

County Administrator's Briefing Notes
10:00 AM Monday – January 7, 2008
Port Blakely Conference Room

*What are we asking for?
Why is it important?
Is it realistic?*

Draft Number: 1 (Subject to Change)

Attendance: Steve Bauer, Chair; Commissioner Jan Angel, Commissioner Josh Brown, County Administrator, Nancy Buonanno Grennan; Larry Keeton, Director, Jeff Rowe-Hornbaker and Jim Bolger, Assistant Directors, Scott Diener and Tina Holguin,; Shelley Kneip, Prosecutor's Office; Eric Baker, Special Projects Manager; Art Castle and Teresa Osinski, *The Sun*; Home Builders Association; Charlie Bermant, *The Newspaper Group*; Tristan Baurick, Vivian Henderson and Administrative Specialist, Debbie Austin

10:00

1. APPROVE NOTES FROM THE AM. BRIEF OF OCTOBER 29, 2007

Action: Notes approved as written.

10:10

2. COMMUNITY DEVELOPMENT FEE STRUCTURE (Larry Keeton)

Action: Larry Keeton reviewed the proposed fee policies and fee rates for 2008. Discussion of Policy 12 through 15, new policies added this year. Policy 14: wording will be changed to reflect "personnel who are supported by revenue funding". A policy will be drafted to accommodate emergency or disaster situations. Staff recommends that valuation fees increase by 10%. The proposed fee policies and fee rates based on the policies will start the department toward self-sufficiency. The Commissioners will receive quarterly reports on the progress of this process.

10:52

3. DCD ADVISORY COMMITTEE DISCUSSION (Larry Keeton)

Action: Discussion of the creation of the Community Development Advisory committee. Discussion of the individuals recommended to sit on the Advisory Committee. The Commissioners request to see the categories these individuals would represent.

11:05

3. 2008 COMPREHENSIVE PLAN AMENDMENT DRAFT INITIAL DOCKET (Larry Keeton)

Action: Discussion of projects on the 2008 docket and the shortness of staff to fulfill the docket as it stands. Jim Bolger discussed the individual projects and the process for each. Eric Baker discussed the definition of the Special Projects goals and work plan. Discussion of the Waaga Way and Bethel Corridor projects. Discussion of commercial LAMIRDS and site specific applications. The docket will come before the Commissioners at the public meeting on January 28, 2008.

Discussion of the agenda of the joint planning commission meeting with the Commissioners tomorrow.

Discussion of the letter drafted to the Port of Bremerton regarding the provision of urban infrastructure for the South Kitsap Industrial Area.

Discussion of renewable energy technologies regarding Puget Sound Energy.

12:00

Adjourn

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