



MINUTES

**KITSAP COUNTY
BOARD OF COMMISSIONERS
October 8, 2007**

The Board of Commissioners met on the above-stated date. Present were Chair Josh Brown, Commissioner Jan Angel (Excused Absence), Commissioner Steve Bauer, County Administrator Nancy Grennan and Clerk of the Board Opal Robertson. ***(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).***

10:00 AM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

#1 Employee of the Month for October (*Anna Wilderbuer, Auditor's Office*).
Staff Contact: Erin Neff, 337-4447. (Matter continued to October 22, 2007).

#2 Recognition/Presentation to Gretchen Olsen, Public Works Solid Waste Division. **Staff Contact:** Randy Casteel, 337-4866.

A plaque of appreciation is presented to Gretchen Olsen, Public Works Solid Waste Division, who has accepted a position with the Solid Waste Division in Tuolumne County, California. Olsen was recognized for her many years of hard work and dedication to Kitsap County.

#3 Presentation: Hood Canal Septic Loan Program. **Staff Contact:** Carolyn Siems, 337-4412.

Terry Hall, Shorebank Enterprise Cascadia, gave a PowerPoint presentation on the Hood Canal Septic Loan program.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

A. Becky Hollister addresses the Board with concerns about a nuisance property located on Little Boston Road in North Kitsap, Commissioner District #1.

- B. Fred Depee addresses the Board with concerns regarding the county possibly re-examining the need for its Open Space program and also the recent moratorium on capital facilities plan.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input.**

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the 2006 Biennial Budget.

- A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the Consent Agenda, subject to removing item 7.A from the agenda to be rescheduled to a later date. Motion carries.

1) MISCELLANEOUS ITEMS:

- B. Approve Minutes of September 24, 2007.
- C. Approve Warrant Nos. 3332168 – 333139 in the amount of \$2,802,535.22.
- D. Approve Payroll Warrant Nos.
- E. Adopt Formal Decision of the Board – Re: Stritzel Appeal.

2) DEPARTMENT OF ADMINISTRATIVE SERVICES:

- A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 184-2007*](#) closing the Purchasing Internal Service Fund 513 and transferring assets to the General Fund. **Staff Contact:** Ben Holland, 337-4504. Motion carries.

3) DEPARTMENT OF PUBLIC WORKS:

- A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 185-2007*](#) accepting KC-180-07, Dewatto Road West Culvert Replacement, as complete. **Staff Contact:** Jacques Dean, 337-4671. Motion carries.
- B. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the Access & Utility [Easement](#) with **United Telephone aka Embarq** relocating a portion of their telephone lines slightly inside county road department property in North Kitsap, Commissioner District #1. **Staff Contact:** Jim Roda, 337-5777 x3127. Motion carries.

- C. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the [Petition](#) for the sale of tax title land submitted by **Richard & Linda Waite** totaling approximately 3,050 square feet located within the Poulsbo City limits and in the Plat of Poulsbo Heights adjacent to the undeveloped portion of Commerce Street in North Kitsap, Commissioner District #1. **Fiscal Impact:** \$4,450 – Revenue paid by Petitioner. **Staff Contact:** Robert McGinley, 337-3924. Motion carries.
- D. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the Water Line Easement [agreement](#) requested by **Donald & Marcia Johnson** and **Douglas & Tomma Lou Rosser** within the right of way known as Long Lake Road SE that runs through the Plat of Brighton Beach in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$200 – Revenue paid by Petitioners. **Staff Contact:** Robert McGinley, 337-3924. Motion carries.

4) DEPARTMENT OF COMMUNITY DEVELOPEMENT:

- A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the Final Plat for **Sunset East** in Central Kitsap, Commissioner District #3. **Staff Contact:** Rick McNicholas, 337-7153/Jim Barnard, 337-3636. Motion carries.
- B. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves the Final Plat for **Strathmore** in South Kitsap, Commissioner District #2. **Staff Contact:** Rick McNicholas, 337-7153/Jim Barnard, 337-3636. Motion carries.

5) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves and executes the revenue [contract](#) with **Olympic College (KC-377-07)** to provide a work study opportunity for financially eligible students for the period of June 1, 2007 through June 30, 2008. **Fiscal Impact:** 75% of the cost of the salary and benefits for the student is 100% Grant Funded by Olympic College. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries.
- B. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves and executes the [contract](#) with **WA State Dept of Social & Health Services (KC-351-07)** to provide revenue for inpatient treatment services for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$2,570,942 is 100% Grant Funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries.
- C. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [agreement](#) with **Kitsap County Juvenile Department**

- (KC-378-07)** to provide funding for the employment of at least three youth outpatient treatment counselors and one juvenile case manager/group care enhancement staff at the Juvenile Dept and additional overhead costs for the period of July 1, 2007 through June 30, 2009. **Fiscal Impact:** \$562,168 is 100% Grant Funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries.
- D. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [agreement](#) with **Kitsap County Juvenile Department (KC-379-07)** to support an enhanced Kitsap County Juvenile Services Department Mentoring Program for the period of January 1, 2007 through December 31, 2007. **Fiscal Impact:** \$35,000 is 100% Grant Funded by NW High Intensity Drug Trafficking Area. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Peninsula Community Mental Health Center (KC-381-07)** to ensure provision of mental health services for non-Medicaid recipients and low income individuals in Eastern Clallam County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$2,105,546 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- F. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Jefferson Mental Health Center (KC-382-07)** to ensure provision of mental health services for non-Medicaid recipients and low income individuals in Eastern Jefferson County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$962,785 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- G. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Forks Community Hospital (KC-383-07)** to ensure provision of mental health services for non-Medicaid recipients and low income individuals in West Clallam and Jefferson Counties for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$728,343 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- H. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Kitsap Mental Health Services (KC-384-07)** to ensure provision of mental health services for Medicaid recipients and low income individuals in Kitsap County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$21,597,730 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.

- I. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Kitsap Mental Health Services (KC-380-07)** to ensure provision of mental health services for non-Medicaid recipients and low income individuals in Kitsap County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$10,633,150 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- J. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves and executes the [contract](#) with **Kitsap Mental Health Services (KC-348-07)** to provide substance abuse outpatient treatment services for adults and youth with dual mental health and substance abuse disorders for the period of September 1, 2007 through September 30, 2009. **Fiscal Impact:** \$78,214 is 100% Grant Funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries.
- K. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Jefferson Mental Health Services (KC-386-07)** to ensure provision of mental health services for Medicaid recipients and low income individuals in Eastern Jefferson County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$3,618,279 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- L. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Peninsula Community Health Services (KC-385-07)** to ensure provision of mental health services for Medicaid recipients and low income individuals in Eastern Clallam County for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$6,483,265 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- M. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approves and executes the [contract](#) with **Forks Community Hospital (KC-387-07)** to ensure provision of mental health services for Medicaid recipients and low income individuals in West Clallam and Jefferson Counties for the period of October 1, 2007 through September 30, 2009. **Fiscal Impact:** \$1,917,153 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries.
- N. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 186-2007*](#) reclassifying positions in the Office of County Clerk and the Department of Community Development. **Fiscal Impact:** Clerk's Office - \$1,235 and Community Development - \$1,011 (2007 includes salary/associated benefit costs). **Staff Contact:** Lynn Cole, 337-7185 x3536. Motion carries.

O. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 187-2007*](#) creating positions within the Juvenile Services Department. **Fiscal Impact:** \$38,169 includes salary/associated benefit costs (remainder of 2007) - is 100% Grant Funded by DSHS. **Staff Contact:** Lynn Cole, 337-7185 x3536. Motion carries.

P. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 188-2007*](#) creating four positions within the Department of Central Communications. **Fiscal Impact:** \$39,058 (2006 rates) includes salary and associated benefit costs for the remainder of 2007 paid via the CenCom Operations Fund. **Staff Contact:** Lynn Cole, 337-7185 x3536. Motion carries.

6) **SHERIFF'S OFFICE:**

A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves and executes the Memorandum of Understanding [amendment](#) with **WA Safety Traffic Commissioner (KC-136-06B)** for overtime payment for a Certified Drug Recognition Expert to respond to radio calls when no other expert is available to work on duty for the period of October 1, 2007 through June 30, 2009. **Fiscal Impact:** Overtime at 1.5 times normal salary – Funding revenue paid by WA State Traffic Commission. **Staff Contact:** Dennis Bonneville, 337-3211. Motion carries.

