



## Chapter 18. Implementation

The goals and policies set forth in the Kitsap County Comprehensive Plan (Plan) provide direction for the county’s growth in the next 20 years. The goals and policies, however, do not specifically describe how they will be achieved. Consequently, this chapter provides more specific strategies that describe how the policies are to be implemented.

This chapter compiles implementation strategies from all of the countywide chapters of the Plan, identified by chapter, supporting goal, County department or other agency most likely to assume responsibility for implementation, and the priority of the action. Priority levels are divided into:

1. High – To be implemented in the first 5 years of the Plan adoption;
2. Medium – To be implemented in the second 5 years of the Plan adoption; and
3. Low – To be implemented in the last 10 years of the planning period.

The list of implementing strategies also distinguishes one-time tasks from ongoing activities. While the list that follows is intended to be complete, other additional tasks may be identified over time.

### 18.1. Implementation

**Table 18-1. Implementation Strategies**

Related Goal Number	Implementing Strategy	Coordination	Priority Level
<b>Land Use Implementation Project</b>			
Goals 3, 15, 16, 17, and 18	Adopt new Mixed Use zone.	Department of Community Development	High
Goals 13 and 14	Adopt Silverdale design guidelines.	Department of Community Development	High
Goals 6, 12, and 13	Evaluate and adopt new incentives for infill development, including provisions for including affordable housing.	Department of Community Development	Medium

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 10	Coordinate with cities, special purpose districts and affected property owners, to develop UGA Management Agreements as needed.	Department of Community Development and city planning departments	High
Goals 1, 10, and 28	Execute agreements with the Port Gamble/S'Klallam and Suquamish Tribes to ensure cooperation and coordination between Kitsap County and the Tribes.	County Administration in cooperation with Tribal governments	High
Goals 13, 15, and 18	Determine whether to adopt, if appropriate, design guidelines and design review processes for multifamily, commercial, and industrial development.	Department of Community Development	Medium
Land Use Goals 11 and 13 Rural Goal 3	Develop or enhance landscaping and tree retention regulations for residential subdivisions.	Department of Community Development	Medium
Goal 14	Decide whether density incentives should be instituted to encourage open space and amenities and, if appropriate, adopt incentives.	Department of Community Development	Medium
Goals 29 and 30	Amend current County standards requiring that new developments install onsite stormwater detention facilities if stormwater infiltration is not practical.	Department of Community Development – Development Engineering	High
Goal 17	Enhance or develop lighting codes to reduce offsite impacts of light and glare from commercial development.	Department of Community Development	Medium
Goal 21	Adopt new Industrial Multi-Purpose Recreation Area regulations.	Department of Community Development	High
Goal 20	Establish and maintain an inventory of sites for potential industrial development.	Kitsap Economic Development Council	Medium
Goal 27	Develop a public education effort for historic and cultural resources.	Parks and Recreation in cooperation with Kitsap Historical Society	Low
Goal 28	Amend Kitsap County zoning codes to allow flexibility for uses on historical sites.	Department of Community Development	Medium
Goal 28	Provide developers and landowners with financial incentives, including waiving or reducing permit and impact fees, to encourage rehabilitation and appropriate reuse of historic buildings.	Department of Community Development	Medium

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goals 26 and 27	Identify and secure additional funding sources or minimize costs to supplement current County funding for the preservation of historic, archaeological and cultural resources.	Department of Community Development	Medium
Goals 29 and 30	Update the Kitsap County Stormwater Management and Design Manual to include standards that are equivalent to the recently published Ecology standards (2005).	Department of Public Works and Department of Community Development – Development Engineering (DE)	High
Goals 30 and 33	Adopt low impact development (LID) standards and require new developments to incorporate LID technologies wherever possible.	Department of Public Works and Department of Community Development – DE	High
Goal 35	Develop and implement watershed action plans.	Department of Community Development—DE and Natural Resources Division—and Department of Public Works	Medium
Goal 37	Adopt agricultural best management practices (BMPs) for discharges.	Department of Community Development	Low

