

County Administrator's Briefing Notes

2:00 PM Monday – October 29, 2007
Port Blakely Conference Room

What are we asking for?
Why is it important?
Is it realistic?

Draft Number: 1 (Subject to Change)

Attendance: Chair Josh Brown; Commissioner Jan Angel; Commissioner Steve Bauer; Nancy Buonanno Grennan, County Administrator; Larry Keeton, Director, Jim Bolger, Assistant Director, Community Development; Eric Baker, Special Projects; Ben Holland, Director, Administrative Services; Bud Harris, Director, Information Services; Bert Furuta, Director, Personnel & Human Services; Randy Casteel, Director, Public Works; Elizabeth Ratliff, Parks and Recreation; Teresa Osinski, Home Builders Association; Vivian Henderson and Debbie Austin, Administrative Specialist.

2:15

1. Approve Minutes of Previous Briefing:

October 15, 2007 PM Brief: Minutes approved as amended on October 29, 2007

2. Department Work Plans

Action: *The Commissioners received a work plan overview from the following departments:*

- *Bud Harris, Information Services – In addition to the goals presented, discussion on a regional Geographical Information System.*
- *Ben Holland, Administrative Services – In addition to the goals presented, discussion of a Silverdale Incorporation Financial Analysis committee and consultant. Discussion of a program budget and benchmarking against indicator comparables with other counties. Ben suggested that this project would be great for a university professor and students.*
- *Larry Keeton, Community Development – In addition to the goals presented, discussion of the community planning activities for 2008*
- *Elizabeth Ratliff, Parks and Recreation – Will be discussed at Wednesday's Work/Study, October 31, 2007.*
- *Bert Furuta, Personnel and Human Services – Discussion of the Veterans Assistance Fund. His presentation will be at the budget meeting on October 30, 2007.*
- *Randy Casteel, Public Works – Discussion of goals presented in report. The Commissioners want further discussion on the purchase and maintenance of county vehicles.*
- *Eric Baker, Special Projects – Discussion of the nine projects on the docket for 2008. The Commissioners have asked for an estimate for the number of staff hours needed for these projects. The Commissioners asked to have the Alternative Wastewater System Usage, Operation & Maintenance in UGA's moved to the sewer department. The Motor Vehicle License Fee/Transportation Benefit Districts project will be removed from Eric's list.*

Review Draft Agenda for Upcoming Meetings.

October 31, 2007 – Wednesday Work/Study (8:30am)

BOCC Agenda Review for November 5, 2007

Information Sharing

Parks Task Force Recommendations

Moratorium Public Hearing (Jim Bolger)

November 5, 2005 Monday PM Brief (2:00pm)

Parks Capital Plan Update (Chip Faver)

Manchester Community Plan Update (Katrina Knutson)

November 7, 2007

BOCC Agenda Review for November 19, 2007

Information Sharing

Closed Record Appeal – Misery Point (Dave Greetham)

Closed Record Appeal – Suquamish dock (Dave Greetham)

November 12, 2007 – NO MEETING – HOLIDAY

November 14, 2007 – NO MEETING – COMMISSIONERS OUT OF THE AREA

4:25 Adjourn

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