

# County Administrator's Briefing Notes

2:00 PM Monday – July 9, 2007  
Port Blakely Conference Room

*What are we asking for?  
Why is it important?  
Is it realistic?*

Attendance: Commissioner Josh Brown; Commissioner Jan Angel; County Administrator Nancy Buonanno Grennan, County Administrator; Clarence Moriwaki, Public Information Officer; Larry Keeton, Director DCD and Jim Bolger, Assistant Director DCD; Shelley Kneip, Prosecutor's Office; Chip Faver and Jodi Wroblewski, Bud Harris, Director of IS, John Miller, and Ed Sherman; Facilities, Parks and Recreation; John Miller, IS; Larry Curles, Karcher Creek Water District; Teresa Osinski, HBA; Chris Henry, the *Kitsap Sun*; Katherine Brown, Administrative Specialist.

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2:10

## 1. Approve Minutes of Previous Briefing:

July 2, 2007 PM Brief:

Action:

Approved with one correction.

2:15

## 2. Sinclair Inlet Surplus Property – Jodi Wroblewski

Action:

- Jodi Wroblewski gave update on this property. Commissioner Angel wanted to ensure that neighboring businesses be properly notified. Commissioner Brown feels there should be a resolution for this, there is not enough information, nothing in writing. Commissioner Bauer agreed that it makes sense on its face but details need to be worked out. Chip Faver will check to see if there was a resolution and bring more information back to the Board.
- Commissioner Angel requested that district-specific issues such as this be brought to the attention of the commissioner of the district in question before they get onto an agenda for a working meeting.
- Commissioner Brown suggested that the County needs to have these kind of issues documented and procedures in place -- similar to what Chris Endresen did with Kingston Village and the Log House Project before she left office, for the information of future Boards.

2:25

## 3. Illahee Property Purchase – Jodi Wroblewski

Action:

- Commissioner Brown was unaware of this and wondered if there are grants out there for this purpose. Chip is working on documenting this and similar issues since they have not been well documented up to this point. It has been a matter of prioritizing.

- Commissioner Bauer inquired as to whether or not there has been a policy of talking to neighborhood organizations. Staff does not have such a policy. Commissioner Bauer also asked about the procedure when these issues are brought to Board: are the conditions, contingencies and restrictions included in presentation? Staff noted that they make that effort.
- Commissioner Brown says he is fine moving forward with this. Chip will work on creating a plan and updating the Board.

**2:40**

#### **4. Karcher Creek Sewer/Annapolis Water Consolidation**

*Action:*

- Larry Keeton, Jim Bolger and Larry Curles gave briefing on consolidation of Karcher Creek Sewer District and Annapolis Water District, the purpose of which is to save money in administrative areas; \$400,000 a year is saved. They are in agreement with the county on GMA issues. Shelley Kneip will draft a resolution for the Board's July 11 Workstudy. Commissioner Bauer complemented them on taking the initiative to do this. The new name will be Westsound Utilities District.

**3:00 Bud Harris**

*Action:*

- Reported on email accounts in the Commissioners Office and who has access to which accounts and discussed the flow chart he distributed. Commissioner Brown had some concerns about how long it takes to sync PDAs.

**3:15**

#### **5. Commissioner/Administrator Issues**

*Action:*

- Commissioner Brown received email from Scott and Peggy Hall regarding Schold Farm. The Halls have requested permission to clear the fields as they did last year. Nancy will look into it with DCD.
- Offender reentry resources. Nancy will work on appointing a contact person in Personnel to handle offender reentry resources issues. She will let the Board know who that is before the July 31 deadline.
- Nancy reported that her research revealed that the NACo discount prescription drug program looks interesting and possibly viable for Kitsap County. She will email the Board the results of her research.
- Clarence Moriwaki emailed a Benefit survey today to all Kitsap County employees soliciting comments on cost sharing of benefits.
- The Sesquicentennial Display will be here Friday on the County's anniversary date.
- He will attend an Emergency Management meeting tomorrow.

**Review Draft Agenda for Upcoming Meetings.**

**July 11, 2007 – Wednesday Work/Study (8:30am)  
Information Sharing**

**July 16, 2007 – Monday PM Brief (2:00pm)-MEETING CANCELLED**  
**July 18, 2007 – Wednesday Work/Study (8:30am) – MEETING CANCELLED**  
**BOCC Agenda Review for July 23, 2007**  
**Information Sharing**

**3:25**

**Adjourn**

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