#### Land Use Implementation Ongoing

Goal 1	Discuss and update population forecasts and allocations by jurisdiction through the Kitsap Regional Coordinating Council (KRCC).	KRCC	High
Goal 2	Monitor and review land capacity and development trends within urban growth areas (UGAs) annually through an ongoing local monitoring program, and present findings to Board of County Commissioner on an annual basis.	Department of Community Development	High
Goals 2 and 5	Evaluate the ability of the Plan to support the development envisioned by the land use map as the capital facilities plan (CFP) is revised regularly.	Department of Community Development and other County service providers	High
Goal 9	Maintain a comprehensive plan amendment process consistent with the comprehensive plan policies and RCW 36.70A.130.	Department of Community Development	High
Goal 10	Maintain consistency among the comprehensive plans of Kitsap County and city governments within Kitsap County.	Department of Community Development	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 26	Coordinate with Kitsap Historical Society and other interested groups to develop a County inventory of historic places.	Department of Community Development and Kitsap Historical Society	Medium-Low
Goal 26	Maintain an updated inventory of historic and archaeological sites in the shoreline jurisdiction of Kitsap County for use in development review.	Department of Community Development	Medium-Low
<b>Rural and Resource Implementation Project</b>			
Goal 6	Develop and implement Limited Area of More Intensive Rural Development (LAMIRD) sub-area plans for Seabeck, Keyport, and Southworth.	Department of Community Development	Medium-Low
Goal 6	Amend zoning code to include "tailored" development regulations, including design guidelines, to ensure that new development is consistent with the character of LAMIRDS.	Department of Community Development	Medium
Goal 7	Amend zoning and development regulations to include incentives for the conservation of shoreline and resource lands.	Department of Community Development and Natural Resources	Medium
Goals 7 and 10	Amend zoning code to include incentives for the continuation of resource-based activities.	Department of Community Development and Natural Resources	Medium
Goal 9	Adopt the 1997 Urban Wildlife Interface Code.	Department of Community Development	Low
Goal 11	Conduct a comprehensive geologic study of the County to determine the extent of additional mineral deposits and disseminate results to property owners. Develop incentives to encourage the use of commercial-quality mineral deposits.	Department of Community Development	Low
<b>Rural and Resource Implementation Ongoing</b>			
Goal 12	Coordinate future reclamation plans with the Department of Natural Resources (DNR) to ensure that they are consistent with the Plan and surrounding area, as well as any permits issued by the DNR.	Department of Community Development and WA DNR	Medium-Low

Related Goal Number	Implementing Strategy	Coordination	Priority Level
<b>Natural Systems Implementation</b>			
Goal 1	Develop design criteria for development of forested slopes and ridgelines.	Department of Community Development.	Medium
Goal 2	Revise development standards in geologically hazardous areas to promote maintenance of existing vegetation and discourage clearing of slopes and ridgelines.	Department of Community Development	Medium
Goal 10	Develop site design criteria that results in minimizing new impervious surfaces.	Department of Community Development	High
<b>Natural Systems Implementation Ongoing</b>			
Goals 4 and 7	Establish a monitoring program that enables water balance evaluations for each aquifer or sub-area and includes the hydrologic cycle and water quality. Amend the Critical Areas Ordinance, zoning code and other implementing development regulations as needed based upon monitoring program.	Department of Community Development	Medium-Low
Goals 4 and 6	Ensure that local surface water resources are comprehensively monitored in conjunction with local groundwater resources.	Departments of Community Development and Public Works	Medium-High
<b>Economic Development Implementation Project</b>			
Goal 2	Develop an expedited permit approval process that prioritizes employers who meet County priority criteria.	Department of Community Development	Medium
Goal 2	Establish and promote a menu of business incentives for industries that meet County priority criteria.	Department of Community Development	Medium
Goal 2	Prepare a comprehensive Economic Base Study for the County. Develop and administer a countywide comprehensive economic development database.	County Administration; Department of Community Development; Kitsap cities; and Kitsap Economic Development Council (KEDC)	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goals 2 and 6	Conduct an internal "audit" of current County human, logistic, regulatory, physical, and financial resources that can be marshaled or coordinated for an effective, state-of-the-art Kitsap County economic development program. This would include identifying resources at the local, regional and state level. Identify areas that need improvement or expansions and propose solutions for those "gaps" or inefficiencies.	County Administration; Department of Community Development; Kitsap cities; and KEDC	High
Goals 2 and 6	Identify and evaluate the cost-effectiveness of existing Kitsap economic development programs and, if necessary, make recommendations for consolidation, re-focus or reorganization of existing programs.	Department of Community Development	High
<b>Economic Development Implementation Ongoing</b>			
Goal 2	Conduct a regular, periodic review of the zoning code that considers their compatibility with economic development goals and ensures flexibility to respond to emerging market trends.	Department of Community Development	High
Goals 2 and 3	Develop a common, ongoing method to monitor the supply of developable commercial and industrial land in the County.	Department of Community Development; KEDC and other Kitsap jurisdictions	High
Goals 3 and 5	Identify and implement infrastructure investment in advance of planned business growth through the regular Capital Facilities Program update.	Departments of Community Development; Public Works; and Facilities, Parks, and Recreation	Medium
Goals 1 and 2	Refine industry targeting and track local and regional employment and business trends within target industries.	KEDC	High
Goals 1 and 2	Establish an ongoing business and economic development recruitment program.	KEDC	High
Goals 1, 2, 3, and 5	Provide ongoing technical planning and economic development support to local economic development programs, including assistance in industrial recruitment, job-creation, labor force training, improvements in education programs, housing, infrastructure improvement, and marketing/promotional activities.	County Administration and Department of Community Development	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 1	For economic development projects operated and funded by the County, provide an ongoing project management oversight, with a special focus on monitoring and regularly reporting the status of policy/task implementation.	County Administration and Department of Community Development	High
Goal 2	Promote and administer an effective cohesive, coordinated state-of-the-art economic development program for the County, including, but not limited to, regional database coordination, joint marketing and expanded business recruitment programs.	County Administration and Department of Community Development	High
<b>Housing Implementation Project</b>			
Goal 3	Amend zoning code to encourage residential as a component of mixed use and infill development as a means of making efficient use of land.	Department of Community Development	High
Goal 2	Review and revise zoning code, as necessary, to encourage development of accessory dwelling units in all zones.	Department of Community Development	High
Goal 2	Review and revise development regulations to allow manufactured home parks within the Kitsap County Code and define manufactured homes as a single-family home for purposes of zoning code.	Department of Community Development	Medium
Goals 2 and 3	Adopt design standards for manufactured homes so that they fit in with single-family neighborhoods in which they are located.	Department of Community Development	Medium
Goal 4	Amend zoning code to include minimum onsite outdoor play areas for medium and high-density developments where larger, family-oriented housing units are proposed.	Department of Community Development	Medium
Goals 3 and 4	Conduct a review of existing development review regulations and process in order to find efficiencies that could result in expediting housing development.	Department of Community Development	High
Goal 3	Develop a program in cooperation with housing groups to identify at-risk neighborhoods and prevent neighborhood deterioration.	Department of Community Development	Medium

