



MINUTES

KITSAP COUNTY BOARD OF COMMISSIONERS April 26, 2010 – 7:00 p.m.

The Board of Commissioners met on the above-stated date. Present were Chair Josh Brown, Commissioner Steve Bauer, Commissioner Charlotte Garrido, County Administrator Nancy Buonanno Grennan and Clerk of the Board Opal Robertson. *(The Board of Commissioners' public meetings is audio and video taped. By signing in or speaking at this meeting, you grant your permission to be taped. Minutes of this public meeting are posted on Kitsap County's webpage).*

7:00 PM) Meeting Called to Order with Pledge of Allegiance.

#1) RECOGNITION/PRESENTATION:

a) Recognition of Employee Service Awards for the month for April. **Staff Contact:** Joy Crema, 337-7185.

Congratulations and Certificates of Appreciation are presented to the following employees for their years of service to Kitsap County: Dolores Gilmore, Auditor's Office; James Dillon, Public Works; Suzanna Pride, Public Works; and Dana Coggon, WSU.

b) **Resolution** receiving the *U.S. Environmental Protection Agency Waste Wise Hall of Fame Award* and approving the *Waste Wise Annual Report*. **Staff Contact:** Vicki Bushnell, 337-4678.

Lisa McCarthy, USEPA Region 10 Office, gave a brief overview of the U.S. Environmental Protection Agency Waste Wise Hall of Fame Award guidelines and then presented the award. McCarthy also presented an award to Vicki Bushnell for her many years of service on working with this program.

Discussion is held and a **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No. 080-2010*** approving the *Waste Wise Annual Report*. Motion carries unanimously.

c) Presentation of **Fundraiser Awards** from our Annual United Way Campaign. **Staff Contact:** Walter Washington, Kitsap County Auditor.

Walter Washington, Kitsap County Auditor, gave a brief update on Kitsap County's United Way Campaign and presented Certificates of Appreciation to the following employees for their hard work and support of this year's campaign: *Mia Alexander*, Auditor's Office; *Wava Wright*, Department of Information Services; *Paula Walker*, Assessor's Office; *Erik Anderson*, Department of Information Services; *Paul Andrews*, Department of Information Services; *Carolyn Siems*, Commissioners Office; *Pam Smith*, Auditor's Office; *Maxine Schoales*, Assessor's Office; and *Doug Bear*, Department of Public Works.

d) Presentation of the *Certificate of Achievement for Excellence in Financial Reporting Award* to the Kitsap County Auditor's Office.

Congratulations and the *Certificate of Achievement for Excellence in Financial Reporting Award* is presented to Walter Washington, County Auditor and staff for their excellence in financial reporting for the fiscal year ended December 31, 2008.

#2) **BOARD APPOINTMENTS:**

a) **Resolution** appointing **Megan Hale and Linda Marlborough** to the *Suquamish Citizen Advisory Board*. **Staff Contact:** Jan Koske, 337-4650.

Discussion is held and a **motion** is made by Commissioner Bauer and seconded by Commissioner Garrido that the Board adopts **Resolution No. 081-2010*** appointing **Megan Hale and Linda Marlborough** to the *Suquamish Citizen Advisory Board*. Motion carries unanimously.

b) **Resolution** reappointing **Denise Lietz and Alex Thompsen** and confirming the appointment of **Nancy Martin** as the Downtown Kingston Association representative to the *Kingston Citizen Advisory Committee*. **Staff Contact:** Jan Koske, 337-4650.

Discussion is held and a **motion** is made by Commissioner Bauer and seconded by Commissioner Garrido that the Board adopts **Resolution No. 082-2010*** reappointing **Denise Lietz and Alex Thompsen** and confirming the appointment of **Nancy Martin** as the Downtown Kingston Association representative to the *Kingston Citizen Advisory Committee*. Motion carries unanimously.

#3) **PROCLAMATIONS/RESOLUTIONS:**

a) **Resolution** supporting the *2010 Kitsap Water Festival* on May 4, 2010 at the Kitsap County Fairgrounds. **Staff Contact:** Pat Kirschbaum, 337-3688.

