



MINUTES

KITSAP COUNTY BOARD OF COMMISSIONERS November 26, 2007 – 7:00 p.m.

The Board of Commissioners met on the above-stated date. Present were Chair Josh Brown, Commissioner Jan Angel, Commissioner Steve Bauer, County Administrator Nancy Grennan, Clerk of the Board Opal Robertson and Clerk of the Board Pro Tem Pat Lawson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

#1 [Resolution](#) proclaiming Saturday, December 1, 2007 as *World AIDS Day* in Kitsap County. **Staff Contact:** Josh Brown, 337-7146.

Discussion is held, comments received and hearing no objection, a motion is made by Chair Brown and seconded by Commissioner Bauer that the Board adopts **Resolution No. 226-2007*** proclaiming Saturday, December 1, 2007 as *World AIDS Day* in Kitsap County. Motion carries unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves the Consent Agenda. Motion carries unanimously.

1) **MISCELLANEOUS ITEMS:**

- B. Approve Minutes of November 19, 2007.
- C. Approve Warrant Nos. 3339624 – 3339689 in the amount of \$536,347.39.
- D. Approve Payroll Warrant Nos.
- E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by Qwest and 2) Summons and Petition for Removal filed by R. Krinsky on behalf of S. Purl.

2) **DEPARTMENT OF PUBLIC WORKS:**

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board adopt **Resolution No. 227-2007*** accepting KC-179-07, Miller Bay Road NE at West Kingston Road Intersection Improvements projects as complete. **Staff Contact:** Jacques Dean, 337-4671. Motion carries unanimously.

3) **DEPARTMENT OF PARKS & RECREATION:**

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves and executes the Agreement with **Annapolis Water District (KC-468-07)** formalizing the previous court order issued in 1995 between the Annapolis Water District and the South Kitsap Parks District. **Staff Contact:** Elizabeth Ratliff, 337-5345. Motion carries unanimously.

4) **DEPARTMENT OF COMMUNITY DEVELOPMENT:**

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves the Binding Site Plan for Kingston North Industrial Park, Lot C in North Kitsap Commissioner District #1. **Staff Contact:** Jeff Smith, 337-7022. Motion carries unanimously.

5) **DEPARTMENT OF INFORMATION SERVICES:**

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves and executes the Interlocal **agreement** with **WA State Department of Archaeology & Historic Preservation (KC442-07)** allowing Kitsap County to access to State archaeological and historic data. **Staff Contact:** Diane Mark, 337-4782. Motion carries unanimously.

6) **SHERIFF'S OFFICE:**

- A. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board

approves and executes the Memorandum of Understanding [amendment](#) with the **Suquamish Tribe (KC-370-04B)** pertaining to the Impact Mitigation Fund Grant. **Fiscal Impact:** Related Revenue of \$34,920 – Suquamish Tribe. **Staff Contact:** Dennis Bonneville, 337-4860. Motion carries unanimously.

7) **DEPARTMENT OF CENTRAL COMMUNICATIONS:**

- A. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves and executes the [Contract](#) with **Navy Region Northwest (KC-438-07)** allowing Kitsap County to process and transfer calls to Navy Region Northwest Dispatch Center for 911 call received from military housing for the period of October 1, 2007 through September 30, 2008. **Fiscal Impact:** Revenue of \$6,000 – U.S. Navy. **Staff Contact:** Ron McAfee, 307-5810. Motion carries unanimously.
- B. A **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board approves and executes the [Contract](#) with **Navy Region Northwest (KC-437-07)** for Kitsap County CENCOM to provide 911 call receipt and transfer for the Jackson Park Navy Housing area. **Fiscal Impact:** Revenue of \$15,579 – U.S. Navy. **Staff Contact:** Ron McAfee, 307-5810. Motion carries unanimously.

8) **COMMISSIONERS OFFICE:**

- A. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Chair Brown that the Board adopts [Resolution No. 228-2007*](#) reappointing *Jane Wentworth (Dist #1)*, *Wendy McClure (Dist #1)* and *Joyce Komac (Dist #2)* to the Kitsap County Noxious Weed Board for 4-year terms, ending December 31, 2011. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- B. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 229-2007*](#) reappointing *Richard Barringer* to the *Southworth Ferry Advisory Committee*, representing Commissioner District #2. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- C. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board adopts [Resolution No. 230-2007*](#) reappointing *Tex Lewis*, *Gary Lindsey* and *Jon Pearson* to the *Central Kitsap Community Council* representing Commissioner District #3. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- D. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board adopts [Resolution No. 231-2007*](#) appointing *Paul Nuchims* to the *Art Advisory Board Committee* representing Commissioner District #2. **Staff**

Contact: Jan Koske, 337-4650. Motion carries unanimously.

