



A G E N D A

KITSAP COUNTY BOARD OF COMMISSIONERS January 28, 2008 – 7:00 p.m.

NOTE: Items marked with an asterisk (*) are considered routine business and may be acted upon by one motion as consent items. If you wish to have a particular item discussed and acted on by a separate motion, please contact the Clerk of the Board prior to the meeting. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 3 --SUBJECT TO CHANGE -- [LAST UPDATE: 1/23/08 5:05 pm](#)

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

#1 Employee Service Awards for January. **Staff Contact:** Joy Crema 337-7185.

#2 Employee of the Month. **Staff Contact** Erin Neff, 337-4447.

FIRST OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:
LIMITED TO 15 MINUTES

(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- 7: 10pm)** Public comments regarding [Resolution](#) to adopt policies governing the methodology to set fees for the Department of Community Development. **Staff Contact:** Larry Keeton, Director.
- 7:15 pm)** Public hearing to consider adoption of an [Ordinance](#) relating to the revision of permit fees and amending Chapter 14.04 and Chapter 21.06 of the **Kitsap County Code**. **Staff Contact:** Larry Keeton, 337-7181.
- 7:20 pm)** Public hearing to consider a [Resolution](#) providing the initial docket for the potential **amendment** to the **Kitsap County Comprehensive Plan**, Land Use and Zoning Maps and Corresponding Development Regulations. **Staff Contact:** Scott Diener, 337-4966.
- 7:25 pm)** [Public hearing](#) to consider reclassification of a total of 24.86 acres zoned Rural Residential to Open Space in South Kitsap, Commissioner District #2 at the north end of Baby Doll Road and west of Mountain View Road. **Staff Contact:** Steve Heacock, 337-4422.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

- A. Approve Consent Agenda.

1) MISCELLANEOUS ITEMS:

- * B. Approve Minutes of January 14, 2008.
- * C. Approve Warrant Nos.
- * D. Approve Payroll Warrant Nos. 657282-657370 and 657184-657276
- * E. Refer to the Prosecutor's Office and Risk Manager: 1) Lawsuits filed by R. J. Peabody, N. James, and T. and C. Jarvis, G. and M. Isben, R. and E. Percival, S. Leslie, J. and P. Niemiec-Robertson; 2) Claim for Damages filed by S. Klingman and E. Vilorio.

2) DEPARTMENT OF EMERGENCY MANAGEMENT

- A. **Statement of Agreement Contract (KC-521-07)** between Bainbridge Island High School and Kitsap County Department of Emergency Management to use school facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * B. **Statement of Agreement Contract (KC-431-07)** between Bremerton School District and Kitsap County Department of Emergency Management to use school facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * C. **Statement of Agreement Contract (KC-528-07)** between Bainbridge Island First Baptist Church and Kitsap County Department of Emergency Management to use church facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * D. **Statement of Agreement Contract (KC-522-07)** between Central Kitsap School District and Kitsap County Department of Emergency Management to use district facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * E. **Statement of Agreement Contract (KC-520-07)** between North Kitsap School District and Kitsap County Department of Emergency Management to use school district facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * F. **Statement of Agreement Contract (KC-527-07)** between Jesus Christ of Latter Day Saints – Mullenix Road and Kitsap County Department of Emergency Management to use church facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * G. **Statement of Agreement Contract (KC-525-07)** between Christ Memorial Church and Kitsap County Department of Emergency Management to use church facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * H. **Statement of Agreement Contract (KC-523-07)** between South Kitsap School District and Kitsap County Department of Emergency Management to use school district facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.

- * I. **Statement of Agreement Contract (KC-526-07)** between Silverdale United Methodist Church and Kitsap County Department of Emergency Management to use church facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.
- * J. **Statement of Agreement Contract (KC-524-07)** between Holy Trinity Catholic Church and Kitsap County Department of Emergency Management to use church facilities and grounds as mass distribution/vaccination centers during an emergency. **Staff Contact:** Phyllis Mann, 307-5872.

3) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- * A. Revenue **Contract Amendment (KC-363-07B)** with State of Washington Department of Social and Health Services Mental Health Division to revise rates for public mental health services in Kitsap, Jefferson and Clallam Counties for the period of October 1, 2007 – September 30, 2009. **Fiscal Impact:** N/A. **Staff Contact:** Anders Edgerton, 337-4886.
- * B. **Contract Amendment (KC-406-07A)** with **Workforce Investment Act (WIA)** and **Olympic Consortium** and **Washington State Employment Security Department** reflecting change in number of participants for the period of October 1, 2007 – June 30, 2009. **Fiscal Impact:** N/A. **Staff Contact:** Bob Potter, 337-4886.
- * C. **Resolution** to create positions in various departments approved in 2008 Budget. **Staff Contact:** Lynn Cole, 337-3536.

4) DEPARTMENT OF PUBLIC WORKS:

- A. **Petition** for sale of tax title lands a portion of county right of way known as Fern Avenue filed by **Lynn Smith & Dwayne Peacock** in the Illahee area of Central Kitsap, Commissioner District #3. **Staff Contact:** Molly Foster, 337-3686.
- * B. **Resolution** accepting **Contract (KC 181-07)** Steele Creek at Glud's Pond Fish Passage Improvements project (**CRP 3603**) with Ace Paving, as complete in Commissioner District #3. **Fiscal Impact:** n/a **Staff Contact:** Jacques Dean, 337-4671.
- * C. **Contract (KC-003-08)** with State of Washington to fund two source control specialist to provide technical assistance on best management practices for sold waste, hazardous waste, storm water, water quality and water conservation. **Fiscal Impact:** \$237,489, with \$212,044 reimbursed by Department of Ecology, \$25,445.28 Public Works Solid Waste & Moderate

Risk Waste funds. **Staff Contact:** Michelle Miller, 337-4485

- * D. **Interlocal [Agreement](#) (KC-004-08)** for Local Source Control Services in Mason County in relation to contracted positions provided by the Department of Ecology Contract **(KC-003-08)**. **Staff Contact:** Michelle Miller, 337-4485.
- * E. **[Contract](#) (KC 541-07)** with Northern Con-Agg, Inc. to replace road culvert on NW Mountain View Road, Commissioner District # 1. **Fiscal Impact:** \$395,877 from Road Fund. **Staff Contact:** Dick Dadisman, 337-3556.
- F. **Interlocal [Agreement](#) (KC-108-07)** for the purpose of exploring legal and other avenues available to challenge Department of Ecology Standards. **Fiscal Impact:** \$48,333.33 from 44011.5419.2001 funds. **Staff Contact:** David Tucker.

5) **ADMINISTRATIVE SERVICES**

- A. **Memorandum of [Understanding](#) (KC 019-07)** with **Olympic College** for the Small Business Development Center Services extending the existing contract through December 31,2008. **Fiscal Impact:** Up to \$25,000 from GA & O Fund. **Staff Contact:** Ben Holland, 337-4504.
- * B. **[Resolution](#)** authorizing short term interfund loans to the General Fund on an “as required” basis. **Staff Contact:** Ben Holland, 337-4504.
- * C. **[Resolution](#)** authorizing short term interfund loans to the Department of Community Development fund on an “as required” basis. **Staff Contact:** Ben Holland, 337-4504.
- * D. **[Resolution](#)** authorizing the reallocation of appropriations within the General Fund to balance the final 2007 fund balances. **Staff Contact:** Ben Holland, 337-4504.
- * E. **[Contract Amendment](#) (KC146-04E)** with Rice Fergus Miller Architecture and Planning for construction, administration/closeout services for the Public Works building façade. **Fiscal Impact:** \$30,000 from various funds. **Staff Contact:** Brian Lyman, 337-5357.

6) **PROSECUTOR’S OFFICE**

- * A. **[Contract Amendment](#) (KC-407-07A)** to extend term of existing contract through December 31, 2008 with Slagle Morgan, LLP to provide outside legal services for workers’ compensation litigation. **Fiscal Impact:** \$50,000.00 from Risk Management Workers’ Compensation fund. **Staff**

Contact: Jacquelyn Aufderheide, 337-4973.

- * B **Contract [Amendment \(KC-603-05B\)](#)** extending term of existing contract through December 31, 2008 and to increase compensation to Thomas G. Hall and Associates for outside legal services for workers' compensation claims litigation. **Fiscal Impact:** \$10,000.00 from Risk Management Workers' Compensation Fund. **Staff Contact:** Jacquelyn Aufderheide, 337-4973.

