



# Board of Commissioners Work Study Session Minutes

8:30 AM Wednesday – November 17, 2010  
Port Blakely Conference Room

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## Attending:

County Commissioners: Josh Brown, Steve Bauer, Charlotte Garrido  
County Administrator: Nancy Buonanno-Grennan, Jan Koske  
Commissioners Staff: Dana Daniels, Deanna Erstad, Angie Silva  
Personnel: Bert Furuta, Leif Bensten,  
Information Services: Bud Harris  
Parks & Recreation: Jim Dunwiddie  
Public Works: Randy Casteel  
Community Development: Larry Keeton, Patty Charnas, Jeff Rowe-Hornbaker  
WSU Extension: Arno Bergstrom  
Conservation District: Joy Garitone  
CenCom: Richard Kirton  
Prosecutors Office: Lisa Nickel, Shelley Kneip  
Kitsap Community Resources: Larry Eyer, Darlene Cook  
Citizens: Vivian Henderson  
Press: Chris Dunagan

## 1. Agenda Review for 11/22/10 Meeting

### Action:

Added Item 2B, Resolution approving an updated Greater Hansville Area Advisory Council (GHAAC) Bylaws and confirming their representatives.

Moved Item 3A to 2C, Resolution approving bylaws and setting term endings for the Kitsap County Food and Farm Policy Council. This item was also taken off the consent agenda.

Item 4A, Contract with Washington State Department of Natural Resources (KC-374-10) for communication site land lease at Simon Point for the CenCom Simon Point tower. Commissioner Garrido moved to approve the contract. Commissioner Bauer seconded. Motion carried unanimously. Contract will be confirmed at the November 22, 2010 Public Meeting.

Added new item KC-413-10 contract with Washington State Recreation and Conservation Office for culvert and road design analysis for Chico Creek Phase 3. Commissioner Bauer moved to approve contract today. Commissioner Garrido seconded. Motion carried unanimously. Contract will be confirmed at the November 22, 2010 Public Meeting.

Item 9D contract with A-1 Landscaping (KC-370-10) to install an artificial turf at Gordon Field at the Kitsap Events Center was pulled from agenda.

Item 3B, Resolution approving purchase and sale agreement for the Harborside Condominium Unit C-603 was removed from the consent agenda.

## 2. Information Sharing

### Bert Furuta

- For the past 8 years Harrison Medical Center has contributed \$100,000 for support of crisis triage which is matched by the County and establishes 4 beds for crisis triage. This has a very successful program. This contract expires at the end of December 2010 and Scott Bosch, CEO of Harrison Medical Center has agreed to continue their contribution to this program.
- He is going to be recommending the Board authorize allocation of Marriage License Fees to the Family Place for 2011. It falls within the perimeters of allowable use. They are facing a critical juncture in terms of their survivability. Their reapplication for funding with KRCC Affordable Housing was not approved. There are no obligations for these funds committed beyond this year and this is a one-time allocation.

### Bud Harris

- The BKAT Advisory Council is being rejuvenated and December 9<sup>th</sup> will be their first meeting. Doug Bear is the assigned staff person but he is not available to attend that meeting. Part of that meeting is going to be George Geyer making a presentation and discussion on PEG Fees collected from the local cable companies (Public, Education & Government Access) because our 5-year contract with Bremerton is coming up for renewal in the next 2-3 months. Bud will also attend the meeting. Commissioner Brown asked how we are doing with the hours of BKAT usage and if we will have some hours left this year. Since we pay for these hours we should use them all
- Commissioner Bauer would like a post mortem on the issue of the Parks connection to the Internet and the lack of e-mail for the past month. He doesn't understand how we could have a department without e-mail and connections for a whole month and not be able to find some interim solution. Bud said that it was a failure on Information Services part and explained what had taken place. Commissioner Bauer feels this is a business interruption issue and we should have a policy that ensures prompt correction of problems like this. Commissioner Brown said he had not been told of this situation and that they all need to be kept updated on these issues.

### Jim Dunwiddie

- Jim thanked the Board for the Project Coordinator position. Dori and he have been filling in wherever they can and he has expanded Arvilla's contract to carry through some of the grants.
- He attended several community garden sessions recently. There is a movement in parks industry to remove ornamental plants and replace with edible landscape. We are going to be looking at doing that around the Events Center this year then possibly expand into some of the parks in future years.

### Arno Bergstrom

- He attended WSAC conference last week in Spokane. He is actually serving as the Affiliate President for the Extension state-wide for the next calendar year. The turn out was better than expected and there were 25% more Commissioners and Council Members attending this year
- He said the Board may read some things in the newspaper in mid December regarding reorganization/restructuring of WSU Extension. He doesn't know what it will be but he thinks it's fair to say that it will be an institution-wide restructure. He thinks Kitsap as a population center in the West Sound, won't be as affected as other places.
- The most exciting thing – their VP John Gardner is talking about is an experiment with Mechanical Engineering at Olympic College. Everyone around the state is really watching it to see how it works.
- Elaine Jones, SBDC Advisor (Small Business Development Center) is here and onboard. He will arrange time for the Board to meet her.

