

# County Administrator's Briefing Notes

2:00 PM Monday – April 16, 2007

Port Blakely Conference Room

What are we asking for?  
Why is it important?  
Is it realistic?

**Draft Number: 1 (Subject to Change)**

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**Attendance:** Chris Endresen, Chair; Commissioner Jan Angel, Commissioner Josh Brown, Administrator's Office Coordinator, Carolyn Siems; Eric Baker, Special Projects Manager; Larry Keeton, Director, and Jim Bolger, Assistant Director, Community Development; Shelley Kneip, Prosecutor's Office; Jon Brand and Jim Rogers, Public Works; Chip Faver, Director and Brian Lyman, Facilities, Parks and Recreation; Teresa Osinski, Home Builders Association; Mike Eliason, Kitsap County Association of Realtors; Vivian Henderson, Jim and Ginger Sommerhauser and Debbie Austin, Administrative Specialist.

**2:00**

## 1. Approve Minutes of Previous Briefing:

**April 9, 2007 PM Brief:**

Action: *Approved as written.*

**2:10**

## 2. Transportation Improvement Plan (Jon Brand)

Action: *Jim Rogers and Jon Brand reviewed the transportation improvement program project prioritization and selection process. Discussion of priorities. Discussion of Tier II and Tier III projects. Meetings will be set up with each Commissioner to discuss specific projects.*

**2:40**

## 3. Countywide Planning Policies (Larry Keeton)

Action: *Jim Bolger discussed Countywide Planning Policies language and concerns of the cities and the Planning Directors. Discussion of annexations by cities, pros and cons, residential versus commercial properties. Next steps: discussions with the cities and the planning directors regarding the Urban Growth Areas, language, annexations and incorporation. Discussion of Urban Growth Areas Management Agreements and their process. Request to come up with the big picture items regarding the Agreements and present ideas to the Commissioners in three weeks.*

*Discussion by Shelley Kneip of public testimony by minors.*

3:25

**4. Point No Point (Chip Faver)**

*Action:* Chip Faver discussed the financial overview of the maintenance and operations of the Point No Point Lighthouse property.  
Discussion of fees and waivers for fairgrounds use.

3:45

**5. Board of Commissioners'/Administrator's Issues**

Action:

- The Commissioners' retreat will be on April 24<sup>th</sup>.
- The Commissioners will meet with the Electeds on April 30<sup>th</sup> 11:00AM to 2:00PM. This will be a working lunch.
- The Hunter Road CRID needs to be presented to the Commissioners ASAP.

**Review Draft Agenda for Upcoming Meetings.**

**April 18, 2007 – Wednesday Work/Study (8:30am)**

**BOCC Agenda Review for April 23, 2007**

**Information Sharing**

**Economic Development (Philip Fletcher)**

**April 23, 2007 – BOCC Regular Public Meeting (10:00am)**

**April 23, 2007 – Monday Afternoon Brief (2:00pm)**

**GIS Assessment Recommendations**

**Transportation Funding Options (Eric Baker)**

**April 24, 2007 – Quarterly Retreat (8:00am)**

**April 25, 2007 – Wednesday Work/Study (8:30am)**

**Information Sharing**

**Silverdale Downtown Design Guidelines**

**April 30, 2007 – Monday Afternoon Brief (2:00pm)**

4:30

**Adjourn**