



MINUTES

KITSAP COUNTY BOARD OF COMMISSIONERS January 14, 2008 – 7:00 p.m.

The Board of Commissioners met on the above-stated date. Present were Chair Steve Bauer, Commissioner Josh Brown, Commissioner Jan Angel, County Administrator Nancy Bounanno Grennan and Clerk of the Board Pro Tem Pat Lawson. *(The Board of Commissioners' public meeting is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

DRAFT # 1 --SUBJECT TO CHANGE -- LAST UPDATE: 1/117/08 12:55 p.m.

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

PROCLAMATIONS/RESOLUTIONS/RECOGNITION:

- #1** Central Kitsap School District to present a Crystal Apple award in appreciation of the road crews work during the early December storm. **Staff Contact:** Doug Bear, 337-4598.

Commissioner Brown gave a brief description of the damage to Kitsap County caused by the December 2007 Storm. He then introduced Dirk Glysteen, Director of Operations for the Central Kitsap School District, who presented the Crystal Apple Award to the Central Kitsap Road Crew for their extraordinary efforts during the storm.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

Vivian Henderson, Kitsap Alliance of Property Owners, gave packets to the Commissioners which included a DVD and draft minutes of the Puget Sound Regional Council's public meeting in Kitsap County.

Helen Miller, Bremerton resident, spoke about “Drug Free” signs that she wants posted around schools in the Bremerton area.

Robert Woodworth, South Kitsap resident, spoke about the policies of allowing road vacations in Kitsap County. He also spoke about the tax title strips he has requested to purchase.

Lynn Smith, Bremerton resident, spoke of his request to purchase tax title strips adjoining his property and requests clear title to this property.

Lynn Smith, Bremerton resident, spoke about the process that he went through dealing with land use issues. He asked if a fair and impartial citizen task force could be provided to help staff determine what communities want, and suggests a task force to help with the Illahee community plan.

Don Deitz, Illahee resident, expressed concerns about citizen comments being made on an issue who’s public hearing is closed and for decision only.

Commissioner Josh Brown commented that the Commissioners will not consider testimony outside of the stated public comment period. He said that work on all community plans welcome community input during the process.

Judith Krigsman reminded people that Public Works has policy #2475 which outlines the process for road vacations.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

7:10 pm) Public hearing to consider a [Petition to Vacate](#) a portion of county right of way known as Fern Avenue filed by **Lynn Smith & Dwayne Peacock** in the Illahee area of Central Kitsap, Commissioner District #3. **Staff Contact:** Molly Foster, 337-3686.

Commissioner Bauer, Chair opens the public hearing to consider the petition to vacate a portion of county right of way known as Fern Avenue filed by Lynn Smith & Dwayne Peacock.

Molly Foster, Public Works, reviews the petition. She states that all departments involved are in favor of this petition except the parks department. The Illahee Stewardship Committee also sent an e-mail asking for denial of this petition. Molly read a letter from Mr. Peacock relating to the reasons for his request for the road vacation.

Lynn Smith, petitioner, asks the Board to separate this road vacation petition from the Woodworth vacation petition. He says he wants to safeguard and maintain what has become his living space. Mr. Smith is asking for the County to only vacate the half of the road that adjoins his and Mr. Peacock's properties. He describes the ravines that make up Fern Avenue and his side yard. He requests that the board approve this petition.

Gary Anderson, Illahee resident, states he lives on Fern Avenue and maintains the ravine that abuts his property. He favors the approval of the vacation petition.

Don Deitz, Illahee resident, agrees with the road vacation, but does not agree with the purchase of the tax title strips.

Jim Aho, Illahee resident, states that he received a letter from the Department of Wildlife regarding trenches, tax title strips and infiltration systems. He is not in favor of the vacation petition.

Kathy Stenson, Illahee resident, wants no change to the area or to the ravine. She is concerned that if someone else purchased the Smith property, and the property was developed further, there could be repercussions.