7) **PARKS AND RECREATION**

- A. **[Contract \(KC 023-08\)](#)** with the Recreation and Conservation Funding Board to receive \$270,967.17 in grand funding to reimburse the County for Kingston Village Green Navy Housing purchase. **Fiscal Impact:** Revenue of \$270,967.17 to 3821 – Park Capital Fund. **Staff Contact:** Elizabeth Ratliff, 337-5345.
- * B. **Contract [Amendment \(KC 311-06A\)](#)** with Strider Construction for the Sinclair Estuary Restoration Project. **Fiscal Impact:** \$117,220.25 from Parks Capital Improvement Fund. **Staff Contact:** Chip Faver, 337-5355.

8) **SHERIFF'S OFFICE**

- * A. **[Resolution](#)** authorizing the Sheriff to execute contracts involving the expenditure of WestNET Funds. **Staff Contact:** Dave White.

9) **CENTRAL COMMUNICATIONS**

- * A. **[Contract \(KC-030-08\)](#)** between **Pierce County Communications** and Kitsap County for tower space lease agreement. **Fiscal Impact:** Revenue of approximately \$9,536 per year, increasing annually by 3% for a total of \$61,756 . **Staff Contact:** Ron McAfee, 307-5800.

10) **COMMISSIONERS OFFICE:**

- A. **[Resolution](#)** appointing **Mark Fisher** from Commissioner District # 3 to the Parks and Recreation Advisory Board. **Staff Contact:** Jan Koske, 337-4650.
- B. **[Resolution](#)** reappointing **Linda Paralez** from Commissioner District #1 to the Kitsap County Planning Commission. **Staff Contact:** Jan Koske, 337-4650.
- C. **[Resolution](#)** appointing **John Hough** from Commissioner District #3 to the Kitsap County Planning Commission. **Staff Contact:** Jan Koske, 337-

4650.

- D. **Resolution** regarding certain petitions for vacation of County Roads and sale of County Tax-Title Properties. **Staff Contact:** Nancy Buonanno Grennan, 377-7146.

11) OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

12) COUNTY ADMINISTRATOR’S COMMENTS:

13) BOARD OF COMMISSIONER’S COMMENTS:

OTHER MEETINGS ATTENDED BY THE BOARD:

1/28/08	12:00 p.m.	Lunch with the Electeds – Gino’s
	2:00 p.m.	Board PM Brief – Port Blakely Conf Room
	4:30 p.m.	Tour of Public Works Building
	7:00 p.m.	BOCC Public Meeting in Chambers
1/29/08	7:30 a.m.	Decision Makers Breakfast - Kitsap Convention Center
1/30/08	8:30 a.m.	Work Study Session - Port Blakely Conf Room
	2:30 p.m.	Grand Opening/Ribbon Cutting at Howe Farm
2/1/08	6:30 p.m.	Bainbridge Island Land Trust Annual Meeting – St. Cecilla’s Conger Hall
2/4/08	10:00 a.m.	Board AM Brief – Port Blakely Conf Room
	12:00 p.m.	Lunch with Port of Bremerton Commissioners– Gino’s Restaurant
	2:00 p.m.	Board PM Brief – Port Blakely Conf Room
2/5/08	8:00 a.m.	KRCC/Health District Board Meetings – Norm Dicks Government Center
	12:30 p.m.	New Market Tax Credit Meeting
	2:00 p.m.	Meeting with WSU Extension Director & Staff – Norm Dicks Government Center
2/6/08	7:00 a.m.	Kitsap Community Leadership Friends of Scouting Breakfast – Kitsap Conference Center
	8:30 a.m.	Work Study Session - Port Blakely Conf Room
2/6/08	5:00 p.m.	WSAC Reception at Governor’s House in Olympia
	11:45 a.m.	Visitor and Convention Bureau (VCB) Annual Meeting –

- 2/7/08
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| 7:00 p.m. | Silverdale Hotel
Legislative Dinner at Mercato's Ristorante in Olympia |
| 9:00 a.m. | WSAC Legislative Steering Committee – WSAC Office in Olympia |
| 11:30 a.m. | Legislative Rally - Tumwater Valley Lodge |

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **February 11, 2008 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

February 25, 2008:

- 7:10 Public hearing to consider Beach at Driftwood Cove Shoreline Use Permit SEPA Appeal, South Kitsap, Commissioner District #2. **Staff Contact:** David Greetham and Patty Charnas.
- 7:15 Public hearing to consider Skyline Property Improvement Appeal, Central Kitsap, Commissioner District #3. **Staff Contact:** David Greetham.