



**MINUTES**

**KITSAP COUNTY  
BOARD OF COMMISSIONERS  
June 4, 2007**

The Board of Commissioners met on the above-stated date. Present were Chair Chris Endresen, Commissioner Jan Angel (*Absent*), Commissioner Josh Brown, County Administrator Nancy Grennan and Clerk of the Board Opal Robertson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

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**10:00 AM)** Meeting Called to Order with Pledge of Allegiance.

**PROCLAMATIONS/RESOLUTIONS/RECOGNITION:**

**10:00- #1)** Employee of the Month for June (Mary Ellen de la Pena, Personnel & Human Services). **Staff Contact:** Erin Neff, 337-4447.

Congratulations and a Certificate of Appreciation is presented to Mary Ellen de la Pena on being selected employee of the Month for June.

**PUBLIC HEARINGS:**

\*\* Please note that start times are estimates and may be impacted by the amount of public input.

**PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:**

*(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)*

**CONSENT ITEMS AND OTHER BUSINESS:**

**Note:** Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves the Consent Agenda. Motion carries.

**1) MISCELLANEOUS ITEMS:**

B. Approve Minutes of May 21, 2007.

- C. Approve Warrant Nos. 3313301 – 3314199 in the amount of \$4,717,661.86.
- D. Approve Payroll Warrant Nos.
- E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by Nancy Wolf; 2) Claim for Damages filed by James Stewart

**2) DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts **Resolution No. 103-2007\*** stating the intent to issue bonds to reimburse the Real Estate Tax (REET) Fund for prior expenditures made to develop Kitsap County owned land called Howe Farm as approved in the Capital Facilities Plan. **Fiscal Impact:** N/A. **Staff Contact:** Ben Holland, 337-4787. Motion carries.

**3) DEPARTMENT OF PUBLIC WORKS:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the [contract](#) with **County Road Administration Board (KC-174-07)** to receive funding in the amount of \$750,000 for improvements to NE Cliffside Road in North Kitsap, Commissioner Dist #1. **Fiscal Impact:** Revenue of \$750,000 from the Rural Arterial Trust Account. **Staff Contact:** Jon Brand, 337-4893. Motion carries.
- B. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the [contract amendment](#) with **County Road Administration Board (KC-285-05A)** to receive funding in the amount of \$450,520 for improvements to NW Newberry Hill Road in Central Kitsap, Commissioner Dist #3. **Fiscal Impact:** Revenue of \$450,520 (2007-2009 Biennium) from Rural Arterial Trust Account. **Staff Contact:** Jon Brand, 337-4893. Motion carries.
- C. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts [Resolution No. 104-2007\\*](#) amending County Road Project 1562, Hansville Road/Casino Entrance to Solid Waste Road Channelization, in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$792,000 – Road Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries.
- D. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the [contract](#) with **Northern Con-Agg (KC-179-07)** to provide for the improvement of the intersection of Miller Bay Road NE and NE West Kingston Road in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$563,867 – County Road Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries.

- E. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Endresen that the Board approves and executes the [contract](#) with **Northern Con-Agg (KC-180-07)** to provide for the replacement of a culvert under Dewatto Road in Central Kitsap, Commissioner District #3. **Fiscal Impact:** \$104,497 – County Road Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries.
- F. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board [Contract](#) with **Ace Paving (KC-181-07)** to provide for fish passage improvements along Steele Creek adjacent to Brownsville Hwy NE and NE Glud's Pond Road in Central Kitsap, Commissioner District #1. **Fiscal Impact:** \$1,458,321 – County Road Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries.
- G. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts [Resolution No. 105-2007\\*](#) initiating County Road Project 2553 that includes replacement of a deteriorated 18-inch diameter culvert on Madrona Road SW with a 48-inch diameter culvert in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$37,500 – County Road Fund. **Staff Contact:** Jon Brand, 337-4893. Motion carries.
- H. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts [Resolution No. 106-2007\\*](#) amending County Road Project 1563 to change the road surface type on Shoreview Drive NE from gravel to asphalt in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$25,000 – County Road Fund. **Staff Contact:** Jon Brand, 337-4893. Motion carries.
- I. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves the Utility Easement [agreement](#) with **Puget Sound Energy** located on a portion of county-owned property for relocation of utility poles, guy wires, anchor poles and anchors associated with Kitsap County's Miller Bay Road Heritage Park Entrance Project in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$0. **Staff Contact:** Rob McGinley, 337-3924. Motion carries.
- J. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves the [Petition](#) for sale of tax title land submitted by **Danny Gehler** for the north 10 feet and the east 10 feet of Lot 19, Block 15 Leibly and Blumer's Quarter Acre Tracts with the total tax title area being approximately 1,976 square feet located in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$8,850 to be paid by the Petitioner. **Staff Contact:** Rob McGinley, 337-3924. Motion carries.
- K. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts [Resolution No. 107-2007\\*](#) accepting the NW Myhre Road improvements and the Clear Creek Flood Plain enhancements (KC-192-06) as complete. **Fiscal Impact:** None. **Staff Contact:** Jacques Dean, 337-4671. Motion

carries.

- L. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the [contract](#) with **Stan Palmer Construction (KC-188-07)** for improvements to Miller Bay Road NE in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$3,333,424. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries.

