

Assessor

What we do:

The Assessor is required by law to distribute the property tax burden within Kitsap County. This is done by equitably valuing property, setting individual taxing district levies based on those values, administering tax relief (exemption) programs, and maintaining all assessment records. The above services shall be provided in a courteous efficient and understandable manner.

What we did in 2002:

- Revalued all properties in Kitsap County.
- Physically inspected all residential and commercial properties in Bainbridge Island, Suquamish and Indianola.
- Added all newly built commercial and residential improvements and all remodels exceeding \$20,000 in estimated value to the tax roll.
- Processed all received personal property listings and made estimates on all accounts where listings were not received.
- Added all new subdivisions to the tax roll and processed all requested boundary line adjustments, splits and merges.
- Audited 25% of all senior/disabled exemptions while adding and deleting accounts as appropriate and/or requested.
- Responded to all Board of Equalization appeal petitions and hearings.
- Provided public access to all records associated with the assessment process.
- Worked closely with private software developers and the county Information Services staff to build, train, test and convert existing data to a new tax administrations system (LIS) and computer assisted mass appraisal (CAMA) system.

In 2003-2004 we will help to meet County goals through these objectives:

We will contribute to **Effective and Efficient County Services** by:

- Completing the first 8 items listed above for 2002 with exception of the physical inspection area (#2) shifting to the City of Bremerton.
- Continue working with contractor and IS staff to correct system deficiencies in the LIS and CAMA systems. See last item above.
- Reorganize residential appraisal staff to achieve geographic area responsibility and an associated higher quality product with greater accountability.
- Develop an email and/or a web-based personal property reporting system to satisfy customer demand and achieve greater efficiencies in our operation.

Measurements to meet department objectives:

	2001	2002	2003	2004	Goal/Standard
Level of Appraisal *	87.6	90.0	90.0	90.0	100.0
Coefficient of Dispersion **	10.1%	10.0	10.5	11.0	15.0
Improved Sales	8.9	9.0	9.5	9.9	10.0
Unimproved Sales	16.7	17.0	17.9	18.7	20.0
Cost per real property parcel	\$19.71	\$21.37	\$19.26	\$19.71	<\$20.00

*Level of Appraisal is the ratio of the appraised values to market values as determined by actual sales.

**Coefficient of Dispersion measures the average deviation of all valid sales annually from the Level of Appraisal

Department Budget

Expenditures:

	1999-2000 Actual	2001-2002 Budget	20023-2004 Budget
Salaries	\$2,731,470	\$3,004,142	\$2,900,205
Benefits	661,845	825,117	821,890
Supplies	77,740	105,227	46,928
Services & Charges	102,072	130,131	108,067
Capital Outlay	49,559	40	0
Interfund Services	366,135	507,231	473,205
TOTAL	\$3,988,821	\$4,571,888	\$4,350,295

Staffing Level:

	2001	2002	2003	2004
Full Time Equivalent	36.5	36.5	33.25	33.25

Agency Structure:

