



Board of Commissioners PM Meeting Agenda
2:00 PM Monday – January 25, 2010
Port Blakely Conference Room

County Commissioners: Josh Brown, Steve Bauer, Charlotte Garrido
County Administrator: Nancy Buonnano Grennan
Commissioner's Office: Eric Baker, Sara Prout, Angie Silva, Carolyn Siems
Personnel: Fernando Conhill
Information Services: Bud Harris
Administrative Services: Stephanie Pinard
Department of Community Development: Larry Keeton, Tina Holguin
Citizens: Vivian Henderson, Jim Sommerhauser
Press: Steve Gardner

1. Legislative Update – Tom McBride

Commissioner Brown told Tom McBride that he wouldn't be at the Legislative Steering Committee (LSC) meeting this week but Commissioner Bauer would attend in his place. McBride gave a brief regarding the 2010 active bill summary.

Discussion was held on the following bills:

- Public Health Financing Bill – source of the funds might be changed
- Creation of Community Facilities Districts Bill– up today for hearing – Senator Kilmer has asked for Kitsap County's support
- Local Government Taxation Bill – contents of it
- Local Flexibility Bill
- Existing law provides incentives for cities to annex beyond the core – hearing on Thursday at 10:00 AM
- Effort to provide clarity on Critical Areas Ordinance
- Adjusting property tax levy lid limits – schools are concerned about this bill
- Carpenter Creek project in the capital budget – needs a lot of support
- State Hwy 166 to continue from downtown Port Orchard to Southworth Drive and the Southworth Ferry
- Public Utility District and internet – County is on record for supporting it – McBride will send an update from the meeting that was held last Friday

McBride gave an update on Kingston Village Green project in the capital budget. There have been some developments in the community with funding and talk of senior housing. Representative Appleton and Rolfes have been very supportive of the project and he is hoping there will be capital funding for it.

Garrido said Sequist was talking about dropping another bill regarding a pilot for Kitsap County about integrated health care services provisions. She said she sent a letter to Seaquist asking what they were recommending.

Action:

Brown asked McBride to let Bauer know if there were any hearings/meetings that he needed to attend after the LSC meeting.

McBride will ask Kilmer if the Creation of Community Facilities Districts Bill can be less than 100% on the petition component.

2. Economic Stimulus Update – Eric Baker

Eric Baker told the Board they officially signed on and received the ability to drop funds from their ECBG formula grant.

Discussion was held regarding:

- Federal Appropriations deadlines and submittals
- Kingston Village Green
- Green Job Weatherization Program
- Revolving Loan Fund
- Central Kitsap Wastewater Treatment Plant upgrade
- Bucklin Hill Road – bridge design
- South Kitsap Regional Park

Baker said they should have a full a list of projects for the Board to review by next week. They will be looking for direction from the Board on how to proceed with the appropriation requests.

Brown said he felt they should be focusing their efforts on the appropriation for the Central Kitsap Treatment Plant upgrade. He told Grennan they should be working with Randy on how they could possibly use the Build America Bonds for this project.

Garrido felt they should also proceed with the Green Job Weatherization Program. She said she would like to look at the South Kitsap needs for waste water treatment especially out in Manchester.

Action:

Brown will meet on Wednesday with the Finance Committee along with Randy Casteel, Dave Tucker, and Stella Vakarcs to discuss financing options for the Central Kitsap Treatment Plant upgrade. Brown said he will be the point person for this project. Baker will also attend the meeting on Wednesday.

The BOCC convened into exec session at 2:49 pm re: personnel matters. The BOCC exited executive session at 2:59 pm.

3. Wastewater Capital Projects Financing – Stella Vakarcs

Action:

This agenda item was not heard.

4. UGA Analysis – Eric Baker

Baker said he was here today to discuss the regional versus local components of the UGA financial analysis. He said they need to finish out the elements on the report and the model to use it for what the Board wants. He said this is a draft and still needs to be reviewed by the consultants and other departments. He explained the original purpose of this analysis was to assess the revenue and expenditures of annexations. It was directed largely at local services and local revenues. They wanted to develop a model to use for any size of area. The concept was to look at all local and regional County expenditures and revenues and then they broke them out by cost center.

Discussion was held regarding:

- 2010-2015 cycle
- Capital improvement costs
- Levels of service
- Regional services
- Local services
- Parks as a regional or local service
- Wastewater Treatment Plants
- Courts
- Splitting Commissioners and Administrative Services between regional and local services
- Sales Tax
- Operations and Maintenance
- Revenue and expenditure projections
- Leaving out the health and human services component
- Time period for the model

Stephanie Pinard told the Board they are excited to start working with the model once they receive it. The budget office is planning the 2011 budget by incorporating the regional versus local services concept.

Brown said they need to look at the services the departments provide and treat them differently if an annexation occurs. He explained since these templates are being created they will need input from the other departments.

Pinard told the Board Lisa Fryer and herself are meeting with all the Elected Official departments this week and next to explain this concept to them and prepped for the worksheets the budget office will be handing out to them.

Baker said they need the Board's approval for executing the contract with the consultant so they can get the report and model accurate and useable.

Pinard stated the only thing they have changed so far for the 2011 budget was the full time employee worksheets. She explained how the meetings with the departments will run and they don't break the regional/local down by urban/rural at this point.

Baker recommends the budget staff start with what they have now and then use the model as a what if scenario later. He also mentioned one of the revenue sources in the County's rural areas was from construction.

Jim Sommerhauser asked if the Citizen Budget Committee should be involved in the review of the model.

Baker replied they wanted to have the departments review the model first.

Action:

Brown asked staff to follow-up with Bauer since he was not present for the discussion. He also asked for their next steps and timeline in writing.

5. Budget Update – Nancy Grennan, Lisa Fryer, Stephanie Pinard

Bauer gave a handout to the Board regarding budget. He said the one piece they need to spend some time on was the regional versus local services and the funding attached it.

Pinard told the Board prior to their February 8, 2010 public night meeting there will be the meeting of the Industrial Development Corporation (IDC). She said you will review and hopefully sign off two resolutions to establish the officers and the person who will sign the checks. She said the budget book is almost complete and should be ready for print in about three weeks.

Discussion was held regarding:

- Budgeting 97% versus 100% in 2011 budget
- Picture for the budget book
- Funding vacancies for 2011
- Budget worksheets
- Budget Reports
- Lodging Tax Committee

Lisa Fryer discussed the preliminary 2009 year end budget figures and projections.

Tina Holguin discussed the preliminary 2009 year end budget figures and projections for the Department of Community Development.

Action:

The Board agreed that they would spend sometime next Monday at their afternoon briefing to discuss regional local services since Bauer had to leave early.

Garrido asked who the officers were currently for the IDC Board and Pinard said she will get that information to the Board.

The Board agreed to budget for 2011 at 97% until they have further discussion on the issue.

Brown asked staff for some recommendations on how the Board should proceed with funding vacancies for 2011 budget. Brown asked to have staff discuss next Monday the worksheets the departments use for budget submittals.

Garrido asked staff to post their reports in a simpler format on the Intranet.

Brown asked Budget staff to send them a red flag email with the figures for the sales tax revenue coming in each month. He also asked Holguin and Larry Keeton to keep the Commissioners up to date on their figures.

The Board convened into an executive session re: real estate matters at 4:10 PM.

The Board convened into closed session re: collective bargaining matters at 4:15 PM.

**Adjourned at 4:45 PM
Submitted by Dana Daniels**