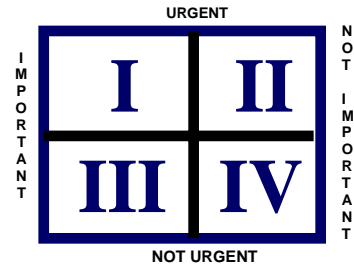


TASK	RELATIONSHIP
PRES	Speak for Yourself
Ask Questions	Listen Actively
Summarize	Gatekeeping
Polling	Compliment & Agree
80/20 Principle	Humor
Build Consensus	Process Check



**What are we asking for?
Why is it important?
Is it realistic?**

JUNE 27, 2007 NOTES
BOARD OF COMMISSIONERS – MANAGEMENT TEAM
WORK/STUDY SESSION
PORT BLAKELY CONFERENCE ROOM 8:30 AM

Attendance: Commissioner Josh Brown; Commissioner Jan Angel; Nancy Buonanno Grennan, County Administrator; Randy Casteel, Director Public Works; Arley Bright, Administrative Services; Larry Keeton, Director and Jim Bolger, Assistant Director of Community Development; Craig Adams, Information Services; Chip Faver, Director of Facilities, Parks & Recreation; Clarence Moriwaki, Public Information Officer; Jackie Aufderheide and Shelley Kneip, Prosecutor’s Office; Jim Avery, Assessor; Vivian Henderson, Kitsap Alliance of Property Owners (KAPO); and Administrative Specialist, Katherine Brown.

	Time
1. APPROVE MINUTES OF JUNE 13, 2007 WORK/STUDY	8:30 - 8:40
• Approved with corrections.	
2. INFORMATION SHARING	8:40 – 9:25

Randy Casteel, Director Public Works

- There will be a ribbon cutting ceremony on Bucklin Hill project on June 29.

Carolyn Siems, Assistant to County Administrator

- Pass

Clarence Moriwaki, Public Information Officer

- Introduced the design for the sesquicentennial which is going out to bid. The display should be done by event date, July 13. Commissioner Brown asked what is needed from Board...they are scheduled to speak at opening of the County Fair on August 23.
- Commissioner Brown would like to send out email to point out County achievements, similar to what the City of Bremerton does. Clarence will help him put together a PDF attachment to send out.
- There was discussion on the “first crossing” ceremony on Bucklin Hill.

Craig Adams, Information Services

- Working with Sheriff on a \$200,000 technology for first responders grant through Department of Emergency Management; dovetails with technology initiatives.
- Working with GIS Group on I/S GIS Division 2007 Ortho-Imagery Project.
- Ed Sherman attended a vendor (Virtual Server) seminar regarding reduction of power usage. Met with other local private firms that employ Virtual Server technology.

Larry Keeton, Director Community Development

- Introduced a CD created for the staff by staff related musician “Wasted Away in Meritaville”. The CD has acted as a theme and has energized staff, becoming their “surge song”. Staff is coming up with new ways to do things. Finished surge with 28% more permits being issued. Working on scheduling a celebratory picnic to include the Board.
- Jeff Rowe Hornbaker is on vacation.
- Reported on Footnote 48, a management tool to look at sewer services in outlying areas. Eric Baker briefed the Planning Commission on it. Larry felt it may be interesting but needs to be studied. Commissioner Brown would like them to start analyzing. It was noted that nothing will happen until third commissioners comes on board. Commissioner Angel commented on LAMIRDS regarding the Manchester project. Larry will look at that issue and give her a briefing.
- Commissioner Brown asked that Larry look into the Seabeck Marina issue soon; needs help today.
- Commissioner Angel noted that since Commissioner Endresen has gone she is getting inquiries on land use issues; she needs to meet with Larry to discuss how to handle incomplete packages that hold up projects. Departmental changes have added to customers’ frustration about completing their packets properly. There was some discussion about a Permit Center and Manager who would assign each permit to one staff person who would follow it through the process.

Steve Frazier, Director Personnel and Human Resources

- The Substance Abuse Advisory Board annual training will take place on October 16.
- Youth Commission advocacy training will take place on November 3.
- December 7 has been set for the Human Rights Conference.
- Case management contract for the Veterans Program should get under way next week. Commissioner Brown asked for briefing.
- Under Work Force Development, long term care providers and school districts are developing a program to assist those under 21 that do not have a high school diploma to qualify as certified nursing assistants.