Chair Bauer closes the public hearing.

Commissioner Brown makes comments regarding the conditions for approval of a road vacation. He also comments on the community planning efforts that will take place during the coming year. Commissioner Brown makes a **motion** that the Board **deny** the road vacation petition and Chair Bauer seconds the motion.

Commissioner Angel reads a portion of the public works engineer's report and states that this property will be of no use to the County. She also reads that the sale of the tax title strip will correct the encroachment of the Smith's home.

Commissioners Brown and Bauer vote to deny the petition. Commission Angel votes to approve the petition. Petition is denied by a vote of 2 to 1.

7:15 pm) Note: Said matter for decision only: Continuation of the public hearing to consider a **Petition to Vacate** a portion of Maple Avenue lying south of Dock Road filed by **Robert & Sharon Woodworth** in Central Kitsap, Commissioner District #3. Continued from December 17 Hearing. **Staff Contact:** Molly Foster, 337-3686.

Commissioner Josh Brown makes a **motion** that the Board deny the petition to vacate a portion of Maple Avenue. Chair Bauer seconds the motion. Motion carries unanimously.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves the Consent Agenda. Motion carries unanimously.

1) **MISCELLANEOUS ITEMS:**

- B. Approve Minutes of December 17, 2007.
- C. Approve Warrant Nos.
- D. Approve Payroll Warrant Nos. 656958 - 657060
- E. Refer to the Prosecutor's Office and Risk Manager: 1) Claim for Damages filed by T.M. Bailey, R. Seamans, L. Mort and 2 by Qwest.
- F. Ratify the approval of the Settlement Agreement by and between Washington State Council of County and City Employees AFSCME AFL-CIO, Local 1308 and K. Barkow and Kitsap County.

2) **AUDITOR'S OFFICE:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 001-2008*** authorizing closure of two Debt Service Funds. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 002-2008*** authorizing closure of four Capital Project Funds. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 003-2008*** establishing the Mental Health Medicaid Fund (#187) administered by the Kitsap County Personnel and Human Services Department. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 004-2008*** establishing the Mental Health Non-Medicaid Fund (#188) administered by the Kitsap County Personnel and Human Services Department. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner

Angel that the Board adopts **Resolution No. 005-2008*** establishing an Imprest Fund in the Auditor's Licensing Division for a total of \$500. **Staff Contact** Lillian Shierk, 337-4909. Motion carries unanimously.

- F. Discussion is held, comments received and hearing no objection, A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 006-2008*** to establish Special Revenue Funds for the Department of Community Development (#168) and the Kitsap Nuisance Abatement Team (#167) and to authorize a residual equity transfer of funds from the General Fund to the Department of Community Development Fund in the amount of \$798,525. **Staff Contact:** Lillian Shierk, 337-4909. Motion carries unanimously.

3) DEPARTMENT OF PERSONNEL & HUMAN SERVICES:

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract** with **Workforce Investment Act (KC-511-07)** Resource Sharing Agreement between the Olympic Consortium and Washington State Employment Security Department for sharing of telephone service at the Bremerton WorkSource office for the time period January 1, 2008 – December 31, 2009. **Fiscal Impact:** \$37,848 (100% reimbursed through Wagner Peyser Act Funds). **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract** with **Workforce Investment Act (KC-446-07)** Resource Sharing Agreement between the Olympic Consortium and Washington State Employment Security Department for sharing fixed costs for operations at the WorkSource office in Jefferson County from October 1, 2007 through September 10, 2008. **Fiscal Impact:** \$12,889 (100% reimbursed through Wagner Peyser Act Funds and the Employment Security Department). **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Space Rental Agreement (KC 450-07)** between Olympic Consortium and Dynamic Education Systems, Inc. (DESI) to rent operational space for Job Corps at the Bremerton WorkSource Office from January 1, 2008 through December 31, 2008. **Fiscal Impact:** \$8,436 (100% reimbursed through the Job Corps). **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract (KC 453-07)** between Kitsap County and Kitsap County Consolidated Housing Authority (KCCHA) to enhance current youth services provided by KCCHA by

increasing parental involvement from January 1, 2008 – December 21, 2008. **Fiscal Impact:** \$5,000. (100% reimbursed by Human Services – Marriage License Surcharge). **Staff Contact:** Mary Ellen de la Pena 337-4879. Motion carries unanimously.