7) **ASSESSOR'S OFFICE:**

A. **Resolution** authorizing settlement of *Olhava Associates Limited Partnership v. Kitsap County*, Pierce County Superior Court Cause no. 06-2-09140-5. **Fiscal Impact:** \$43,967.96 (there will be a reduction in county tax revenues in this amount for 2007, but the amount may be re-levied in 2008). **Staff Contacts:** Yvonne Wolff, 337-4528/Alan Miles, 337-7223. **(Note: At request of staff, this item is pulled).**

8) **COMMISSIONER'S OFFICE:**

A. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 189-2007*](#) appointing **Daryn Swisher** to the *Bremerton Ferry Advisory Committee* for a 4-year term ending September 30, 2011. **Staff Contact:** Jan Koske 337-4650. Motion carries.

B. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 190-2007*](#) appointing **Jerry VanFossen** to the *Central Kitsap Community Council* for a 3-year term ending December 31, 2010 representing Central Kitsap, Commissioner District #3. **Staff Contact:** Jan Koske 337-4650. Motion carries.

C. A **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board approves and executes the interlocal agreement with the **Kitsap Regional Coordinating Council (KC-421-07)** allowing the county to receive federal and state funds that may only be received multi-jurisdictional cooperation and clarifies that KRCC is a separate legal entity created under the Interlocal Cooperation Act of 1967. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries.

9) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 - 5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

10) **COUNTY ADMINISTRATOR’S COMMENTS:**

11) **BOARD OF COMMISSIONER’S COMMENTS:**

Public meeting adjourned at 10:56 a.m.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

JOSH BROWN, CHAIR

JAN ANGEL, COMMISSIONER

STEVE BAUER, COMMISSIONER

ATTEST:

OPAL ROBERTSON
Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 62

** See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

10/08/07 2:00 p.m. Exec Session Re: Potential litigation

	2:30 p.m.	Admin Briefing – Board’s Conference Room
10/09/07	1:00 p.m.	State Capital Budget Meeting – Norm Dicks Gov Ctr
10/10/07	8:30 a.m. 12:00 p.m.	Work Study Session – Board’s Conference Room Lunch with Employee of the Month
10/11/07	9:30 a.m.	Puget Sound Regional Council Board Meetings
10/15/07	8:00 a.m. 12:15 p.m. 2:00 p.m. 3:00 p.m.	Budget Meeting– Board’s Conference Room Lunch w/Port of Bremerton Commissioners –Gino’s Restaurant Budget Meeting– Board’s Conference Room Admin Briefing– Board’s Conference Room
10/16/07	8:00 a.m. 1:30 p.m.	KC Housing Auth/Transit/Emerg Mgmt Board Meetings Budget Meeting– Board’s Conference Room
10/17/07	8:30 a.m. 12:30 p.m. 4:00 p.m. 7:00 p.m.	Work Study Session – Board’s Conference Room Hood Canal Coord Council Meeting – Oyster Bay Inn Employee Budget Informational Meeting-Sil Comm Ctr Central Kitsap Com Council Open House-Sil Comm Ctr
10/18/07	8:00 a.m.	Budget Meeting– Board’s Conference Room
10/19/07	9:30 a.m.	Budget Meeting– Board’s Conference Room

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **October 22, 2007 at 10:00 a.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

October 22, 2007:

- 10:00)** Public hearing to consider adopting a **Resolution** to amend the **2007 Kitsap County Annual Budget** and if approved, the resolution will increase expenditures overall in all funds in the amount of **\$5,321,961 in 2007**. These expenditures are either covered by cash balances or increased revenue. **Fiscal Impact: Staff Contact:** Ben Holland, 337-4504.
- 10:05)** Public hearing to consider a **Petition to Vacate** a portion of Right of Way known as **Levin Road (County Road # 11)** in North Kitsap, Commissioner District #1 filed by **Harley & Sharon Unruh**. **Fiscal Impact: Staff Contact:** Rob McGinley, 337-3924.