



What are we asking for?
Why is it important?
Is it realistic?

OCTOBER 3, 2007 MINUTES
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
PORT BLAKELY CONFERENCE ROOM 8:30 AM

DRAFT NUMBER: 1 (Subject to Change)

Attendance: Chair Josh Brown; Commissioner Steve Bauer; Nancy Buonanno Grennan, County Administrator; Randy Casteel, Director, Public Works; Ben Holland, Director and Jan Koske, Administrative Services; Carolyn Siems, Commissioners’ Office Supervisor; Larry Keeton, Director, Community Development; Bud Harris, Director, Information Services; Chip Faver, Director, Parks and Recreation; Bert Furuta, Director, Leif Bentsen and Anders Edgerton of Personnel and Human Resources; Clarence Moriwaki, Public Information Officer; Opal Robertson, Clerk of the Board; Ron McAfee, Director, CenCom; Alan Miles, Prosecutor’s Office; Nancy Wilson and Saeed Saber, Juvenile Department; Arno Bergstrom and Jim Kropf, WSU Extension; Teresa Osinski, Home Builder’s Association; Vivian Henderson and Administrative Specialists, Debbie Austin and Kathy Brown.

- | | Time |
|--|---------------------|
| 1. APPROVE MINUTES OF SEPTEMBER 26, 2007 WORK/STUDY
The minutes were approved as amended on October 3, 2007 | 8:30 - 8:40 |
| The Commissioners recessed into executive session regarding potential litigation | |
| | 8:40 – 8:55 |
| 2. BOCC AGENDA REVIEW FOR OCTOBER 8, 2007 <ul style="list-style-type: none"> • 5C, Contract with Kitsap County Juvenile Department to provide funding for the employment of at least three youth outpatient treatment counselors, and 5D, Contract with Kitsap County Juvenile Department to support an enhanced Kitsap County Juvenile Services Department Mentoring program will be removed from the consent agenda. | 8:55 – 9:25 |
| 3. INFORMATION SHARING
Clarence Moriwaki, Public Information Officer <ul style="list-style-type: none"> • The “On the Move” newsletter went out last week with positive feedback received from constituents | 9:25 – 10:10 |
| Bert Furuta, Personnel and Human Services | |
| <ul style="list-style-type: none"> • Pass | |

Carolyn Siems, Commissioners Office Supervisor

- Asked the Commissioners to think about agenda items to include at the December 6th board retreat.

Bud Harris, Information Services

- Meeting with SK Fire Chiefs this week to understand technical issues needed to coordinate efforts with fire and police
- Handed out information on cost savings for intra-state long distance phone services

Chip Faver, Parks and Recreation

- Attended the National Parks Conference last week
- The Parks Sustainability Task Force will meet for the last time this evening
- The Salsbury Park dock will be removed from it's moorings for the winter

Ben Holland, Administrative Services

- Misquotes in the newspapers on budget issues have been corrected.

Larry Keeton, Community Development

- Jeff Rowe-Hornbaker and Larry will do a presentation at the Home Builders Association dinner meeting tomorrow night on the re-organization of the Department of Community Development
- Discussion of the Prosperity Partnership eco-system committee and the expectations for staff participation

Randy Casteel, Public Works

- All road projects are wrapping up for the winter

Nancy Buonanno Grennan, County Administrator

- Today at noon there will be an employee brown bag lunch meeting in the Chambers to discuss medical benefits changes for 2008

Commissioner Steve Boyer

- Discussion about the citizen committees that are to be formed for different issues. It is time to get these committees organized.

Josh Brown, Chair

- Attended a tour of the Gig Harbor YMCA on Monday. There is interest in building a YMCA in the Silverdale area.
- Discussion of impacts if the Central Kitsap district court closes permanently
- Asked to meet with Public Works to discuss the Six Year Transportation Improvement Plan
- Discussion of interdepartmental coordination on Natural Resources projects, both internally and with outside groups
- Discussion of the Illahee Community Plan
- Discussion of the Hotel/Motel Tax Committee.

FIVE MINUTE BREAK

4. WSU EXTENTION BRIEFING (ARNO BERGSTROM) 10:20 – 11:10

- Arno Bergstrom and Jim Kropf gave an overview of the Washington State University Extension Office and handed the Commissioners contact and background information on the partnership between WSU and Kitsap County.
- County Extension programs include Youth Development, Food & Nutrition, Parent Education, Agriculture, Horticulture and Natural Resources.
- WSU is planning to make additional financial investments in Kitsap County in the form of funding to help improve access to higher education
- Discussion of the Extension office’s role in County economic development

5. CITIZEN ADVISORY BOARD POLICY DISCUSSION (JAN KOSKE) 11:10 – 11:40

- Discussion about the media Relations Policy 350.2. The roles of the public information officer, funding options for advisory groups and organizations and the County’s role in this whole process was discussed.
- How do community groups raise funds for their projects? Where do they put the funds?
- Restrictions the County puts on County organizations and volunteer boards was discussed.
- The County’s policy does not address the relationship between advisory boards and the Public information Officer.
- The Commissioners would like to provide guidelines that allow flexibility for the boards and organizations to have the right to a public voice.
- We need guidelines for staff participation on the volunteer boards and councils
- This conversation will continue at the Commissioners briefing on October 29th.

FUTURE WORK/STUDY SESSIONS

October 10, 2007

- Information Sharing
- Parks Capital Plan Changes (Chip Faver)
- 3RD Quarter Budget Amendment (Ben Holland)
- Poplars Line of Credit/Resolution (Ben Holland)

October 17, 2007

- BOCC Agenda Review for October 22, 2007
- Information Sharing
- Parks Task Force Recommendations
- Review of Plan Comments Received to Code Revisions (Eric Baker/Angie Silva)

6. RECAP

G/com/data/BOCC Wkly Agendas/Workstudy / 2007 Workstudy Minutes/10-3-07 Workstudy Minutes