



**MINUTES**

**KITSAP COUNTY  
BOARD OF COMMISSIONERS  
July 23, 2007**

The Board of Commissioners met on the above-stated date. Present were Chair Josh Brown, Commissioner Jan Angel, Commissioner Steve Bauer, County Administrator Nancy Grennan and Clerk of the Board Opal Robertson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

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**10:00 AM)** Meeting Called to Order with Pledge of Allegiance.

**PROCLAMATIONS/RESOLUTIONS/RECOGNITION:**

**#1** Employee Service Awards for July: **Staff Contact:** Tammy Dillinger, 337-3515.

Congratulations and a Certificate of Appreciation is presented to Pacita Payne, Department of Information Services for her years of services to Kitsap County.

**PUBLIC HEARINGS:**

**\*\* Please note that start times are estimates and may be impacted by the amount of public input.**

**10:00)** Continuation of the Closed Record Appeal filed by **Paul Steenberg and Janet Wold** of the Hearing Examiner's Decision to deny the February 13, 2007 appeal of the Department of Community Development's Decision approving a 50% reduction of the 150-foot stream buffer on the **Patrick Kasnick**, property on the south fork of Johnson Creek located west of and adjacent to Viking Way, approximately 200 feet north of Brite Star Lane in North Kitsap Commissioner District #1. **Staff Contact:** Dave Greetham, 337-4225. **(NOTE: Said Matter for Decision Only. No testimony will be taken).**

A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board upholds the decision of the Hearing Examiner thereby denying the appeal. Motion carries unanimously.

**10:05)** Public hearing to consider adopting a **Resolution** approving the proposed consolidation of the **Karcher Creek Sewer District** and the **Annapolis Water District** pursuant to RCW 57.02.040. **Staff Contact:** Jim Bolger, 337-7165.

Jim Bolger, Community Development, gave a brief overview of the proposed resolution stating staff has reviewed the criteria for consolidation, finds it to be in compliance and recommends approval forming West Sound Utility District #1.

Bill Huntington, Karcher Creek Commissioner, urges the Board to adopt the proposed resolution. He said this would be a more efficient way for both entities to do business, both entities are already housed in the same facility and it would be a great savings to the rate payers.

Chair Brown closes the public hearing.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 138-2007\*** approving the proposed consolidation of the **Karcher Creek Sewer District** and the **Annapolis Water District** pursuant to RCW 57.02.040. Motion carries unanimously.

**10:10)** Public hearing to consider a **Resolution** reducing the 2007 Budget of the Kitsap County General Fund by \$1,060,000. **Fiscal Impact:** (\$1,060,000) - Reduction of expenditures from various departments **Staff Contact:** Ben Holland, 337-4504.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 139-2007\*** reducing the 2007 Budget of the Kitsap County General Fund by \$1,060,000. Motion carries unanimously.

**10:15)** Continuation of the public hearing to consider enacting an **Ordinance** creating development regulations for the application of community and large on-site sewage disposal systems in the rural areas of Kitsap County. **Staff Contact:** Jim Bolger, 337-7165.

Discussion is held and a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board remands this matter to the Department of Community Development for further study and options with action by the Board in six (6) months. Motion carries unanimously.

**PUBLIC COMMENTS ON REMAINING AGENDA ITEMS ONLY:**

*(Please limit comments to 3 minutes or less. Written comments may also be submitted to the Board if 3 minutes is insufficient.)*

**CONSENT ITEMS AND OTHER BUSINESS:**

**Note:** Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves the Consent Agenda. Motion carries unanimously.

1) **MISCELLANEOUS ITEMS:**

- B. Approve Minutes of July 9, 2007.
- C. Approve Warrant Nos. 3320402 – 3321777 in the amount of \$4,465,663.94.
- D. Approve Payroll Warrant Nos. 654617 – 654851 in the amount of \$1,861,553.64.
- E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by: 1) Amended Summons (20-days) and Amended Complaint for Damages for Personal Injuries filed by E. Vilorja Jr; 2) Summons and Complaint for Damages filed by D. L. Pate; 3) Claim for Damages J. L. Williams; and 4) Summons on Third Party Complaint and Answer, Affirmative Defenses, Counterclaims and Third-Party Complaint of Defendant, Bison Builders filed by Chamberlain-Fairway, LLC.

