

County Administrator's Briefing Notes

2:00 PM Monday – May 5, 2008

Port Blakely Conference Room

What are we asking for?
Why is it important?
Is it realistic?

Draft Number: 1 (Subject to Change)

In Attendance: Steve Bauer, Chair; Commissioner Josh Brown, Commissioner Jan Angel, Nancy Buonanno Grennan, County Administrator; Larry Keeton, Director, Jim Bolger and Jeff Rowe-Hornbaker, Assistant Directors and Sue Donahue, Community Development; Steve Gardner, *The Kitsap Sun*; Art Castle, Home Builders Association; Vivian Henderson and Administrative Specialist, Debbie Austin.

2:00

The Commissioners recessed into executive session regarding Existing Litigation (Lisa Nickel)

1. Approve Minutes of Previous Briefing: April 28, 2008

Action: Minutes approved as written.

2:50

2. Hood Canal Nearshore Assessment (Patty Charnas)

Action: Sue reviewed the Hood Canal Nearshore Assessment. Community Development is asking for \$15,000 through a one-time budget amendment for the completion of a field inventory and data collection of approximately 66 miles of Kitsap County shoreline along the Hood Canal. The Commissioners are in agreement pending the location of funds. Community Development will discuss this issue with Ben Holland.

3:00

3. DCD Quarterly Report (Larry Keeton)

Action: Larry Keeton presented the quarterly report for the Department of Community Development. Discussion points: 1) Performance Measures, 2) Total time from application to permit, 3) processing time objectives, 4) Conditional Use Permits, 5) Building Inspections, 6) Code Compliance, 7) Comparison of Kitsap County to other counties in the state, 8) Comparison of the City of Bremerton and Kitsap County, 9) Budget, 10) personnel, 11) Issues with current County Code, 12) Handling complaints.

4:30 Adjourn

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