**4) DEPARTMENT OF PERSONNEL AND HUMAN SERVICES:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Olympic Consortium and Olympic Community Action Programs (KC-298-06C)** decreasing the contract amount by \$90,000 that provide services to eligible welfare recipients in Clallam and Jefferson counties. **Fiscal Impact:** None to Kitsap County – (\$90,000) is 100% Grant funded by DSHS. **Staff Contact:** Bob Potter, 337-4873. Motion carries.
- B. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Olympic Consortium and Kitsap Community Resources (KC-278-06B)** modified to include a new section in the Workforce Investment Act Special Terms and Conditions. **Fiscal Impact:** None to Kitsap County - 100% Grant Funded by DSHS. **Staff Contact:** Bob Potter, 337-4873. Motion carries.
- C. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Olympic Consortium and Peninsula College (KC-269-06A)** modified to include a new section in the Workforce Investment Act Special Terms and Conditions. **Fiscal Impact:** None to Kitsap County - 100% Grant Funded by DSHS. **Staff Contact:** Bob Potter, 337-4873. Motion carries.
- D. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Olympic Consortium and Olympic Educational Service District #114(KC-284-06B)** modified to include a new section in the Workforce Investment Act Special Terms and Conditions, financial agreements. **Fiscal Impact:** None to Kitsap County - 100% Grant Funded by DSHS. **Staff Contact:** Bob Potter, 337-4873. Motion carries.
- E. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the contract [amendment](#) with **Olympic Consortium and Olympic Educational Service District #114(KC-480-04D)** modified to include a new section in the Workforce Investment Act Special Terms and Conditions, financial agreements. **Fiscal Impact:** None to Kitsap County - 100% Grant Funded by DSHS. **Staff Contact:** Bob Potter, 337-4873. Motion carries.

- F. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board adopts [Resolution No. 108-2007\\*](#) reclassifying two positions in the Department of Personnel and Human Services as part of the organizational restructuring of the Kitsap Recovery Center. **Fiscal Impact:** \$4,654 in 2007 including salary and associated benefit costs funded through state contracts. **Staff Contact:** Lynn Flanig, 337-7185 x3536. Motion carries.

**5) CENTRAL COMMUNICATIONS DEPARTMENT:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves the site lease [agreement](#) with **T-Mobile West Corporation (KC-175-07)** subletting space on CENCOMS Orchard Heights Tower. **Fiscal Impact:** \$1,750 per month with a 3% increase each year paid by T-Mobil. **Staff Contact:** Ron McAfee, 307-5810. Motion carries.

**6) SHERIFF'S OFFICE:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves and executes the Memorandum of Understanding [amendment](#) with **Kitsap County Health District (KC-023-04C)** allowing the Health District to subcontract with Maxim Healthcare Services to provide nursing services to the jail. **Fiscal Impact:** None. **Staff Contact:** Ned Newlin, 337-7003. Motion carries.

**7) DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. A **motion** is made by Commissioner Endresen and seconded by Commissioner Brown that the Board approves the final **Plat of Madeline Woods** located along the east side of Central Valley Road in Central Kitsap, Commissioner District #3. **Fiscal Impact:** N/A. **Staff Contact:** Jim Barnard, 337-3636. Motion carries.

**8) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

- A. Ginger Sommerhauser, Central Kitsap resident, addresses the Board with concerns about parking and Tracyton Blvd and Fairgrounds Road.

**9) COUNTY ADMINISTRATOR'S COMMENTS:**

- A. Clarence Moriwaki, Public Information/Policy Analyst, comments on the 2007 County Budget Brochure and showed a brief video on Kitsap County's Near- Shore Assessment project.

**10) BOARD OF COMMISSIONER'S COMMENTS:**

- A. Commissioner Brown comments on the 2007 Kitsap County Budget and stated he

attended the 25<sup>th</sup> Year Anniversary Bob Merriman Memorial Run.

- B. Chair Endresen said she attended or will be attending the Steel Waters Tour House Celebration, Suquamish/Olalla Annual Picnic and the Port Gamble Old Mills Days Festival.

Public meeting adjourned at 10:30 a.m.

**BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY WASHINGTON**

\_\_\_\_\_  
CHRIS ENDRESEN, CHAIR

\_\_\_\_\_  
JAN ANGEL, COMMISSIONER

\_\_\_\_\_  
JOSH BROWN, COMMISSIONER

**ATTEST:**

\_\_\_\_\_  
OPAL ROBERTSON  
Clerk of the Board

\_\_\_\_\_  
DATE APPROVED

\* See Resolution Journal Volume No. 62

\*\* See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

- 06/04/07    2:00 p.m.    Admin Briefing – Board’s Conference Room
- 06/05/07    8:00 a.m.    Regional Coord Council/Health District Board Meetings
- 06/06/07    8:30 a.m.    Work Study Session – Board’s Conference Room  
12:00 p.m.    Lunch with Bremerton’s Port Commissioners, Twetens
- 06/07/07    8:00 a.m.    KRCC Retreat

**(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).**

Next regular Board of Commissioners public meeting will be held **June 11, 2007 at 10:00 a.m. in the Board of Commissioners Chambers.**

**NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).**

**UPCOMING TIMED AGENDA ITEMS:**

(PLEASE NOTE: These dates and times are tentative and subject to change)

**JUNE 11, 2007:**

- 10:00 A)** Public hearing to consider **Ordinances** repealing the **Industrial Multi-Purpose Recreational Area (IMPRA)** comprehensive plan policy and land use designation as well as associated **Urban Holding Area (UHA)** zoning classification and development regulations. **Staff Contact:** Angie Silva, 337-4841.
- 10:00 B)** Public hearing to consider an **Ordinance** creating development regulations for the application of community and large on-site sewage disposal systems in the rural areas of Kitsap County. **Staff Contact:** Jim Bolger, 337-7165.