

WASTEWATER INFRASTRUCTURE TASKFORCE (WIT)

Draft Scope, Participants, Deliverables and Schedule

PROJECT SCOPE

County will convene a taskforce of key stakeholders (County, cities, environmental groups, developers and service purveyors) to discuss the planning, funding and construction of sewer infrastructure within the urban growth areas designated by the Kitsap County Comprehensive Plan's 10-Year Update. The taskforce's work will be coordinated with near-term obligations to resolve the Central Puget Sound Growth Management Hearings Board's (CPSGMHB) order of invalidity. The project will be facilitated by an independent consultant hired by the County and other financial contributors.

TASKFORCE PARTICIPANTS

The taskforce may consist of 15-20 members with representation from the following organizations:

- Kitsap County Home Builders Association
- Kitsap County Realtors Association
- Kingston Citizens Advisory Council (KCAC)
- Central Kitsap Community Council (CKCC)
- Kitsap Citizens for Responsible Planning (KCRP)
- Port of Bremerton
- Suquamish/S'Klallam Tribes
- City of Bremerton
- City of Port Orchard
- City of Poulsbo
- Karcher Creek Sewer District
- Kitsap County Health District (KCHD)
- Kitsap County Public Works
- Kitsap County Special Projects
- Kitsap County Department of Community Development (DCD)
- Public finance professionals
- Kitsap Alliance of Property Owners (KAPO)
- Kitsap Regional Coordinating Council (KRCC)
- Other appellants, e.g. Jerry Harless
- Other representatives, e.g. Byron Harris

PROJECT DELIVERABLES

The project may yield the following near and long-term products:

- Accurate data for sewer service areas and the capacity and location of existing sewer infrastructure within all UGAs (invalid UGAs first).
- Appropriate capacity and location of future sewer conveyance infrastructure within all UGAs (invalid UGAs first).
- A process or organization to ensure the consolidation and maintenance of the sewer infrastructure inventory.
- An inventory and mapping of areas of high septic failures within historic developments.
- A review of alternative sewer technologies, their potential applicability in Kitsap County and conceptual locations within UGAs.
- A phasing plan and timeline for focusing public investment within all UGAs.
- A review of existing funding sources for sewer infrastructure and their usage within Kitsap County to estimate current and potential revenues.
- Propose additional funding mechanisms with an analysis of their benefits to Kitsap County and develop a legislative strategy to facilitate their passage.

PROJECT SCHEDULE

As this taskforce is a working group, the development of the aforementioned deliverables is expected to be produced by the taskforce members rather than an outside consultant. This will ensure greater local applicability and community discussion of the work produced. To accomplish these deliverables the taskforce is expected to meet through **2008**. The proposed logistics of these meetings are as follows:

Meeting Dates and Times: Tuesday or Thursday evenings

Meeting Frequency: Monthly, potentially with additional sub-committee meetings

The project is expected to move in three phases:

1) Planning and location of trunk lines and lift stations

This portion will review all existing and proposed sewer planning for the urban areas and refine the information. The final layout and design would be adopted as the formal roadmap for future sewer infrastructure in the UGAs.

2) Funding mechanisms for the construction sewer infrastructure

This portion will review existing funding mechanism and their historic use within Kitsap County. Additionally, the taskforce will be developing additional funding mechanisms to be proposed before the legislature.

3) The phasing of County focus on the construction of this infrastructure

As funding for sewer infrastructure is limited, the taskforce would develop criteria to determine the areas the County, cities and purveyors would focus their efforts upon. These criteria could include number of units to be served, areas of environmental hazard, future incorporation/annexation or others.