~~Public Meeting Break (5 Minutes) ~~

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be limited to 3 minutes per person.**

7:30 pm) Public hearing to consider enacting an **Ordinance** adding a Section on **Veterans Procurement Preference** to Chapter 4.116 of the Kitsap County Code relating to **Purchasing Procedures**. Staff Contact: Leif Bentsen, 337-4883.

Leif Bentsen, Personnel & Human Services, gave a brief overview of the proposed Ordinance stating it is a request to add a Veterans Procurement Preference to Chapter 4.116 of the Kitsap County Code. He said this addition would give preference to Veterans when there is a need for a “tie-breaking” relative to their ability to perform the services asked for. He said the preference would be to reservist and National Guard personnel who were mobilized after 9-11 and as well include any Veterans who were disabled while serving on active duty.

Jim Sommerhauser spoke in support of the proposed Ordinance.

Discussion is held and a **motion** is made by Chair Brown and seconded by Commissioner Angel that the Board enacts **Ordinance No. 400-2007**** adding a Section on **Veterans Procurement Preference** to Chapter 4.116 of the Kitsap County Code relating to **Purchasing Procedures**. Motion carries unanimously.

7:35 pm) Public hearing to consider [amendments](#) to the **Manchester Community Plan** and corresponding changes to the Kitsap County Zoning Code. **Staff Contact:** Katrina Knutson, 337-4201.

Katrina Knutson, Department of Community Development, said this is a public hearing for the 2007 Manchester Community Plan including Appendix A, Manchester Design Standards. She said the planning process began in January of 2007 with the intention that the Manchester residents would be instrumental in the development of the 2007 Plan. She said staff worked with the community to identify issues from the original plan in an effort to provide clear language for the community to use in the following 5-year planning process. She said although the 2007 Plan is similar to the original, its goals and policies have been updated by the community with design standards and guidelines created. Knutson said staff received 51 written comments within the 60-day comment period and approximately 70% of those comments are in support of the draft plan presented before the Board today. She said there are concerns about the height limitations in the Manchester Village

Commercial Zone, the non-conforming lot language, the cluster development language and minimum lot size in the Manchester Village Residential Zone. She said the Planning Commission held a public meeting on the draft plan and deliberated on November 13, 2007 with a unanimous vote to approve the 2007 Manchester Community Plan subject to one change – including the non-conforming lot language from the 2002 Plan in the 2007 Plan instead of the language drafted through the community process. Knutson said staff recommends retaining language that was adopted through 2006 Comprehensive Plan as it has been deemed legally defensible and has not posed any problems since adoption in December of 2006. Knutson also asked the Board to conduct deliberations on this Plan on December 17, 2007 along with the rest of the Comprehensive Plan amendments that will come before the Board. She also asked that the written record be left open until the close of business on December 17, 2007.

Demetrius Pye, Manchester resident, has concerns with the future planned building projects for Manchester Village. He supports the Manchester Plan.

Denise Burbidge, Manchester resident, supports the plan and the design standards.

BJ Bartel, Manchester resident, spoke about concerns of the 35 foot height allowance and supports the plan with 28 foot height restriction.

Ron Rada, Manchester Resident, thanked the staff for their diligent work on this plan. He spoke about the fact that there is a Manchester Community Council established and that language in Chapter One Policy (PP1) should be changed to encourage citizens to become more active in the Council. He also requested that Policy (PP2) be added to establish an ongoing informal communication link with the County to address citizen concerns. He supports the plan.

Carol Leininger, Manchester resident, spoke about the planning process and how open the process was. She supports the plan and design standards.

Mike Valentino, Manchester resident, spoke about lot aggregation issues and the loss of buildable lots. He supports the 2006 verbage regarding lot aggregation.

Bill Bellman, Manchester resident, spoke about the residential zone requiring new lot sizes to be ¼ acre. He requests the zone to reflect 2/10s of an acre for lot size requirements.