2) **DEPARTMENT OF ADMINISTRATIVE SERVICES:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 140-2007\\*](#) establishing additional individual cost centers in the Area Agency on Aging. **Staff Contact:** Ben Holland, 337-4504. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 141-2007\\*](#) establishing individual cost centers in the Parks Capital Improvement Fund. **Staff Contact:** Ben Holland, 337-4504. Motion carries unanimously.
- C. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 142-2007\\*](#) revising the 2007 Budget by implementing a hiring freeze and establishing new procedures and guidelines for the review and approval of exceptions to the hiring freeze. **Staff Contact:** Ben Holland, 337-4504. Motion carries unanimously.

3) **DEPARTMENT OF PUBLIC WORKS:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 143-2007\\*](#) authorizing temporary road closure on Brownsville Hwy NE to replace culverts in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$2,000 - Road Fund. **Staff Contact:** Steve Johnson, 337-3114. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 144-2007\\*](#) initiating County Road Project 3617, repairing of scour damage to the arch culvert concrete footings on Ridgetop Blvd in Central Kitsap Commissioner District #3. **Fiscal Impact:** \$60,000. **Staff**

**Contact:** Dick Dadisman, 337-3556. Motion carries unanimously.

- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Northern Con-Agg (KC-288-07)** for the improvement of Miller Bay Road NE at the entrance to Heritage Park in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$468,771 – Road Fund. **Staff Contact:** Jacques Dean, 337-4671. Motion carries unanimously.
- D. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 145-2007\\*](#) transferring tax title lands located adjacent to Hunter Road SW in South Kitsap Commissioner District #2 to the Department of Public Works jurisdiction, road division. **Staff Contact:** Molly Foster, 337-3686. Motion carries unanimously.
- E. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 146-2007\*** authorizing temporary road closure on Dewatto Road West to replace culverts in Commissioner District #3. **Fiscal Impact:** \$200 – Road Fund. **Staff Contact:** Steve Johnson, 337-3114. Motion carries unanimously.

**4) DEPARTMENT OF CENTRAL COMMUNICATION:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) amendment with **WA State Military Department and State Enhanced 911 (KC-229-06A)** providing financial assistance to CENCOM for expenses necessary to answer 911 calls originating in Kitsap County. **Fiscal Impact:** \$79,875 in related revenue paid by WA State Military Dept & State Enhanced 911. **Staff Contact:** Richard Kirton, 307-5900. Motion carries unanimously.

**5) SHERIFF'S OFFICE:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [Memorandum of Understanding](#) with **WA State Department of Corrections (KC-296-07)** establishing responsibilities for participating in fugitive apprehension teams in Kitsap County. **Staff Contact:** Dennis Bonneville, 337-4860. Motion carries unanimously.

**6) DEPARTMENT OF EMERGENCY MANAGMENT:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the Intergovernmental [agreement](#) with **Oregon Metropolitan Service District (KC-246-07)** for Light Detection and Ranging (LiDAR) data collection over portions of 8 counties in northwestern Oregon. **Fiscal Impact:** Revenue of \$203, 925 – Oregon Metropolitan Service District. **Staff Contact:** Phyllis Mann 307-5870. Motion carries unanimously.