#### Randy Casteel

- He said as the Board knows, Mark Stanisich, our Equipment Services Manager retired November 1<sup>st</sup>. They have hired Keith Swearingin who started November 1<sup>st</sup>. Randy will be bringing him by to introduce him to the Board.

#### Larry Keeton

- Update on Jim Barnard – he is now home and doing well. He was otherwise so healthy that he needed very little rehabilitation.
- The Planning Directors of the Cities and Counties and Office of Regulatory Management have been looking at SEPA. They have put together a document to take to the Governor on what SEPA should look like in the future. They feel SEPA has outlived its usefulness. With all of the other environmental regulations that have been put in place it would streamline the process. He feels they have a final document and will share with the Board.

#### Richard Kirton

- He said they had a very interesting Policy Board meeting yesterday. The most likely bit of fallout the Board may hear about is from the Humane Society regarding them being dispatched by Cencom. He would like to give the Board a quick overview prior to them talking to the Humane Society. Nancy said she is meeting with them next week. Richard said he brought forward a proposal as part of a conversation about the issues on the funding formula with the Port Gamble Tribe and the Board was unable to take action on that proposal but gave some guidance for essentially not changing the funding formula. He said they are willing to dispatch for them but there's work associated with that and it needs to be paid for and the Tribe has initially said for 2011 they can't afford the proposed amount of \$50,000.

### Commissioner Bauer

- Tonight is the grand opening of Poulsbo City Hall
- Discussed a conversation he had with a citizen who had been trying to reach Commissioner Garrido. He said he kept getting transferred to different departments. Commissioner Bauer said he tried to call Commissioner Garrido's number and could not get an answer either. The citizen said in the end he wound up in someone's voicemail box where he could listen to their messages. Bud will check into the problem and get it taken care of.
- After the discussion the other day on The Year of the Rural Food and around the agricultural issue, he received a message and in talking with that person he said as far as he is concerned we are waiting for the Farm Policy Council to bring us the comprehensive policy around agriculture and food. The answer he got back was that the person felt they had been told they couldn't adopt that policy and that they were supposed to wait until after The Year of the Rural was adopted before they begin work on the policy. Commissioner Bauer said he was under the impression that in bringing them together, our first request to them was to work on putting together some kind of policy to bring to the Board. It sounds like there may be some confusion. Commissioner Garrido said they have been asked to put together a plan for action. It is a pretty diverse group and it has taken them a little time to come together as a group.

### Commissioner Garrido

- She is going to be coordinating a program for Terra Madre Day on December 10<sup>th</sup>. She has arranged for a panel discussion to be added to the Human Rights Council Conference on the topic of "Fair Food for All". To go just a little bit larger she thought the Salone del Gusto in Italy with all the samples of food and examples of local and regional food was so excellent, maybe we could put something smaller together here. She is trying to organize a food trade show for Saturday, December 11<sup>th</sup> at some central location. She will be sending out postcards inviting people to participate.

### Nancy Buonanno-Grennan

- Dana met with someone from the Washington State Dept. of Revenue who came to audit our Open Space program and was told they want to see that the county has an Open Space Board that will look at the open space applications. They told her it was fine to wait until next year to create one but it is a mandate. Nancy said she would look at exactly what the state law requires but the most expeditious way might be to work with Maxine from the Auditor's office to get a subcommittee together that once a year would review the applications before they are brought to the Board. She will prepare a resolution that is specifically for the Board to formally delegate the Assessor to take over. It used to be under DCD and the Assessor informally took it on some time ago.
- She said she they need to talk about the 2011 Emergency Mgt 2011 Budget Options. The Board met yesterday but there wasn't a quorum. What Phyllis is asking for is each jurisdiction to weight in on the options presented by DEM. Those options should be included in their packets. Commissioner Garrido discussed the options that were presented. Staff will review the options and have a recommendation to the Board on Monday, November 22, 2010. They

also discussed grant funding. Commissioner Brown asked Commissioner Garrido to set up a telephone meeting with Phyllis to discuss.

### Commissioner Brown

- He has a meeting with Tom McBride and Scott Merriman tomorrow to go over our legislative agenda. Tom will be here on Monday to brief the Board.
- Commissioner Bauer said looking at the WSAC Legislative Agenda, the issue of franchise fees is at the very bottom. He feels if legislators see that at the bottom, they will assume it's not that important. He would like to find out if that was intentional because he feels it's a bigger priority than that.
- A week ago he spoke to our local Kitsap Poggie Club and he thinks there are some good opportunities for us to think about ways the county helps bring people together to deal with salt water access. There was a lot of frustration from the group that we are not moving ahead on things a little better., He is going to think about the feedback and bring something back to the Board in terms how we might approach that. Larry said those are issues in the Shoreline Master Plan Update and they need to get that data as well.
- Yesterday he attended a Silverdale Incorporation Committee meeting and answered dozen questions. He will share the agenda with the Board. He said they need to talk as a Board about how we are going to deal with this issue.
- **5 MINUTE BREAK**