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 7	Educate and provide financial assistance to residents living in substandard housing that will bring their housing up to current standards.	Department of Community Development and Community Development Block Grant (CDBG) Division	Medium
Goal 4	Research successful incentives for affordable housing in other jurisdictions and incorporate into an ordinance that would encourage moderate- and low-income housing units in all future housing developments.	Department of Community Development and CDBG Division	Medium
Goal 4	Create a program that allows developers to voluntarily contribute money or land designated for low-income housing in lieu of constructing low-income housing.	Department of Community Development and CDBG Division, and housing authorities	Medium-Low
Goals 4 and 5	Research and develop effective means of maintaining long-term affordability in existing and new housing provided within the County.	Department of Community Development and CDBG Division	Medium
Goal 4	Amend zoning code to establish an incentive program for affordable housing in Kitsap County consistent with RCW 36.70A.540.	Department of Community Development	Medium
Goals 4 and 5	Research and assess creative financial means of producing affordable housing and present and present recommendations to KRCC.	CDBG Division	Medium
Goal 6	Create incentive programs that encourage developers to provide ownership housing affordable to first time homebuyers.	CDBG Division and Department of Community Development	Medium
<b>Housing Implementation Ongoing</b>			
Goal 3	Compare buildable lands updates with updated needs assessments for various special needs housing to ensure sufficient properly zoned land is available to meet these needs.	Department of Community Development and CDBG Division	Medium
Goal 5	Continue to work with housing authorities, the Kitsap Housing Coalition, housing advocacy groups, and other local jurisdictions to coordinate efforts and support creation of adequate affordable housing within Kitsap County.	Department of Community Development and CDBG	High
Goal 5	Coordinate with KRCC to revise fair share objectives in Countywide Planning Policies over time.	Department of Community Development, CDBG, and KRCC	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goals 1 and 4	Provide financial, regulatory, and technical assistance to organizations that provide shelter and related services to special needs populations as a means of assistance to them in housing and providing services to their clients.	CDBG Division	Medium
Goal 5	Establish and monitor a set of priority housing indicators within Kitsap County with an emphasis on provision of affordable housing to the community.	KRCC, CDBG Division and Department of Community Development	Medium
Goal 4	Encourage and allow the Kitsap County Consolidated Housing Authority to identify and prioritize development to meet the needs of low- and moderate-income households where required.	Kitsap County, Kitsap County Consolidated Housing Authority	Medium
Goal 4	Recommend to the Comprehensive Housing Affordability Strategy (CHAS) to develop policies, which reflect priorities for proposed projects and programs.	Kitsap County	Medium
<b>Utilities Implementation Project</b>			
Goal 5	Promote "Green Building" techniques and other energy conservation programs.	Department of Public Works	High
Goals 3 and 6	Identify key locations for high-quality telecommunication technology improvements.	Departments of Public Works and Community Development Utility service providers	High-Medium
Goal 4	Develop site and facility design guidelines for cellular towers, antennas and other utility facilities.	Departments of Community Development and Public Works Utility service providers	Medium-Low
<b>Utilities Implementation Ongoing</b>			
Goal 1	Provide utility providers with annual updates of population and employment projections.	Department of Community Development-	Medium
Goal 2	Take the lead in coordinating geographic information system (GIS) utility data among utility providers.	Departments of Community Development and Information Services Utility service providers	High
Goal 2	Coordinate installation of utilities with road and other utility construction projects.	Department of Public Works Utility services providers	Medium