Toni McBride, Manchester resident, expressed her concerns with the height requirements in the plan. She encourages the 28 foot height limit and supports the plan.

William M. Palmer, involved with several projects in the Manchester area, spoke about his written comments on the design guidelines. He highlighted his concerns on page A-14 of the guidelines, chapter 5 section 2b)1 regarding view, and allowance of public parking in the right of way. He does not support the plan.

Commissioner Phil Paquette, Manchester resident, supports the Manchester Plan as

produced by the Manchester Community Council.

Debby Trudeau, Manchester resident, spoke about the open public process of the plan review, and reiterated that Manchester is a LAMIRD and is a rural village. She supports the plan.

Wayne Anderson, Manchester resident, supports the plan as written.

Hella-Llona Johnson, Manchester resident, spoke about her concerns regarding the language on non-conforming lots. She supports the plan.

Robin Williams, Manchester resident, supports the plan as written.

Ken Woche, Manchester resident, supports the Manchester Plan.

Lyle Burbidge, Manchester resident, supports the Manchester Plan and hopes to see reasonable and responsible development in the Manchester Village area.

Joe Kleitsh, Manchester resident, spoke about his concerns of property rights being taken away and is against the 28 foot height restriction.

Stew Lombard, Manchester resident, supports the 28 foot height restriction.

Frank Tweten, Manchester property owner, is against the 28 foot height restriction.

Jim Stritzel, Manchester resident, spoke about the vegetation restriction language in the 2007 plan. The plan does not address vegetation planted between 2002 and 2007 and requests to have clarifying language added.

Robert Walters, Manchester resident, supports the 28 foot height restriction.

Jerry Long, Manchester resident, supports the 28 foot height restriction and requests the Commissioners to approve the Manchester Community Plan.

Jack Leininger, Manchester resident, supports the Manchester Plan.

Carrilu Thompson, Manchester resident, is in support of 28 foot, 2 story height restriction.

Jim Sommerhauser, member of the Kitsap County Planning Commission, spoke about the Manchester community's desire for the 28 foot height restriction. He also addressed the lot aggregation language of the plan. He spoke about the commercial core design standards and favors existing language of the plan.

Comments were made by Commissioner Angel. Katrina then reiterated the time frame for continuing the written comment period. Written comments will be received until close of business on December 13, 2007. Staff will provide comments to the Commissioners in a

matrix format. There was then discussion of how to measure 28 feet on a slope. This issue will be brought up at the next Planning Commission meeting on November 27, 2007. Commissioner Angel makes a motion to continue the public hearing on the Manchester Community plan for decision only, December 17, 2007 with the written public comment record to remain open until the close of business December 13, 2007. Commissioner Bauer seconds the motion. Motion carries unanimously.

7:40 pm) Public hearing to consider a [Resolution](#) adopting the **2008 Annual Road Program** in accordance with RCW 36.81 and WAC 136-15. **Staff Contact:** Jon Brand, 337-4893.

Jon Brand, Public Works Department, gave an overview of the proposed resolution stating the program represents the overall funding plan for road, bridge and non-motorized construction projects which is typically the first year of the 6-year Transportation Improvement Program. He said the Annual Program includes a specific list of projects along with cost information and method of delivery whether contract or day labor. Brand then gave a brief summary of the proposed projects, revenue sources and annual expenditures for 2008.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Bauer and seconded by Commissioner Angel that the Board adopts [Resolution No. 232-2007*](#) adopting the **2008 Annual Road Program** in accordance with RCW 36.81 and WAC 136-15. Motion carries unanimously.

7:45 pm) Public hearing to consider a [Resolution](#) adopting the **2008 - 2013 6-Year Transportation Program** in accordance with RCW 36.81 and WAC 136-15. **Staff Contact:** Jon Brand, 337-4893.

Jon Brand, Public Works Department, gave an overview of the proposed resolution stating the program represents the “long range” plans for road, bridge and non-motorized transportation construction projects. He then gave a brief summary of the proposed projects, revenue sources and annual expenditures for the 2008- 2013 Transportation Improvement Program.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Bauer that the Board adopts [Resolution No. 233-2007*](#) adopting the **2008 - 2013 6-Year Transportation Program** in accordance with RCW 36.81 and WAC 136-15. Motion carries unanimously.