7) **DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Able Opportunities, Inc (KC-245-07)** to provide services for ten individuals with developmental disabilities for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$62,381 is 100% Grant Funded by DSHS. **Staff Contact:** Kelly O'Neal 337-4624. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **WA State Employment Security Department (KC-247-07)** to provide services to eleven adults with developmental disabilities for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$88,646 is 100% Grant Funded by DSHS. **Staff Contact:** Kelly O'Neal 337-4624. Motion carries unanimously.
- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract amendment](#) with **Kitsap Community Resources (KC-448-05A)** increasing the [contract](#) amount by \$5,500 and extending the contract end date to August 31, 2007 to provide parent/family skills training service, to reduce family conflict and to promote health family management skills. **Fiscal Impact:** \$5,500 is 100% Grant Funded by Department of Social and Health Services, Division of Alcohol and Substance Abuse. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.
- D. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Olympic Consortium and Kitsap Community Resources (KC-263-07)** to provide services to eligible adults, ages 18 and older in Kitsap County for the period of July 1, 2007 through June 30, 2008. **Fiscal Impact:** \$165,564 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- E. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract amendment](#) with **Olympic Consortium and Northwest Workforce Development Council (KC-121-05E)** to provide revenue for part-time staff for the Olympic Consortium. **Fiscal Impact:** \$26,200 is 100% Grant Funded by Workforce Investment Act. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- F. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 147-2007\*** making position, classification and salary adjustments resulting from the 2005/2006 compensation survey follow-up process. **Fiscal Impact:** \$94,331(2006 &2007) – General Fund. **Staff Contact:** Lynn Cole, 337-7185 x3536. Motion carries unanimously.

- G. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [Memorandum of Understanding](#) amendment with **AFSCME, Local 1308 (KC-040-07G)** for implementation of 2006 Compensation Survey follow-up decisions. **Staff Contact:** Susan Smith, 337-4888. Motion carries unanimously.
- H. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [Memorandum of Understanding](#) amendment with **AFSCME, Local 1308-S (KC-041-07B)** for implementation of 2006 Compensation Survey follow-up decisions. **Staff Contact:** Susan Smith, 337-4888. Motion carries unanimously.
- I. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 148-2007\*** creating a Probation Services Manager position in District Court. **Fiscal Impact:** Cost savings of \$7,125 in 2007 and \$21,800 in 2008. **Staff Contact:** Susan Smith, 337-4888. Motion carries unanimously.

**8) COMMISSIONERS OFFICE:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 149-2007\*** appointing **James Pond** as an at-large representative to the *Commission on Children and Youth* for a term ending July 31, 2010. **Staff Contact:** Jan Koske 337-4650. Motion carries unanimously.
- B. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts **Resolution No. 150-2007\*** proclaiming August 6 – 12, 2007 as Noxious Weed Awareness Week in Kitsap County. **Staff Contact:** Dana Coggon, 307-4242.
- C. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 151-2007\\*](#) authorizing a property tax refund to David L Herbold on Parcel No. 4520-000-020-0108. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries unanimously.
- D. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Carolyn Siems (KC-286-07)** to serve as Administrative Services Supervisor for the Kitsap County Board of Commissioners Office for the period of July 23, 2007 through July 23, 2010. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries unanimously.
- E. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract amendment](#) with **Larry M. Keeton (KC-471-06A)**, Director of Community Development authorizing a one-time allocation of an additional five days of general leave, changing the date of the step increase and extending the term of the original contract by one year. **Staff Contact:**

Nancy Grennan, 337-4403. Motion carries unanimously.

- F. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the contract [amendment](#) with **Ben Holland (KC-461-06B)**, Director of Administrative Services, authorizing a one-time allocation of an additional five days of general leave. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries unanimously.

**9) DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 152-2007\\*](#) restricting public vessel traffic and defining the event area with regulatory buoys for the **Quicksilver Hydroplane Races** scheduled for August 17 – 19, 2007 in Central Kitsap, Commissioner #3. **Staff Contact:** Lisa Lewis, 337-6967. Motion carries unanimously.

**10) DEPARTMENT OF PARKS & RECREATION:**

- A. A **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Northern Con-Agg (KC-315-07)** for site improvements at Howe Farm per formal bid award, project located in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$327,972 –Parks Capital Facilities Fund. **Staff Contact:** Brian Lyman, 337-5657. Motion carries unanimously.

