

# County Administrator's Briefing Notes

3:00 PM Monday – April 14, 2008

Port Blakely Conference Room

What are we asking for?  
Why is it important?  
Is it realistic?

Draft Number: 1 (Subject to Change)

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In Attendance: Steve Bauer, Chair; Commissioner Josh Brown, Commissioner Jan Angel, Nancy Buonanno Grennan, County Administrator; Ben Holland, Director and Marilyn Osborn, Administrative Services; Shelley Kneip, Prosecutor's Office; Jim Sommerhauser and Administrative Specialist, Debbie Austin.

3:00

**1. Approve Minutes of Previous Briefing: April 7, 2008**

*Action: Minutes approved as written.*

3:10

**3. Lodging Tax Advisory Committee (Ben Holland)**

*Action: Ben Holland reviewed the members of the Lodging Tax Advisory Committee and the policies and rules the committee abides by. He then reviewed the projection of the 2008 Lodging Tax cash flow. All discussed the various entities that receive funds and the possible reallocation of those funds. Discussion of the pros and cons of allocating funds to entities located in cities. Discussion of development of criteria and expectations from those who receive funds.*

3:40

**4. Board Agendas Review**

*Action: Discussion of the meeting with the Port of Bremerton this morning. Commissioner Brown reiterated the need for the County to be the lead for improving the County highway corridors. Discussion of the pros and cons of the City of Bremerton annexing the South Kitsap Industrial Area. The Commissioners agree not to oppose the annexation application by the Land Owners and the Port of Bremerton to annex into the City of Bremerton. Discussion of agreeing to a conflict waiver for the Port of Bremerton to hire Kirkpatrick & Lockhart Preston Gates Ellis L.L.P. Commissioner Angel made a motion to approve the conflict waiver with the following conditions: 1) The firm will maintain a distinct "ethical wall" between their representation of the Port and others who represent Kitsap County. 2) The firm will disclose all potential conflicts with representation of other parties, particularly if they are representing any party that is adverse to Kitsap County or who requires any permit or other approval of Kitsap County. 3) Should the matters on which the firm is representing the Port evolve into a position adverse to Kitsap County such that it requires Kitsap County to obtain other outside council on municipal finance matters, the Port will agree to reciprocally waive conflicts, if needed, for the County.*

*Chair Bauer seconds the motion. The motion passes by a vote of two to one. Commissioner Brown voted no.*

*Discussion of the transportation budget that will be discussed at the Kitsap Transit meeting tomorrow. Discussion of issues that will come before the Kitsap County Consolidated Housing Authority meeting tomorrow.*

### **Review Draft Agenda for Upcoming Meetings**

#### **April 16, 2008 Wednesday Work/Study (8:30am)**

**Information Sharing**

**Eckley Road Vacation, District #3 (Molly Foster)**

**Firearms in County Parks (Chip Faver/Jacquelyn Auferheide)**

**Noxious Weed Board Update (Dana Coggans)**

#### **April 21, 2008 Monday PM Brief (2:00PM)**

**First Quarter Budget Amendment (Don Burger)**

**Current Use Timber Land Applications (Tammera Beverage/Steve Heacock)**

**5:05 Adjourn**

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