7:50 pm) Continuation of the public hearing to consider enacting an [Ordinance](#) to amend Kitsap County Code Chapter 11.22 relating to **Kitsap County Road Standards**. **Staff Contact:** Jon Brand, 337-4893.

Discussion is held, comments called for and hearing no objection, a **motion** is made by Chair Brown and seconded by Commissioner Bauer that the Board continues this matter to December 3, 2007.

9) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

- A. Vivian Henderson addresses the Board with concerns about Agenda item 6.A, and believes the county should be reimbursed for its work with this project.

10) COUNTY ADMINISTRATOR’S COMMENTS:

11) BOARD OF COMMISSIONER’S COMMENTS:

- A. Commissioner Angel spoke about her recent surgery and urges women to get regular medical exams. She attended the Harrison Medical Center’s Festival of Trees yesterday.

- B. Chair Brown said the Board of Commissioners delivered a “draft” balanced budget last week.

Public meeting adjourned at 9:00 p.m.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

JOSH BROWN, CHAIR

JAN ANGEL, COMMISSIONER

STEVE BAUER, COMMISSIONER

ATTEST:

OPAL ROBERTSON
Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 62

** See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

11/26/07	1:00 p.m.	Executive Session Re: Litigation Issues – Port Blakely Conf Rm
	2:00 p.m.	Budget Meeting - Port Blakely Conf Rm
	7:00 p.m.	BOCC Public Business Meeting – Board Chambers
11/27/07	12:00 p.m.	Lunch with Elected Officials – Gino's Restaurant
11/28/07	8:30 a.m.	Work Study Session - Port Blakely Conf Rm
	11:45 a.m.	Lunch with Employee of the Month
	1:30 p.m.	20/20 Update Meeting – Kitsap Conf Center, Bremerton
11/30/07	8:30 a.m.	Hood Canal Coord Council Conf – Inn @ Port Hadlock

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **December 3, 2007 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

December 3, 2007:

7:30 pm) NOTE: Said matter for decision only: Continuation of the Closed Record Appeal filed by **William Broughton** on behalf of **Douglas and Cerissa Holme** of the Hearing Examiner's "*Remand*" decision to grant the site plan review for the **Colchester Commons Mixed Use Development**, a proposal to develop a four-story building, including underground parking as one floor, approximately 4,980 square feet of commercial space on the ground floor and two upper floors consisting of 12 condominium units on a 0.57-acre parcel in the central commercial area of the **Manchester Village**. The proposed project is located on the southeast quadrant of the intersection of East Main Street and Colchester Drive in South Kitsap, Commissioner District #2. **Staff Contact:** Dennis Oost, 337-7027.

7:35 pm) NOTE: Said matter for decision only: Continuation of the Closed Record

Appeal filed by **James Schufreider** of the Hearing Examiner's decision to grant subject to conditions the request for a **Shoreline Substantial Development Permit (Misery Point Boat Launch)** to allow replacement of an on-grade, concrete, boat launch ramp with a 27-foot wide, 230-foot long, elevated ramp together with accessory improvements at the Misery Point Boat Launch located between 10400 and 10424 Misery Point Loop Road NW in Central Kitsap, Commissioner District #3. **Staff Contact:** David Greetham, 307-4225.

- 7:40 pm)** **NOTE: Said matter for decision only:** Continuation of the Closed Record **Appeal** filed by **Thornton and Elaine Percival** of the Hearing Examiner's decision to grant subject to conditions the request for a **Shoreline Substantial Development Permit (Suquamish Dock)** allowing for construction of an approximately 526-foot long dock consisting of a 434-foot long, 6-foot wide pier; 80-foot long, 6-foot wide gangway and a 100-foot long, 12-foot wide floating concrete dock at the shoreline terminus of Parkway Street in the Suquamish Village located in North Kitsap, Commissioner District #1. **Staff Contact:** David Greetham, 307-4225.
- 7:45 pm)** Public hearing to consider testimony on the matter of adopting a **Resolution** approving the Kitsap County proposed 2008 General Property Tax levy, County Road property tax levy, Conservation Futures property tax levy, and the voted on Poulsbo Library Capital Facilities District Bond levy. **Staff Contact:** Ben Holland, 337-4504.
- 7:50 pm)** Public hearing to consider testimony on the matter of adopting a **Resolution** approving **Kitsap County's Preliminary Budget for 2008**. **Staff Contact:** Ben Holland, 337-4504.