



Board of Commissioners Work Study Session Minutes

8:30 AM Wednesday – September 29, 2010
Port Blakely Conference Room

Attending:

County Commissioners: Josh Brown, Steve Bauer, Charlotte Garrido

County Administrator: Nancy Buonanno-Grennan

Community Development: Larry Keeton, Katrina Knutson, David Lynam, Heather Adams, Scott Diener

Information Services: Bud Harris

Treasurer: Meredith Green

Auditor: Walt Washington

Citizens: Vivian Henderson, Teresa Osinski, Mark Kuhlman, Ryan Sandstrom, J. R. Sherrard
Ron Ross, Mark Eisses, Justin Ingalls, Ron Perkerwicz

1. Approve Minutes for 9/8/10, 9/15/10, 9/22/10

Action: Minutes were approved.

2. Year of the Rural – Katrina Knutson

Larry said the Kitsap County Planning Commission has deliberated and created Finds of Fact and Recommendations to the Board on the revisions to the Comprehensive Plan and Rural Commercial and Rural Industrial Zones. He is asking the Board to review and provide direction.

Since Work Study on 9/1/10, they have worked on the following items.

- KEDA – future of rural economic development
- Rural Stakeholders
- Other Stakeholders (Tribes, cities, military, etc)
- Public comments

Planning Commission Recommendation for the Revised Rural and Resource Chapter

- Recommended to revise Policy RL-8
- Add an introduction paragraph and definitions to Section 3.1.7 “Land Distribution/Inventory”
- Modified Policy RL-68
 1. Deleted language for agricultural uses to utilize expedited review
 2. Deleted the following regarding agriculture, “and their role as place holders in preserving large parcels of land for future agricultural uses”

Ongoing Issues:

- Issues for large land owners in the South
 1. Concern regarding identification of forestry uses
 2. Concern regarding lack of clustering opportunities in South Kitsap and rural densities
 3. Concern regarding agriculture in Resource section.
- RL-8: Concern regarding expansion – concern regarding identification of forestry uses

- Concerned citizens for the Chico Creek Water Basin.

Discussion Points:

- Commissioner Bauer said he still has the issue of wanting to expand opportunities for economic development in the rural area in the north end of the county. He does not see any of that coming back here in this information. Maybe because it doesn't fit this process, maybe it needs to be part of a Comprehensive Plan. Staff recommendations to the Planning Commission don't seem to reflect what the Board has said. He thinks there is a bigger policy debate here about are we going to create jobs close to where people live instead of having them drive long distances.
- Nancy said the Board had directed staff to look at creating a specific finding in that Kitsap is different in that we've got Bangor and Keyport in rural area. There should be some element of what Kitsap is that is unique and there are provisions in GMA to recognize that.
- Shelley said we still have the problem of GMA Rural versus Urban. She thinks what staff has done is sort of a middle ground. The earlier GMA cases virtually said nothing commercial in rural area unless it serves that rural community and it is really restrictive. The LAMIRDS give a little more leeway in that they provide economic opportunities.
- Larry said the first thing was to get LAMIRDS established to create employment centers. Need to set criteria for expansion in the future.
- Larry said when we do LAMIRDS we will put policies in there and they would reflect the items we are looking at, i.e. climate change, trying to keep the workload in those areas.
- Commissioners want to be clear about what the goal is – opportunities for economic development and expansion in the north end so people have jobs where they live. Want to people drive 10 miles to work instead of 40 one way.
- Shelley added that you can add criteria through RL8 or other Comprehensive Plan areas.
- Larry talked about LAMIRDS and Rural Commercial Industrial
- Commissioner Garrido suggested talking to Kitsap Economic Development Alliance about agricultural work they are doing but what the entire discussion about what industry and commerce is defined in Kitsap County, so we should be starting to see definition that is real. We need to look at industries and clusters to see if these are appropriate for rural areas and she doesn't feel this is a discussion that has occurred. Larry replied that they finally got the information last week from the KEDA.
- Board said it would have been very helpful to see what staff had proposed to the Planning Commission so that they knew staff had followed through with what the Board had requested. Katrina said they will make sure they include that when they bring this back for a full work study on this chapter.
- Commissioner Brown said we have the Planning Commission recommendation and Staff Recommendation and we need to find some time to sit down and decide how to tweak.
- Katrina said her recommendation would be to come back in a full work study to review.
- All of this was completely out of context – need a 4 hour block to get through all of this.
- Whole intent of today was just as an update. They will come back for in-depth discussion of the proposed changes.,
- Commissioner Garrido said the one thing she needs is a whole discussion about LAMIRDS. Commissioner Bauer agreed.
- Scott Diener said LAMIRDS, the way we prepared them, provides increased flexibility by way of creating hybrid uses for both commercial and industrial uses on site.