- E. Discussion is held, comments received and hearing no objection, A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract amendment (KC 230-07)** with Kitsap County and WA State Department of Social and Health Services, Division of Developmental Disabilities (DSHS/DDD) to administer the supported employment, day program, and birth to three funding for individuals with severe developmental disabilities living in Kitsap County from December 1, 2007 to June 30, 2009 and increasing the contract by \$1,458,265 for a new contract total of \$5,356,463. **Fiscal Impact:** None to Kitsap County, 100% grant funded by Department of Social and Health Services, Division of Developmental Disabilities. **Staff Contact:** Kelly O’Neal, 337-4624. Motion carries unanimously.
- F. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract amendment (KC 290-07A)** with Washington State Employment Security Department to provide Title V Senior Community Employment Services for the period July 1, 2007 through June 30, 2008 increasing the contract amount by \$14,413 for a new maximum consideration of \$90,705. **Fiscal Impact:** None to Kitsap County – 100% grant funded by Department of Social and Health Services, Aging and Disability Services Administration. **Staff Contact:** Linda Hanna, 337-7068. Motion carries unanimously.
- G. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Interlocal Agreement (KC-455-07)** with Kitsap County Health District to provide support services, resources, counseling and referral, social support and child care for Latino/Hispanic parents/caregivers, for the period January 1, 2008 though December 31, 2008. **Fiscal Impact:** \$3,200 (100% reimbursed through the Human Services – Marriage License Surcharge). **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.
- H. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 007-2008*** to create and reclassify positions in various departments approved in 2008 budget. **Fiscal Impact:** N/A. **Staff Contact:** Lynn Cole, 337-7185x3536. Motion carries unanimously.
- I. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Memorandum of Understanding (KC-040-07J)** with the Washington State Council of County

and City Employees, Local 1308, Courthouse Employees establishing a pay rate for a new classification of Legal Assistant – Lead. **Fiscal Impact:** Cost savings in approved departmental reorganization from General Fund. **Staff Contact:** Lynn Cole, 337-7185x3536. Motion carries unanimously.

- J. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Collective Bargaining Agreement (KC-469-07)** with the Washington State Council of County and City Employees, AFSCME, Local 1308-S, Courthouse Supervisory Employees for the term January 1, 2008 through December 31, 2010. **Staff Contact:** Bert Furuta, 337-7185. Motion carries unanimously.

4) **DEPARTMENT OF PUBLIC WORKS:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the **Contract (KC-494-07) with Sargent Engineers, Inc.** to perform design and reconstruction of Chico Way Bridge (CRP 3625) in Commissioner District #3. **Fiscal Impact:** \$70,000 from Road Fund (Emergency Repair). **Staff Contact:** Dick Dadisman, 337-5777x3556. Motion carries unanimously.
- B. Discussion is held, and comments are received. Commissioner Brown makes a **motion** and is seconded by Chair Bauer to continue the discussion of the **Petition** for sale of tax title lands a portion of county right of way known as Fern Avenue filed by **Lynn Smith & Dwayne Peacock** in the Illahee area of Central Kitsap, Commissioner District #3. **Staff Contact:** Molly Foster, 337-3686, until the January 28, 2008 public meeting. Motion carries unanimously.
- C. Discussion is held, and comments received and hearing no objections, Commissioner Brown makes a **motion** and is seconded by Chair Bauer to deny the **Petition** for sale of tax title land (sections of land adjacent to their property) filed by **Robert & Sharon Woodworth** located in the Plat of Illahee in Central Kitsap, Commissioner District #3. **Staff Contact:** Molly Foster, 337-3686. Commissioners Bauer and Brown vote to deny the Petition. Commissioner Angel votes approval. Petition is denied by a vote of 2-1.