### **3. Homelessness – Bert Furuta**

- Bert introduced Larry Eyer and Darlene Cook from Kitsap Community Resources.
- Discussed use of marriage license fees support of the Family Place. In 2009 the County entered into a partnership with KCR and One Church One Family to open an emergency shelter for homeless mothers and children. The program has been an incredible success. KRCC received a \$35,000 Affordable Housing Grant last year but were turned down this year. Without that continued funding they are at a crisis stage. As part of the application process for the Affordable Housing, his department submitted a grant application for \$10,000 in support of the homeless initiative at the Recovery Center. They have made the recommendation, because the emergency shelter is so critical, that KRCC reallocate the \$10,000 to KCR in support of the homeless shelter. There is \$14,160 estimated from marriage fees and he recommends a one time-reallocation for the Family Place. Commissioner Bauer said he would like to know who is not going to get funded as a result of this. Bert said the other agencies are at the end of their funding cycle and know there is no obligation for funding beyond 2010, so they are not taking funds that would have been allocated or committed to other agencies. He said he has had very positive responses from the groups that will have funding cut. The Board agreed to move forward with this.
- He said he is looking for direction from the Board regarding their expectations and the role of his department on the issue of homelessness. Winter is coming up quickly and there is a sense of urgency. They received a report that because of State budget cutbacks 120 families have been eliminated from Temporary Assistance for Needy Families and will only receive food stamps and some medical care. There is a move afoot with the State Dept of Commerce to perhaps look at direct funding some of the homelessness initiatives directly to the County. Right now some are directed to agencies and some to KRCC. They are continuing the dialog and he understands they are deferring it until the first of 2011 to get stakeholder input on the

process. One of their primary proposals is to increase the role of County government. Commissioner Bauer said we have talked about that before and we need to be cognizant of the dynamics with KRCC in regard to the County taking an expanded role. Bert said at this point they are just gathering information. Commissioner Garrido commented that we need to be aggressive in this. She said every citizen has a right to a decent home and we need to figure out what that looks like and how to most cost effectively house the most people.

- Bert asked how much of a commitment do they want them to do alone...the County has done most things by themselves – Family Place and Homeless Safe Park Parking. Commissioner Garrido said partners in the community should be working with us. Nancy asked how far the Board wanted us to go in this. Should they wait for everyone else or go it alone versus through the KRCC and looking collectively at all government. How much of a commitment of staff time, budget resources does the Board want to do? Commissioner Garrido said our Human Resources has expertise at leveraging funding that is unmatched anywhere. We do have an in-house set of skills that are nothing short of remarkable. She said there are partners we need to acknowledge and work with whenever possible, but she doesn't have a problem with the County being out there in front on naming the problems and naming some solutions and finding funds to address those solutions. Commissioner Brown thinks we should go it alone, otherwise we will be waiting forever. He said the Board just needs to be brought some choices. Commissioner Bauer felt we need to take short term leadership and long term we need to work with KRCC, cities and other partners to pull together resources. We need to be careful in defining what we are doing so we don't want alienate the other agencies. Nancy commented that Leif has a funding opportunity and we all have talked about those departments that have custodial responsibility over various properties and whether or not we could inventory those and see if they would meet certain criteria for use. We need a site matrix. Larry talked about the existing code and how it doesn't allow us to do this willy-nilly. The proposed policy to the Board allows us to give a whole range of options. They are also going to find people who have their grown children and families (or visa versa) living in motor homes or other recreational vehicle on their property because they have lost their homes. Current code does not allow for this. We have to give them the ability to do this. We need to have a whole range of options.
- Commissioner Brown summarized and asked when they could get back to the Board.
- Lisa Nickel asked about an emergency ordinance that would allow land use changes to the code - RV in driveway for temporary use, criteria for tent city etc.
- Larry Eyer said these are very important projects that they are trying to deal collectively with the additional homeless in this economy situation.
- Leif said KRCC hired a consultant to look at the gaps in the homelessness problem. They had a stakeholders presentation last week and essentially what they said is that our goals should be towards getting people into permanent housing rather than worrying about shelters. This is a trend across the country. When this trend got started we were not in the economic situation we are now. It's great to get people into affordable housing but if they can't pay for the housing, they end out back on the streets again. The Board will be getting the report at the next KRCC meeting. At the presentation there was great concern from the audience that the need for shelters is not being met because we still have a couple of hundred people out living in their cars with their children. The goal is to get them to a safe and secure place while we work with them to get them into affordable housing. Case management is an important part of this issue.

Action: The group will create a site matrix and criteria for County land use.

4. [County-Wide Planning Policies/Population Allocation](#) Larry Keeton

Larry said this is an update to the Board to prepare for the KRCC Board meeting on December 7<sup>th</sup>. He pointed out and briefed the Board on the changes.

Action:

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**The Board recessed into Executive Session from 11:55 to 12:30 to discuss real estate issues pursuant to RCW 42.30/110 (1)(i). No action was taken.**

**ADJOURN**

Submitted by Deanna Erstad  
Commissioners Office