



Board of Commissioners Work Study Session

8:30 AM Wednesday – September 1, 2010

Port Blakely Conference Room

Attending:

County Commissioners: Steve Bauer, Charlotte Garrido

County Administrator: Nancy Buonanno Grennan

Commissioners Office: Eric Baker, Angie Silva

Personnel: Bert Furuta, Fernando Conill

Sheriff's Office: Undersheriff Dennis Bonneville

Clerk: Dave Peterson

Assessor: Jim Avery

Civil Prosecutor: Shelley Kneip

Strategic Finance: Amber D'Amato

Auditor: Walt Washington

Community Development: Larry Keeton, Katrina Knutsen, Scott Diener, Heather Adams

Citizens: Vivian Henderson, Teresa Osinski, Mark Eisses

1. **Approve minutes for 8/11/10 and 8/18/10**

Action: Minutes approved.

2. **Voluntary Separation Program – Bert Furuta**

Bert briefed the Board on the two requested changes covered in Item 7 which refers to separation dates and lump sum incentive payments.

He also reviewed two other recommendations:

- Item 10 of Program Requirements was added to ensure that employing officials were fully aware of their total financial obligations relating to an approved voluntary separation.
- Item 3 of Approval Criteria was expanded to ensure employing officials are aware of Board's expectation for long term labor cost savings.

Discussion Points:

- Would like to see the Principals and Objectives section to note that this separation program will be in effect for 2011 budget year only.
- County has no obligation for extended unemployment benefits – only for the first six months.
- Commissioner Garrido questioned that under the Approval Process - should there be a step for action by the Board?
- Commissioner Bauer would rather have Bert review and approve. If the Board adopts the criteria, this should be an administrative action and shouldn't have to come to the Board. He doesn't think it should be a Board function to review each request. They just need to have some certainty that it is impacting the budget and by how much.

- Approval Process needs clarification.
- Dave Peterson asked about the October 31 deadline and suggested we can still approve later if someone is interested and it would save another's job.
- Board said we need to encourage employees to let their officials know as soon as possible but requests after that date would be considered.
- Nancy stated they will work on the wording regarding budget.
- Bert commented he doesn't want the process to keep employees waiting until 12/15 to know if their request has been approved.

Action: Commissioner Bauer moved to approve with request to prepare an addendum that will spell out the approval process. Motion was seconded. Motion carried unanimously. Nancy will work with Bert to finalize and get it out by Thursday.

3. [LAMIRD/Site Specifics](#) – Larry Keeton

Action: Carried over to 9/29/10 Work Study meeting.

TEN MINUTE BREAK

4. [Revision to Chapter 3 of Comp Plan](#) – Larry Keeton

Larry said there is an issue on Transfer of Development Rights (TDR's). The State is giving regional areas a grant for cities to enter into TDR programs. The only city in our county that submitted for a grant is Port Orchard. We saw a grant application that says the City would receive \$97,000. We received a call last week from Dept of Commerce saying Port Orchard had submitted a grant but they required county support.

James Weaver reported that essentially the City is looking to revitalize the downtown and surrounding areas. They would like to consider a TDR program that implements density bonuses in the receiving sites. They originally submitted a grant proposal for \$97,000 that did not have any pass-through funds for Kitsap County. However, a few months back it was indicated that both counties and cities would need to collaborate together and that there could be some pass-through opportunity. Port Orchard revised their grant yesterday, resubmitted and it was accepted and now \$24,000 of that now comes to Kitsap County to help develop this program. We have to get back to the Department of Commerce today to say we are willing to work with the City on this. The workload wouldn't actually start until December 1, 2010 or later.

Commissioner Bauer said he feels this is a bigger issue than \$24,000 is going to cover. It is a mistake to underestimate it and his concern is as we are understaffed to begin with and what is our capacity to do it. On the other hand, he also feels that TDR is an important tool and that if we have a city who wants it, we ought to take advantage of that. If it fits within our scope of work for next year, we should do it. Commissioner Garrido agreed.

Action: Larry will draft a letter to of support to the Dept of Commerce and get it to the Board for signature today.

Katrina discussed the Chapter 3 revisions and talked about:

- Public Participation
- Rural Outreach meetings and Online Survey
- Rural Stakeholder Group Membership
- Rural Stakeholder Group Meetings
- Planning Commission
- Rural Chapter Requirement
- Rural Chapter Optional Elements
- Overview of New Components to Chapter 3: Rural Vision, Rural Communities, Rural Population Forecast, Rural Land Distribution, Rural Commercial and Industrial Uses, Rural Public Facilities and Services
- Overview of Updated Components to Chapter 3
- Overview of Untouched Components to Chapter 3
- Public Comments

Discussion Points:

- Commissioner Garrido mentioned that the Kitsap Economic Development Alliance's work on defining the industry sectors that exist in Kitsap County was not available when we did the 1998 plan. She would like to see a lot closer parallel to what's now there and what we're planning for in the future. Larry said they are reaching out to KEDA on this issue.
- Katrina said they will continue to meet with the group and when they meet with the Commissioners individually will let them know how RL8 shapes out with the group.
- The issue is not the language of RL8 but what people are trying to get at by using that language. We need to get them to say, "Here are the things it stands for, that we really want to preserve", then they ought to deal with that but not the "headline or the slogan". We need to get beyond that to "what does this represent for us."
- Board wants to see the details of the Right to Farm ordinance before they agree. They also want to see what we are going to do about designating farmland, and what the threshold is going to be. We need to see more details before adopting.

Action: Katrina will schedule time with each Commissioner prior to 9-29-10 when they will come back before the Board. She will provide the Board with complete updated version.

5. [Rural Commercial/Industrial Code Development](#) – Larry Keeton

Action: Item carried over to the 9/29/10 Work Study meeting.

ADJOURN

Submitted by Deanna Erstad
Commissioners Office