

District Court

What we do:

District Court provides justice for all court participants, thus instilling public trust and confidence that the court is fair, effective and efficient. The court has jurisdiction and venue over the following proceedings:

- Felony – fugitive from justice
- Misdemeanor and Gross Misdemeanor Offenses
- Civil Cases – up to \$50,000
- Small Claims – up to \$4,000
- Unlawful Harassment – for adult respondents
- Name Changes
- Impound Hearings
- Infractions – traffic and non-traffic

Court:

The District Court provides justice by:

- Being open and accessible to all litigants, defendants and other court users.
- Providing due process and individual attention to each case.
- Providing prompt and efficient resolution of disputes.
- Ensuring that court decisions and actions are consistent with established rules and laws.
- Enforcing the court's orders via probation supervision.
- Maintaining independence and parity with the legislative and executive branches of government.
- Ensuring that the court's personnel practices and decisions reflect high standards of personal integrity and compliance among court staff.

Probation:

The Probation Division provides offender supervision to the court by:

- Providing innovative programs based on best practices, the changing needs of the criminal justice system, and the safety of victims.
- Providing informational services for victims of domestic violence.
- Developing cognitive learning based programming for offenders targeting domestic violence and alcohol/drug use offenders.
- Implementing the exchange of information between the court and other law and justice departments.
- Developing efficient group based processes for monitoring lower risk offenders.
- Developing programs and services that address the language and cultural needs of our changing population.
- Modeling an environment of openness and mutual respect in coordinating services and planning with other county departments and community agencies.
- Maintaining a commitment to our employees by providing opportunities for professional training in order that they are well equipped and supported in their roles.
- Continuing to provide services that are ethical, professional, fiscally sound and responsive to a changing environment.

What we did in 2002:

Court:

- Assisted in providing unlawful harassment preliminary hearings in Bainbridge Island Municipal Court, Poulsbo Municipal Court and Bremerton Municipal Court.
- Continued the public outreach and education program with community groups and schools.
- Continued weekly probation violation calendar that holds offenders accountable within ten days of such violations and limits the county's exposure to civil liability.

- Received statewide acknowledgement for participation in the monthly warrant emphasis patrols conducted by the Washington State Patrol and the Kitsap County Sheriff’s Department.
- Received a block grant for ADA assisted listening devices in the courtrooms in Poulsbo and Port Orchard.

Probation:

- Conducted pre and post sentencing investigations to determine appropriateness of offenders for alternatives to incarceration, referral for treatment, and assessment of their risk to the community.
- Conducted state certified chemical dependency evaluations for offenders.
- Monitored offenders placed on community supervision who would otherwise be incarcerated.
- Provided cognitive education and prevention programs for offenders.
- Provided domestic violence victim safety programs.
- Updated and expanded electronic violation/progress reporting system.
- Continued outreach, education and partnership efforts through participation in community committees and planning groups.
- Received recognition in the area of domestic violence services for our DV Unit programs
- Implemented web-based forms, information and communications.
- Developed culturally specific services and forms for non-English speaking Hispanic offenders.

In 2003-2004 we will help to meet County goals through these objectives:

- We will contribute to **Safe and Healthy Communities** by:

Court:

1. Continuing monthly warrant emphasis calendars.
2. Maintaining case flow management for all civil, criminal and infraction filings, as well as appeals by calendaring all events to efficiently utilize court resources.
3. Implementing new laws and court rule changes.

Probation:

1. Maintaining an effective case management system designed to reduce the time between court referral and first appointment.
2. Ensuring a safe and effective program by working toward increasing the ratio of staff to offender.
3. Encouraging treatment compliance for offenders and target Hispanic offenders for culturally specific programming.
4. Continuing to provide information on domestic violence and alcohol/drug issues to victims and the community in general.

Measurements to meet department objectives:

	Measure	2001-2002 Actual	2003-2004 Forecast	
Continue monthly warrant emphasis calendars.	Number of patrols	9	18	
	Number of warrants served/quashed	964	3,000	
Maintain case flow management for all civil, criminal and infraction filings, as well as appeals by calendaring all events to efficiently utilize court resources.	Not measured			
	% of cases concluded within:			
		90%	98%	100%
	Criminal	3 mo.	6 mo.	9 mo.
Civil	3 mo.	6 mo.	9 mo.	
Small Claims	6 wk.	2 mo.	4 mo.	
Implement new laws and court rule changes.	Number of appeals filed based on the courts failure to implement	0	0	

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Effective case management.	Time between sentencing and intake appointment	Not Tracked	No Forecast
Safe and effective programming.	Staff to offender ratio	350:1	No Forecast
Treatment focused programs.	Percent of total offenders in compliance with treatment	Not Tracked	No Forecast
	Number of victims/ community served	Not Tracked	No Forecast

Department Budget**Expenditures:**

	1999-2000 Actual	2001-2002 Budget	2003-2004 Budget
Salaries	\$2,776,216	\$3,187,659	\$3,365,731
Benefits	634,234	809,977	908,977
Supplies	85,934	154,455	61,302
Services & Charges	292,326	314,665	210,521
Capital Outlay	56,192	116	0
Interfund Services	216,567	222,269	213,669
TOTAL	\$4,061,469	\$4,689,141	\$4,760,200

2003-2004 Expenditures by Division:

	Administration	Probation	Total
Salaries	\$2,260,252	\$1,105,479	\$3,365,731
Benefits	639,498	269,479	908,977
Supplies	52,537	8,765	61,302
Services & Charges	195,862	14,659	210,521
Capital Outlay	0	0	0
Interfund Services	143,815	69,854	213,669
TOTAL	\$3,291,964	\$1,468,236	\$4,760,200

Staffing Level:

	2001	2002	2003	2004
Full Time Equivalents	36.0	37.0	35.75	35.75

Agency Structure:

