Complaints in Silverdale are down since signal lights were changed.
- Clear Creek Trail closed by the bowling alley due to road construction.

Debbie Austin

- Permanent audio system will be installed on July 10th. Commissioner Angel would like to see about getting magnetic name plates in the Chambers, and clocks are coming for the conference room and chambers.

Randy Casteel,

- Big Valley culvert completed.
- Closures in Suquamish on July 10, 2006, and August 23, 2006 for Chief Seattle Days.

Commissioner Endresen

- Emmitsburg training went very well, and how county agencies work well together. Drop cover and hold exercise went exceptionally well, and Kitsap County Plans are good & solid. Staff did a great job.
- Bev Reeves to give Heritage Park planning process status.
- Bev to take a look at keeping parks occupied so that they are not vandalized. How to finance, non-profit started, senior housing (attached). Conceptual plan for Kingston Village Green Park, and housing authority grant for preconceived grant.
- Hood Canal Coordinating Council (HCCC) meeting at Alderbrook Inn on Thursday afternoon and Friday.

Commissioner Lent:

- Conceptual design for amount of land, master plan for permitting 13 acres for about \$50,000.00 for review and consideration. Will have on next Monday.
- Kitsap County Sheriff’s Office to give recognition to citizens who come forward to report vandalisms. Central Kitsap trails are being destroyed, and a picnic table was stolen in Illahee. Seeking additional help from Kitsap County Sheriff’s Office.
- Kevin Howell completed the paving contract for the Port of Silverdale.
- Randy Casteel given lead information on new grant pilot project program on Meth Labs. Phil Bacus stated that this should be discussed with Health Department.
- Jim Bolger given emails for further action on DCD issues.

- Eric Baker answered Charlie Burrows email.
- Steve Frazier nomination for the State given to Burt Furuta for further action.

Commissioner Angel:

- Will be having hip surgery on August 14, 2006, and out on sick leave in August and September. Commissioner Endresen requested that the meeting be changed from August 14, 2006 to August 21, 2006.
- Discussed DCD’s telephone issues, and constituents being on hold for 45 minutes. Commissioner Endresen wanted to know if there is any money for extra-help.
- Citizens for disbanding the South Kitsap Park were in the Fathoms Parade on Saturday. South Kitsap Parks Board wants to put a levy on in 2007.

Five Minute Break

- 3. Bucklin Hill Road Signal Project (Randy Casteel) 10:30-10:45**
- Received bids for \$480 thousand, and bid came in higher at \$600 thousand, a 37% increase. Inlaid crosswalks at Crista Shores being taken out, and other options being researched.

- 4. Manchester LID #8 (Barry Loveless) 10:45-11:15**
- Spoke with Commissioner Endresen and Commissioner Lent separately on meeting on Monday. Owner approval is 52.62% and still supports LID at the increased cost. Resolution for special connection fee. Commissioner Endresen stated that once final assessment role is done, it cannot reduce it by law. Phil Bacus stated that Lisa Nichol is looking into it.
 - Commissioner Endresen stated that it needs to be run through DCD to see what they would do, since tidelands can count toward developable area. Barry Loveless to do a special benefit analysis, and to research ownership on tidelands.
 - Commissioner Angel put a motion on the floor for as is; Commissioner Lent to second motion.
 - Barry Loveless - If they want to dispute they would have to submit expert testimony (i.e. appraisal) at an estimated \$19,000. - \$24,000.
 - Commissioner Endresen stated that the assessment method is not fair since only 13 out of 30 people want this.
 - Commissioner Angel called for a vote. Commissioner Endresen stated that this is a legally formed LID, and that sewer commitment letters tied hands for better lid. She will vote for it.
 - Randy Casteel to write policy for assessments, and upfront costs.

FUTURE WORK/STUDY SESSIONS

July 5, 2006 - 8:30 a.m.
BOCC Agenda Review for July 10, 2006
Information Sharing

July 12, 2006 – 8:30 a.m.
10 Year Alternatives (Eric Baker)

July 19, 2006 – 8:30 a.m.
BOCC Agenda Review for July 24, 2006
Information Sharing

5. RECAP