Discussion is held and a **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution 083-2010*** supporting the *2010 Kitsap Water Festival* on May 4, 2010 at the Kitsap County Fairgrounds. Motion carries unanimously.

OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD ON REGULAR BUSINESS AGENDA, INCLUDING CONSENT AGENDA & ANY GENERAL ISSUES:
TOTAL TIME LIMITED TO 15 MINUTES

(Please limit individual comments to **3 minutes**. Written comments may also be submitted to the Board, if this timeframe is insufficient.) Comments on items slated for public hearing will be deferred until the hearing.

CONSENT ITEMS AND OTHER BUSINESS:

Note: Unless otherwise noted, all expenditures for the remaining agenda items have been included in the Annual Budget.

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido to approve Consent Agenda subject to removing items 7.B, C, D and E. off consent. Motion carries unanimously.

1) MISCELLANEOUS ITEMS:

- B. Approve Minutes of April 12, 2010.
- C. Approve Warrant Nos. 3452800 – 3453539 in the amount of \$1,483,826.27.
- D. Approve Payroll Warrant Nos.
- E. Refer to the Prosecutor's Office and Risk Manager: 1) Summons and Complaint filed by Hendricks & Partners Washington, LLC.

2) DEPARTMENT OF COMMUNITY DEVELOPMENT:

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No. 084-2010*** approving the final plat for *Concept Park II* in South Kitsap, Commissioner District #2. **Staff Contact:** Jim Barnard, 337-4336. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No.085-2010*** updating the Department of Community Development Fee Schedule for building and construction (Title 14) and land use development (Title 21). **Staff Contact:** Larry Keeton, 337-5683. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No.086-2010***amending the Department of Community Development Fee Policy 2 for administrative

clarification. **Staff Contact:** Larry Keeton, 337-5683. Motion carries unanimously.

3) **OFFICE OF STRATEGIC FINANCIAL PLANNING:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with the Admiral Theatre Foundation (KC-115-10) for advertising and marketing to promote tourism and building maintenance for the period of January 1, 2010 – December 31, 2010. **Fiscal Impact:** Not to exceed \$53,000 for 2010 – Stadium Funds. **Staff Contact:** R'lene Orr, 337-4410. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with the Kitsap Peninsula Visitor & Convention Bureau (KC-123-10) for marketing events and to promote tourism in Kitsap County for the period of January 1, 2010 – December 31, 2010. **Fiscal Impact:** Not to exceed \$175,000 for 2010 – Stadium Funds. **Staff Contact:** R'lene Orr, 337-4410. Motion carries unanimously.

4) **DEPARTMENT OF PERSONNEL & HUMAN SERVICES:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Revenue contract amendment with WA State Department of Social & Health Services (KC-562-09A) to enable the Juvenile Services Department to bill for Title XIX outpatient services for Medicaid eligible clients. **Fiscal Impact:** 100% funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Revenue contract amendment with WA State Department of Social & Health Services (KC-563-09A) to enable the Kitsap Recovery Center to bill for Title XIX outpatient services for Medicaid eligible clients and adds a required Federal certification that the county does not have a suspension or debarment action against it. **Fiscal Impact:** 100% funded by DSHS. **Staff Contact:** Betsy Bosch, 337-4880. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract amendment with Olympic Consortium and WA State Employment Security Department (KC-267-09A) to increase funding for Dislocated Worker Programs in Kitsap, Clallam and Jefferson counties and modifying the special terms and conditions. **Fiscal Impact:** \$153,308 is 100% Grant Funded by WIA. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract amendment with Olympic Consortium and Kitsap Community Resources (KC-243-09C) shifting

\$200,000 from Community Jobs program to Supported Works program leaving the contract amount unchanged. **Fiscal Impact:** 100% Grant Funded. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.

- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract amendment with Olympic Consortium and Kitsap Community Resources (KC-239-09A) extending the contract end date of the American Reinvestment and Recovery Act to June 30, 2010 and modifying the special terms and conditions. **Fiscal Impact:** 100% Grant Funded by WIA. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- F. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract amendment with Olympic Consortium and WA State Employment Security Department (KC-218-09A) increasing the contract amount by \$881 for administration of employment and training programs in Kitsap, Clallam and Jefferson counties. **Fiscal Impact:** \$881 is 100% grant funded by WIA. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously,
- G. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with Olympic Consortium and Peninsula College (KC-125-10) providing entry level composites structures course for Engrossed Second Substitute Senate Bill 5809 eligible participants. **Fiscal Impact:** \$22,094 is 100% Grant Funded by Senate Bill 5809. **Staff Contact:** Bob Potter, 337-4873. Motion carries unanimously.
- H. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with WA State University (KC-104-10) providing motivational interviewing training for agency staff. **Fiscal Impact:** \$13,809 is 100% grant funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.
- I. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with Forks Community Hospital West End Outreach Services (KC-092-10) to provide mental health and housing assistance to homeless mentally ill citizens of Western Jefferson and Clallam counties. **Fiscal Impact:** \$62,799 is 100% Grant Funded by DSHS. **Staff Contact:** Anders Edgerton, 337-4886. Motion carries unanimously.
- J. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Grant agreement amendment with WA State Community, Trade and Economic Development (KC-339-09B) increasing the contract amount by \$72,605 and making changes to Attachment A, Statement of Work and Budget due to the redistribution of Neighborhood Stabilization Funds by the State of WA. **Fiscal Impact:** Related revenue of

\$72,605 – US Dept of HUD. **Staff Contact:** Bonnie Tufts, 337-4606. Motion carries unanimously.

- K. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with Kitsap County Superior Court (KC-129-10) providing \$3,995 of Federal Funds for the purchase of services to enhance the Adult Drug Court's program activities. **Fiscal Impact:** \$3,995 is 100% Grant Funded by WA State Dept of Commerce, Community Mobilization against Substance Abuse & Violence. **Staff Contact:** Mary Ellen de la Pena, 337-4878. Motion carries unanimously.
- L. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Revenue contract with WA State Department of Social & Health Services (KC-127-10) for a grant application implementing the provisions of the Federal Juvenile Justice and Prevention Delinquency Act. **Fiscal Impact:** \$10,000 is 100% Grant funded by DSHS if awarded. **Staff Contact:** Gay Neal, 337-3526. Motion carries unanimously.
- M. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts Resolution No. 087-2010* authorizing the extension of the interim appointment and salary in the Department of Community Development. **Fiscal Impact:** approximately \$825/month – included in current 2010 budget. **Staff Contact:** Lynn Huson, 337-3536. Motion carries unanimously.
- N. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts Resolution No. 088-2010* making classification changes in various county departments. **Fiscal Impact:** Approximately \$23,500 which includes salary and associated benefits – General Fund. **Staff Contact:** Lynn Huson, 337-3536. Motion carries unanimously.
- O. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Revenue contract amendment with WA State Department of Social & Health Services (KC-282-09B) reducing the allocation for Senior Farmers Market Nutrition Program by \$305 and increasing the Senior Citizens Services Employment Program by \$82,155. **Fiscal Impact:** \$81,850 is 100% Grant Funded by DSHS. **Staff Contact:** Linda Hanna, 337-7068. Motion carries unanimously.
- P. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract amendment with Harrison Medical Center (KC-135-08A) extending the Kitsap Recovery Center contract end date to March 31, 2012 and increasing the contract amount by \$108,000. **Fiscal Impact:** \$108,000 is 100% Grant Funded by DSHS. **Staff Contact:** Bert Furuta, 337-7185. Motion carries unanimously.