**11) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

**12) COUNTY ADMINISTRATOR'S COMMENTS:**

- A. [Presentation](#) by Ben Holland, Director of Administrative Services and Jim Avery, Kitsap County Assessor– Re: *Property Tax 101*. **Staff Contact:** Ben Holland, 337-4504.

**13) BOARD OF COMMISSIONER'S COMMENTS:**

Public meeting adjourned at 11:55 a.m.

**BOARD OF COUNTY COMMISSIONERS  
KITSAP COUNTY WASHINGTON**

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JOSH BROWN, CHAIR

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JAN ANGEL, COMMISSIONER

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STEVE BAUER, COMMISSIONER

**ATTEST:**

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OPAL ROBERTSON  
Clerk of the Board

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DATE APPROVED

\* See Resolution Journal Volume No. 62

\*\* See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

07/23/07	2:00 p.m.	Admin Briefing – Board’s Conference Room
07/25/07	8:30 a.m. 12:00 p.m.	Work Study Session – Board’s Conference Room Lunch with Employee of the Month (Shannon Prigger)
07/30/07	10:00 a.m. 12:00 p.m. 2:00 p.m.	Admin Briefing – Board’s Conference Room Lunch with Elected Officials Admin Briefing – Board’s Conference Room
07/31/07	2:00 p.m.	Meeting with Human Rights Council
08/01/07	8:30 a.m.	Work Study Session – Board’s Conference Room
08/06/07	10:00 a.m. 2:00 p.m.	Admin Briefing – Board’s Conference Room Admin Briefing – Board’s Conference Room
08/07/07	8:00 a.m.	KRCC/Health District Board Meetings
08/08/07	8:30 a.m.	Work Study Session – Board’s Conference Room

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **August 13, 2007 at 10:00 a.m. in the Board of Commissioners Chambers.**

**NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).**

**UPCOMING TIMED AGENDA ITEMS:**

(PLEASE NOTE: These dates and times are tentative and subject to change)

**August 13, 2007:**

- 10:00)** Public hearing consider a **Petition** filed by **Len Unger** to vacate a portion of an unnamed right of way in North Kitsap, Commissioner District #1 filed by **Len Unger**. **Fiscal Impact:** \$550 application fee paid by petitioner. **Staff Contact:** Molly Foster, 337-3686.
- 10:05)** Public hearing consider a **Petition** filed by **Marc Myrsell** to vacate a portion of Washington Boulevard NE in the Plat of Saltair Beach Tracts in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$550 application fee paid by petitioner. **Staff Contact:** Molly Foster, 337-3686.
- 10:10)** **Closed Record** hearing to consider an **Appeal** filed by the **Suquamish Tribe** of the Hearing Examiner's decision to grant subject to conditions the Conditional Use Permit application and Wetlands Variance to allow construction of the **Pacific Northwest Illocandia Multi-Cultural Center** located on the south side of NW Trigger Avenue and 150 feet east of Old Frontier Road NW in North Kitsap Commissioner District #1. **Staff Contact:** Dave Greetham, 337-4225.

**August 27, 2007:**

- 10:00)** **Closed Record** hearing to consider an **Appeal** filed by **James and Sharon Stritzel** of the Hearing Examiner's decision to deny their request to consider a "**Stop Work Order**" posted by Kitsap County Department of Community Development Building Division (issued as a result of a significant mudslide from the Stritzel property that damaged multiple downstream properties as well as the County Right-of-way and storm water system) on property located at 7742 East Spruce Street in South Kitsap Commissioner District #2. **Staff Contact:** Mike Barth, 337-4968.

**10:00)** ***Closed Record*** hearing to consider an **Appeal** filed by **Warwick and Janice Bryant** of the Hearing Examiner's decision to deny the Conditional Use Permit application to operate their business **(Kiwi Fencing)** and its associated storage yard on the B & F Arena parcel located at 5867 Dogwood Road in South Kitsap, Commissioner District #2. **Staff Contact:** Dennis Oost, 337-7027.