5) **COMMISSIONERS OFFICE:**

- A. Discussion is held, comments received and hearing no objection, a **motion** is made by Chair Bauer and seconded by Commissioner Angel that the Board adopts **Resolution No. 008-2008*** reappointing **Annie Humiston, Gregory Platz, and Steve Heacock** and appointing **Jan Richards** to the Kingston Citizen Advisory Council, Commissioner District #1. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.

- B. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts [Resolution No. 009-2008*](#) establishing the Kitsap County Transportation Planning Advisory Committee. **Staff Contact:** Greg Cioc, 337-4660. Motion carries unanimously.
- C. Discussion is held, comments received and hearing no objection, a **motion** is made by Chair Bauer and seconded by Commissioner Angel that the Board adopts [Resolution No. 010-2008*](#) appointing Louise Barbee to the Suquamish Citizen Advisory Committee, Commissioner District #1. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- D. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board adopts [Resolution No. 011-2008*](#) reappointing Lawrence Mack to the Developmental Disabilities Advisory Board. **Staff Contact:** Jan Koske, 337-4650. Motion carries unanimously.
- E. Discussion is held, comments received and hearing no objection, a **motion** is made by Chair Bauer and seconded by Commissioner Brown that the Board **ratify** the execution of the first amendment to the Purchase and Sale Agreement with Pope Resources for addition to the Hansville Greenway. **Fiscal Impact:** N/A. **Staff Contact:** Nancy Buonanno Grennan, 337-4403. Motion carries unanimously.

6) **CORONER**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the [Contract \(KC 487-07\)](#) with Emmanuel Q. Lacsina, M.D. for Forensic Pathology Services for 2008, 2009 and 2010 between Kitsap County and Emmanuel Q. Lacsina. **Fiscal Impact:** \$540,000 (Coroner's Autopsy fund 9172). **Staff Contact:** Greg Sandstrom, 337-7077. Motion carries unanimously.

7) **INFORMATION SERVICES**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board approves and executes the [Contract \(KC 001-08\)](#) with the **City of Poulsbo** for the County to provide GIS Services for City of Poulsbo residential updates for the Local Update of Census Addresses Program. **Fiscal Impact:** Up to \$7,000 a year revenue to Information Services Fund. **Staff Contact:** Diane Mark, 337-4782. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by

Commissioner Angel that the Board approves and executes the [Contract \(KC 002-08\)](#) with the **City of Bremerton** for the County to provide GIS Services for City of Bremerton residential updates for the Local Update of Census Addresses Program. **Fiscal Impact:** Up to \$10,000 a year revenue to Information Services Fund. **Staff Contact:** Diane Mark, 337-4782. Motion carries unanimously.

- C. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts a [Resolution No. 012-2008*](#) allowing the Director of Information Services to approve the small inter-local contracts for the **geographical information projects**. **Staff Contact:** Bud Harris, 337-4405. Motion carries unanimously.

8) **TREASURER**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Angel that the Board adopts **Resolution No. 013-2008*** authorizing the County Treasurer to cancel delinquent, uncollectible personal property taxes in Kitsap County. **Fiscal Impact:** N/A. **Staff Contact:** Hope Beyl, 337-4931. Motion carries unanimously.

9) **ADMINISTRATIVE SERVICES**

- A. Discussion is held, comments received and hearing no objection, a **motion** is made by Commissioner Angel and seconded by Commissioner Brown that the Board approves and executes the [Contract \(KC-436-07\)](#) with **ShoreBank Enterprise Cascadia** for the **Hood Canal Septic Loan Program**. **Fiscal Impact:** \$2,850,000 from Regional Septic Loan Program Funds, to be reimbursed through the Department of Ecology Grant. **Staff Contact:** Marilyn Osborn, 337-4639. Motion carries unanimously.

10) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**

(Please limit comments to **5 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)

A. Vivian Henderson, Kitsap Alliance of Property Owners, spoke about her concerns regarding the Smith improvements and would like to see the road vacation denied and the tax title strip purchase approved.

B. Jim Sommerhauser, Central Kitsap resident, thanks the Board for making the County accessible to the public.

11) **COUNTY ADMINISTRATOR'S COMMENTS:**

A. Nancy thanked all employees for their contributions to the United Way Campaign. We made our goal of over \$79,000.

12) BOARD OF COMMISSIONER'S COMMENTS:

- A. Commissioner Angel commented that Daryl Piercy was an interim director the last time fees were raised in the Department of Community Development, and the authority for the fee increase belonged solely to the Commissioners.
- B. Commissioner Brown thanked County employees for their contributions to the United Way Campaign. He also commented that the Silverdale Community Campus has received a \$1,000,000 grant.
- C. Chair Bauer also thanked County employees for their United Way contributions. He toured Keyport and Naval Base Kitsap during the last couple of weeks and feels privileged to be able to form important partnerships with these dedicated people.

Public Meeting adjourned at 8:49 p.m.

**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

STEVE BAUER, CHAIR

JOSH BROWN, COMMISSIONER

JAN ANGEL, COMMISSIONER

ATTEST:

OPAL ROBERTSON
Clerk of the Board

DATE APPROVED

* See Resolution Journal Volume No. 62

** See Ordinance Journal Volume No. 16

OTHER MEETINGS ATTENDED BY THE BOARD:

1/15/08 8:00 a.m. KCCHA/Transit/CenCom Board Meetings at Bremerton

		Government Center
	3:00 p.m.	Housing Policy Legislation Meeting with KCCHA at Bremerton Government Center
1/16/08	8:30 a.m.	Work Study Session - Port Blakely Conf Rm
	12:30 p.m.	Hood Canal Coordinating Council at Silverdale Beach Hotel
	6:30 p.m.	Urban County Caucus in Olympia
1/17/08	9:00 a.m.	Legislative Steering Committee in Olympia
1/22/08	9:00 a.m.	Board of County Commissioner Retreat at Long Lake Community Club
1/23/08	8:30 a.m.	Work Study Session - Port Blakely Conf Room
1/24/08	9:00 a.m.	Puget Sound Partnership Eco Workshop at the Kitsap Convention Center
1/28/08	2:00 p.m.	Board PM Brief – Port Blakely Conf Room
	7:00 p.m.	BOCC Public Business Meeting – Board Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 11:00 AM and 1:00 AM).

Next regular Board of Commissioners public meeting will be held **January 28, 2008 at 7:00 p.m. in the Board of Commissioners Chambers.**

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).

UPCOMING TIMED AGENDA ITEMS:

(PLEASE NOTE: These dates and times are tentative and subject to change)

JANUARY 28, 2008:

7:20 p.m.) Public hearing to consider an **application for Current Use Assessment – Open space Land** filed by **Delilah Rene** in South Kitsap, Commissioner district #2. **Staff Contact:** Steve Heacock, 337-4422.

7:30 p.m.) Public hearing to consider a **Resolution** providing the initial docket for the potential **amendment** to the **Kitsap County**

Comprehensive Plan, Land Use and Zoning Maps and Corresponding Development Regulations. Staff Contact: Scott Diener, 337-4966.

7:40 p.m.) Public hearing to consider adoption of an **ordinance** relating to the revision of permit fees and amending Chapter 14.04 and Chapter 21.06 of the **Kitsap County Code**. **Staff Contact:** Larry Keeton, 337-7181.