- Q. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Collective Bargaining Agreement amendment with the **Teamsters Local 589, Parks & Recreation (KC-140-07L)** extending the contract end date to December 31, 2010 and the COLA for 2010 shall be 0%. **Staff Contact:** Fernando Conill, 337-4484. Motion carries unanimously.
- 5) **DEPARTMENT OF PUBLIC WORKS:**
- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Septic Effluent Easement request by Gary Bowsher which crosses Indianola Road NE in Section 9, Township 26 North, Range 2 East in North Kitsap Commissioner District #1. Fiscal Impact: Related revenue of \$200 paid by requestor. **Staff Contact:** Suzie Pride, 337-3638. Motion carries unanimously.
- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Stormwater Drainage Easement request by the Smith Family to cross a portion of county owned property located in Section 12, Township 23 North, Range 2 East W.M in South Kitsap, Commissioner District #2. **Staff Contact:** Robert McGinley, 337-3924. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with RV Associates (KC-146-10) for the West Fork Stavis Creek at Seabeck Holly Road NW culvert replacement in Central Kitsap, Commissioner District #3. **Fiscal Impact:** \$254,941 – SSWM Capital Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries unanimously.
- D. A **motion** is made by Commissioner Garrido and seconded by Commissioner Bauer that the Board approves the Contract with Freeman Bell, LLC (KC-139-10) to mitigate flooding during severe storm events in the Converse Avenue area by constructing a regional storm pond and a closed stormwater conveyance system in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$358,907 – SSWM Construction Fund. **Staff Contact:** Dick Dadisman, 337-5777 x3556. Motion carries unanimously.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with IMS Infrastructure Management Services, LLC (KC-079-10) for pavement rating 2010 in all commissioner districts. **Fiscal Impact:** \$60,584 – Road Fund. **Staff Contact:** Trixan Greenlow, 337-5777 x3632. Motion carries unanimously.
- F. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with Parametrix, Inc (KC-138-10)

for engineering services for the Remedial Investigation and Feasibility Study of the closed Olalla Landfill in South Kitsap, Commissioner District #2. **Fiscal Impact:** \$283,330 – Landfill Post Closure Fund. **Staff Contact:** Pat Campbell, 337-4626. Motion carries unanimously.

6) **SHERIFF'S OFFICE/CORRECTION DIVISION:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board approves the Contract with the **Skokomish Tribe (KC-135-10)** for detention and incarceration of adult persons arrested and/or committed to confinement by the Tribe. **Fiscal Impact:** The Tribe will pay the county \$80 p/p confined for each 24-hour period of confinement or a portion thereof – Skokomish Tribe. **Staff Contact:** Ned Newlin, 337-7107. Motion carries unanimously.

7) **COMMISSIONERS/COUNTY ADMINISTRATOR'S OFFICE:**

- A. A **motion** is made by Commissioner Brown and seconded by Commissioner Garrido that the Board adopts **Resolution No. 089-2010*** amending Resolution No. 198-2009 extending the maturity of the County's Limited Tax General Obligation Bond Anticipation Note, 2009C (taxable) from May 4, 2009 to September 4, 2010. **Staff Contact:** Nancy Grennan, 337-4403. Motion carries unanimously.

Jacquelyn Aufderheide, Prosecutor's Office Civil Division, addresses the Board on the following four agenda items stating the Prosecutor's Office could not approve the documents "as to form." She said the attachments to the four documents are not in order, however, the Board could approve the language of the documents and then authorize the Chair to sign the documents once the Prosecutor's Office has approved "as to form", making sure the exhibits to the documents are in order.

- B. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approve the language in the Consent and Agreement with **YMCA of Pierce County and Wells Fargo Bank (KC-177-10)** for assigning the facilities agreement executed on May 11, 2009 and authorize the Board Chair to execute the agreement subject to approval "as to form" from the Civil Division. **Staff Contact:** Carolyn Siems 337-4412. Motion carries unanimously.
- C. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approve the language in the Ground Lessor Estoppel and Agreement with **YMCA of Pierce and Kitsap Counties (KC-178-10)** recognizing Wells Fargo Bank and the "Leasehold Mortgagee" in order to allow YMCA to secure funding and authorize the Board Chair to execute the agreement subject to approval "as to form" from the Civil Division. **Staff Contact:** Carolyn Siems 337-4412. Motion carries unanimously.

- D. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approve the language in the Ground lease agreement amendment with YMCA of Pierce and Kitsap Counties (KC-258-08D) modifying changes to the building size, the lease commencement date, the cost allocation for maintenance and repair of the parking, along with the cost allocation for tenants' share of utilities and authorize the Board Chair to execute the agreement subject to approval "as to form" from the Civil Division. **Staff Contact:** Carolyn Siems 337-4412. Motion carries unanimously.
- E. A **motion** is made by Commissioner Brown and seconded by Commissioner Bauer that the Board approve the language in the Acknowledgement and Consent with YMCA of Pierce and Kitsap Counties (KC-179-10) satisfying certain obligations required in the facilities agreement executed May 11, 2009 and authorize the Board Chair to execute the agreement subject to approval "as to form" from the Civil Division. **Staff Contact:** Carolyn Siems 337-4412. Motion carries unanimously.