Action: Katrina will bring back draft schedule next week.

3. **Fire & Building Code** – David Lynam

Dave said he is requesting the Board to review the proposed ordinance, provide final guidance and authorize public hearing for adoption.

Larry said the Board had asked for a meeting with the fire districts, water purveyors and Home Builders and the letter was received by the Commissioners two weeks ago. The Fire Chiefs asked for this discussion to be delayed. Staff is also recommending we delay the discussion about the expansion of fire flow and the rest of the issue until next year.

David discussed the requested changes. There are huge sections of the code that are reshuffled and renumbered. Some of the amendments we had locally have been incorporated into the body of the code, so we don't need them any more. Adoption will bring County Code consistent with state law.

Dave said we need to move forward on this.

Action:

4. **Product Stewardship Resolution** – Dave Peters

Product Stewardship is a successful solid waste management approach that directs product manufacturers to provide and pay for environmentally responsible recycling or disposal for their products at the end of their useful life. This approach will help Kitsap County reduce our program costs while providing the highest level of service to the public.

The resolution directs Solid Waste staff to work towards transferring the costs of managing end-of-life products to manufacturers, including providing testimony to the WA State Legislature on short notice. It also provides direction to our lobbyist on this issue.

He talked about Computer Monitor Disposal.

Local Government Collection:

- Rate Based
- Pay at disposal
- Disposal cost: \$10-27

Manufacturer Collection:

- Product stewardship
- Pay at product purchase
- Disposal cost: \$0

Action: Commissioner Brown thinks they should fold this in with our legislative priorities and work with Tom McBride.

Dave also gave quick brief on the curbside recycling commodity credit.

Commissioner Bauer said he is going out to a site visit Kitsap Rifle & Revolver Club on Friday. He talked to Neil Wachter yesterday and was told he could go. The conditions were that they need to understand he has nothing to do with the lawsuit and as an agent of the county, he can tell people what he sees. He accepted their invitation to come visit their site.

Commissioner Brown reported that some strange things are happening at Washington State Association of Counties (WSAC). He thinks King County is going to drop out of the organization. We need to think about reaching out to neighboring counties to form our own consortium and resign from WASAC. Commissioner Bauer commented that they don't seem to be very effective in advocating for the things that are really important to us. The Board agreed that the way we have been able to get things done in Olympia is due to Tom McBride.

5. IS Reserve Fund Policy – Bud Harris/Meredith Green/Walt Washington

Bud said from the August 25th meeting, the Board requested the policy be expanded to include:

- Add I/S Steering Committee to Definitions section
- Merge the two sections titled Revenue Sources
- Insert reference to a Six-Year I/S Capital and Technology Initiatives Plan
- Insert comments describing the history and/or original of the funds accumulated in I/S Reserve
- Establish language to clarify how increases or decreases to the fund balance would be accomplished.

He said he is asking that the Finance Committee be authorized to move forward with a resolution to adopt the Information Services Reserve Fund Policy.

Discussion Points:

- The sentence on page 4 “This recap suggests the projected year-end fund balance should not drop below 12% of that year’s projected operations and maintenance budget” should be removed.
- We need to say we want a six year plan and we want a six year financial plan to meet to obligations of the capital.
- Questioned the necessity of building a half million dollar contingency.
- Do other IT departments have this kind of reserve fund?
- Walt discussed having funds set aside for unexpected use.
- If we do a six year plan the likelihood of running into a crisis would be less.

Action: Board said when the corrections have been made they can move forward.

Bud talked about the air conditioner for PBX phone room that is gone. He said he can spend \$1,000 for band aide solution or \$13,000 to replace it. He proposed to move money out of IS reserves and bill into charge-back through the phone system.

Nancy said she had asked Meredith to do some fiscal analysis on closing costs on the Harborside Condominiums. Meredith briefed the Board what is happening regarding KCCHA pricing on units and where we are in terms of realization. She gave the Board handouts and

explained the "Sell or Hold Analysis". Commissioner Bauer said it would be good to get Meredith, Gary Lindsey and Mike Brown together.

ADJOURN

Submitted by Deanna Erstad
Commissioners Staff