



Board of Commissioners PM Meeting Minutes
2:00 PM Monday – December 20, 2010
Port Blakely Conference Room

County Commissioners: Charlotte Garrido, Steve Bauer
County Administrator: Nancy Buonanno Grennan
Community Development: Tina Rice, Jeff Rowe-Hornbaker
Office of Strategic and Financial Planning: Amber D'Amato, Stephanie Pinard, Lisa Fryer
Personnel – Fernando Conill
Press: Steve Gardner

Budget Update – Amber D'Amato

- \$344K positive variance
 - \$100K is related to the Jail. We did a quarterly budget amendment to bump up revenues. Had been budgeting most of their prisoner medical to be fully spent, just to be conservative, but now that there is a small amount of time remaining in 2010, feeling pretty confident that they will not need all of that prisoner medical.
 - Sales tax is great, had a huge month.
 - People are paying property tax.
- We are over \$1MM under our revenue projections, but also \$1.6MM under for expenditures. While we are finishing the year in the black, it is not because we are meeting our revenues. We have budgeted for 2011 really conservatively because of that. Hopefully will be in good shape going into 2011.
- Staff was commended on the great job they did with being on top of this and monitoring it.
- The departments need to be thanked as well for reducing their expenditures.
- Charlotte should send a letter from the Board about how we are way off the mark for our estimate for the year, and in the middle of the year we took a calculated gamble to partner with staff, they have lived up to it, and we haven't had huge lay-offs or massive dislocations. We have all managed through, and things are looking a little more positive. But the bottom line is that we are still under where we were a year ago.
- Will include DEM next year on the budget updates. Will also include other special funds.
 - They received new grant revenue that is close to \$400K.
 - They were projecting to be within \$2K of balancing this year.
 - Have met with Phyllis to go over the past years' budgets.
- Community Development - \$160K helped to meet some year end targets for cash balance. Benefit reconciliation will also help.

Action:

- Amber will held Commissioner Garrido draft a letter from the Board to the Kitsap County employees and unions regarding the 2010 budget. Will run draft by Fernando before sending out.

Lieutenant's Contract – Fernando Conill

Need the Board of County Commissioner's approval and signatures. They have ratified the entire contract which includes the health benefits for 2011 after all of the other memorandums of understanding were done for all of the other unions. Need ratification before the end of the year to implement health benefits for 2011.

Action:

- Commissioner Bauer moved to execute the collective bargaining agreement KC-011-11 with Kitsap County, Kitsap County Sheriff, and the International Union of Police Associations Local 7408, Kitsap County Sheriff's Office Lieutenant Association. Commissioner Garrido seconded the motion. Motion passes unanimously.

Employment Contract Amendment

This had originally been reviewed for the meeting on December 13th. It was pulled at the request of the Treasurer's Office to confirm some language. This reduces the position of the investment officer by 10%. It is similar to the other contract amendments that you have approved.

Action:

- Commissioner Bauer moves that the Board execute the amendment to the employment contract KC-596-028 effective January 1, 2011. Commissioner Garrido seconded the motion. Motion carries unanimously.

Miscellaneous Discussion

- Trails Planner Recruitment – start by posting internally. Need to put together a screening committee.
- Food & Farm Policy Council had a good meeting last week.
- Commissioner Garrido reported on the WSF Ferry Community Partnership meeting in Seattle.
- Commissioner Garrido reported on a few slides that occurred at Anderson Point. The road is compromised. It is a great opportunity to bring in the Natural Resource staff from Community Development to talk with Parks about more than just fixing the road, but rather what caused it.
- Commissioner Bauer reported that he received an unsatisfactory MOU from Washington Department of Fish & Wildlife. They want to go ahead with the grant to do the hand launch, but we need written agreement that has us having a camp post.

Actions:

- Commissioner Garrido will send copies of emails she is receiving regarding the boat launch to Commissioner Bauer. He will respond to them.
- Commissioner Garrido will forward concerns to Commissioner Bauer regarding the NK Legacy Project.

Adjourned 2:41 pm.

Submitted by Rhiannon Fernandez 12/21/2010