PUBLIC HEARINGS:

**** Please note that start times are estimates and may be impacted by the amount of public input. Unless otherwise announced by the Chair of the Board, public comments will be 3 minutes per person.**

- A) Public hearing to consider a **Resolution** amending the first quarter of the 2010 Annual Budget. **Staff Contact:** Stephanie Pinard, 307-4289.

Stephanie Pinard, Office of Strategic Financial Planning, gave an overview of the proposed resolution stating the county's budget policies call for amendments to the budget to be made quarterly during the calendar year. She said this resolution represents the budget amendment for the first quarter of 2010 that decreases the General Fund expenses by \$265,290 (with no change of fund balance) and increases specified funds by \$2,950,850 (\$1,692,121 net of fund balance adjustments). Pinard said all expenditures increases are supported by cash balances or increased revenues.

Discussion is held, comments called for and a **motion** is made by Commissioner Bauer and seconded by Commissioner Garrido that the Board adopts **Resolution No. 090-2010*** amending the first quarter of the 2010 Annual Budget. Motion carries unanimously.

- 8) **OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:**
(Please limit comments to **3 minutes**. Written comments may also be submitted to the Board if this timeframe is insufficient.)
- 9) **COUNTY ADMINISTRATOR'S COMMENTS:**

10) **BOARD OF COMMISSIONER’S COMMENTS:**

- A. Commissioner Garrido reminds the audience of the YWCA Women of Achievement Luncheon on Tuesday, April 27, 2010 at Harborside Conference Center in Bremerton.

Public meeting adjourned at 7:48 PM.



**BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY WASHINGTON**

Joe Brown

 JOSE BROWN, CHAIR

Charlotte Garrido

 CHARLOTTE GARRIDO, COMMISSIONER

Steve Bauer

 STEVE BAUER, COMMISSIONER

ATTEST:

Opal Robertson

 OPAL ROBERTSON, Clerk of the Board

5/10/10

 DATE APPROVED

- * See Resolution Journal Volume No. 65
- ** See Ordinance Journal Volume No. 19

OTHER MEETINGS ATTENDED BY THE BOARD:

04/26/10	10:00 p.m.	Visit by WSAC
	12:00 p.m.	Lunch with Elected Officials
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room
	7:00 p.m.	BOCC Business Meeting – Commissioners Chambers
04/27/10	12:00 p.m.	Women of Achievement Luncheon – Bremerton Conf Center
04/28/10	8:30 a.m.	Work Study – Port Blakely Conf Room
	1:00 p.m.	BOCC Workshop
05/03/10	10:00 a.m.	Admin Briefing– Pt Blakely Conf Room
	2:00 p.m.	Admin Briefing– Pt Blakely Conf Room

05/04/10	8:00 a.m.	KRCC/Health Dist/KCCHA Board Meetings - Brem Gov Center
	1:00 p.m.	KCCHA Exec Board Meeting – Brem Gov Center
	3:30 p.m.	KCCHA NMTC Meeting – Brem Gov Center
05/05/10	8:30 a.m.	Work Study – Port Blakely Conf Room
05/06/10	8:30 a.m.	ICC Meeting– Port Blakely Conf Room
05/07/10	8:30 a.m.	Law Day Ceremony – BOCC Chambers

(The Board of County Commissioners public meetings are televised on public access television BKAT (ComCast Ch.12 and Wave Broadband Ch. 3) Mondays at 7:00 PM and Tuesdays at 1:00 AM and at 11:00 AM).

Next regular Board of Commissioners public meeting will be held **May 10, 2010 at 7:00 p.m.** in the Board of Commissioners Chambers 619 Division Street Port Orchard, WA 98366.

NOTE: Kitsap County does not discriminate on the basis of disability. Individuals who require accommodations should contact the Commissioners Office at (360) 337-7146 or TDD (360) 337-7275 or 1-800-816-2782. (Please provide five business days notice for interpreter services).