

County Administrator's Briefing Notes
2:00 PM Monday – December 1, 2008
Port Blakely Conference Room

*What are we asking for?
Why is it important?
Is it realistic?*

Attendance: Commissioner Steve Bauer, Chair; Commissioner Jan Angel, Commissioner Josh Brown, Bert Furuta, Director Personal & Human Services; Larry Keaton, Director Department Community Development; David Tucker, Department of Public Works; Craig Adams, Information Services; Brian Lyman, Administrative Services; Opal Robertson, Clerk of the Board; Matt Keough, Parks & Recreation; Shawn Gabriel, Director Administrative Services; Jim and Ginger Sommerhauser; Grant Griffin, Visitor's Bureau; Eric baker, Commissioners'; Eric Peterson, Department Community Development Intern; Cindy Read, Department Community Development; Scott Diener, Department Community Development; Katrina Knutson, Department Community Development; Lee Reyes, Administrative Services; Larry Sukut, Chair Kitsap County Arts Board, Ken VanderDoes, Co. Chair, Kitsap County Arts Board; Pat Lawson, Administrative Specialists, Commissioners'.

2:00

1. Approve Notes of Previous Briefing: November 24, 2008

Action: *Notes approved as written.*

2:05

2. Agenda Review for December 8 Regular Meeting

Action: *Commissioner Jan Angel asked that item 4-A be removed from consent. Commissioner Josh Brown asked that item 6 be removed. Shawn Gabriel, Director Administrative Services, provided a handout that showed the calculations for 2009 Levys (will be on December 8th, 2008 Agenda). Also provided was a 6 Year (2009 -2014) Public Buildings Capital Facilities Plan.*

2:35

3. Visitor's Bureau Presentation – Grant Griffin

Action: *Presentation given by Grant Griffin, Visitor's Bureau. Handouts were provided and discussed. The Bureau is asking for support from the County for 2009.*

3:05

4. Art for Coroner's Office – Lee Reyes

Action: Lee Reyes, Administrative Services, Larry Sukut, Chair, Kitsap County Arts Board, Ken VanderDoes, Co. Chair Kitsap County Arts Board were in attendance to provide overview of art selected for the Coroner's Office. Commissioner Steve Bauer asked that this item be pulled from the briefing. It is on the agenda for December 8th, 2008 and discussion and presentation can be done at that time. Lee Reyes indicated that the Art's Board can not move forward until they have approval from the Commissioners.

Break

3:40

5. Legacy Lot Discussion – Larry Keeton, Katrina Knutson

Action: Larry Keeton and Katrina Knutson provided a handout for Legacy Lots and Large On Site Septic Systems. The handout contained a survey from King Co., Snohomish Co., Whatcom Co., Skagit Co., Pierce Co. and Kitsap Co. Discussion was held regarding the survey and how those counties handled Legacy Lots and Large On Site Septic Systems. Staff mentioned that they can provide individual briefings for the Commissioners if necessary.

4:10

6. LOSS in Rural Areas – Larry Keeton

Action: Discussed along with #5.

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