Chip Faver, Director Facilities, Parks and Recreation

- Move to fairgrounds under way.
- Update on Newberry land swap, looks like it will happen.
- Discussed pros and cons of pervious and impervious surfaces for the parking lot at Illahee. They are working on obtaining a grant. Larry said that using the pervious surface technology could cause delays in the project and advised the Illahee group to wait until next summer. They are weighing that decision. Commissioner Brown would like to talk more about it and attend next Illahee meeting
- Cleaning up South Kitsap Park this Saturday and it will be appreciation day. Will present letter to the South Kitsap Parks Board. Commissioner Angel complemented staff.
- Working on salmon enhancement project at Anderson Landing to increase salmon production. Commissioner Brown asked if it will happen under the bridge and Chip noted that it is up stream.
- They will have their last All Hands Meeting as a combined department, Friday, at 8:00.

Ben Holland, Director Administrative Services

- Will meet this afternoon to go over the ER&R requested budget.

Nancy Buonanno Grennan, County Administrator

- Jacquelyn Aufderheide reported that Division II of the court of appeals overturned an arbitration decision reinstating a former KCSO Deputy. Due to the employee's record of untruthfulness it would affect whether the prosecutor will charge a case where that employee would be a material witness. Law enforcement groups around the state are likely to follow Kitsap's example
- The parking lot challenge was overturned. The County has clear ownership of the lot on Sidney and Division.
- Discussed Domestic Violence Victim who wants her name to be redacted from a 2005 Board Meeting Minutes. Recommend it be redacted and the Board approved.

Commissioner Angel

- Announced that she is planning town hall meetings in all three commissioner districts to introduce the three Commissioner candidates to the public. Will invite all candidates and collect citizen comments.
- Discussed date of availability for DCD celebratory luncheon.

Commissioner Brown

- Has had all his questions answered.

FIVE MINUTE BREAK

3. PUGET SOUND REGIONAL COUNCIL VISION 2020 UPDATE (Robin McClelland)

9:25 – 10:15

- Robin McClelland gave Power Point presentation.
- Commissioner Angel wanted to know if the Board could give input until August 8 when PSRC will present their plan to the public. Robin McClelland described the process of the August 8 meeting and noted that the documents will be out on July 16, the Board will be getting their packets in the mail. Commissioner Angel also had some questions about this superseding local government control or that it would interfere with local governments applying for funds if they are not compliant with the plan. Robin McClelland replied that if local governments are compliant with the GMA there should not be a problem and noted that the plan is a very broad view and the PSRC's intent is for local communities to maintain control of their planning processes.
- There were further concerns that not enough people are aware of this plan. PSRC will work with DCD in getting it on their website.
- Larry Keeton inquired as to what happens if the County adopts this plan and the cities say no to this multi-county plan. There is no real mechanism in place to address that issue.
- Commissioner Brown felt the plan was well vetted in very different types of communities and it was a thorough process.

4. TAX REFUND – HERBOLD (Nancy Buonanno Grennan)

10:15 – 10:25

- Jim Avery gave background, noting that if an individual's tax assessment is incorrect, it is the tax payer's burden to have it corrected and that State law allows Counties to correct errors for three years past. Commissioner Angel asked that it be allowed since there was an error, the Herbolds ought to be able to get their money back beyond the three years allowed. Commissioner Brown felt it may set a precedent and legal ramifications need to be discussed. Jacquelyn Aufderhede asked

that her office be allowed to look at it and draft a resolution specific to these issues. She will try to have it ready for the July 2 meeting.

- 5. CHANGE OF FOREST PRACTICES (Jim Bolger) 10:25 – 10:55**
- Jim Bolger gave a presentation and noted that change goes into effect next month. In the past, when application for a non-conversion timber harvest was made the Department of Natural Resources (DNR) would impose a six year moratorium on development of the parcel. This new practice requires local jurisdictions to prohibit development for six years, unless the landowner can meet some new criteria or mitigate impacts and potentially lift the prohibition. Commissioner Angel asked for the sponsors of legislation. Shelley Kneip noted that it has multiple sponsors including WSAC. Commissioner Brown asked if there was board action required and Jim stated there is nothing at this time because we feel our current local timber harvest ordinance covers most of the new criteria but if not, the issue may come before them in the near future.
- 6. ECONOMIC DEVELOPMENT (Philip Fletcher) 11:10 – 11:40**
Removed from agenda.

FUTURE WORK/STUDY SESSIONS

July 4, 2007

NO MEETING SCHEDULED – JULY 4TH CELEBRATION OBSERVED

July 11, 2007

Information Sharing

July 18, 2007

BOCC Agenda Review for July 23, 2007

Information Sharing

7. RECAP