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 3	Monitor utility performance and reliability levels of service annually.	Departments of Public Works and Community Development Utility service providers	Medium
<b>Transportation Implementation Project</b>			
Goal 5	Establish a Corridor Monitoring Program to manage and improve transportation corridors.	Department of Public Works	High
Goal 5	Develop a prioritization process for evaluating warranted intersections for placement in the Transportation Improvement Program (TIP).	Department of Public Works	High
Goal 7	Adopt and implement roadway/ intersection, and pedestrian facility site distance standards.	Department of Public Works	High
Goal 14	Establish and coordinate a "safe routes to schools" program with local school districts.	Department of Public Works	High
Goal 14	Adopt bicycle-parking requirements for employment, institutional and retail uses in Kitsap County's zoning regulations.	Departments of Community Development and Public Works	Medium
Goal 17	Develop criteria, standards and procedures that allow the designated Bicycle Facilities Plan to expand to include future facilities that link to facilities designated on the existing Kitsap County Bicycle Facilities Plan.	Department of Public Works	Medium
Goal 19	Adopt an alignment plan for the new transportation corridors and facilities identified in the transportation plan.	Department of Public Works	Medium
Goal 20	Develop requirements for traffic impact studies that: set threshold requirements; carry out a multi-modal level of service analysis; identify ways to mitigate development-related transportation impacts in accordance with the State Environmental Policy Act (SEPA), and allow evaluation of the cumulative effects of numerous small developments.	Department of Public Works	Medium
Goal 20	Develop and adopt intersection level of service (LOS) standards.	Department of Public Works	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 22	Develop design criteria for comprehensive access plans that emphasize efficient internal circulation between adjacent plats.	Departments of Community Development and Public Works	Medium
<b>Transportation Implementation Ongoing</b>			
Goal 1	Coordinate local review, comment, and recommendations on the TIP through the Board of County Commissioners (BOCC).	Department of Public Works and Board of County Commissioners	High
Goal 8	Prioritize and implement safety-related improvements based upon analyzed accident data.	Department of Public Works	High
Goal 9	Maintain an equitable system of transportation impact fees.	Department of Public Works and Board of County Commissioners	High
Goal 12	Design roadways classified as minor arterial or higher to accommodate transit vehicles.	Department of Public Works	Medium
Goal 14	Require the provision of accessible bicycle/pedestrian facilities within the road system of planned unit developments.	Departments of Public Works and Community Development	Medium
Goal 17	Preserve public access to public shoreline areas that are under jurisdiction of government entities.	Departments of Public Works and Community Development	Medium
Goal 20	Maintain transportation concurrency management system, which tests new development for its impacts on the network at the site-specific level, and also periodically monitors the cumulative effect at the countywide level.	Department of Public Works	High
Goal 21	Coordinate LOS standards with state, regional, and local transportation planning agencies.	Department of Public Works	High
Goal 24	Secure adequate long-term funding sources for transportation system improvements and distribute transportation funds using an equitable priority process.	Department of Public Works and Board of County Commissioners	High
Goal 24	Conduct a regular comprehensive evaluation and assessment of Kitsap County's transportation priorities. Annual updates will be incorporated into the TIP, and Kitsap County Budget.	Department of Public Works and Board of County Commissioners	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
<b>Parks, Recreation and Open Space Implementation Project</b>			
Goals 8	Institute a capital maintenance program for County parks and facilities that identifies dedicated funding sources.	Facilities, Parks and Recreation	High
Goal 5	Complete acquisition of the Heritage Park system.	Facilities, Parks and Recreation	High
Goals 1 and 10	Prepare and implement a comprehensive, countywide trail plan.	Departments of Facilities, Parks and Recreation and Public Works	Medium
Goals 1 and 10	Develop facilities to meet as many of the identified needs as possible at regional park sites throughout the county as part of park improvement projects.	Facilities, Parks and Recreation	Medium
Goals 9 and 12	Consolidate County-owned, managed, and maintained land to those that meet the County's regional open space definition.	Facilities, Parks and Recreation	Medium
Goals 9 and 10	Identify undeveloped properties without identified present or future Park or Open Space purposes as surplus properties through a public process conducted by County staff and the Parks Advisory Board, with final approval from the Board of County Commissioners.	Facilities, Parks and Recreation	Medium
Goals 9, 10, and 12	Identify other entities to which park properties or properties with identified potential uses outside the County's role of regional facilities can be transferred.	Facilities, Parks and Recreation	Medium
Goal 8	Institute management programs for the Heritage Parks that: <ul style="list-style-type: none"> <li>▪ Follows the goals and recommendations in the Stewardship Plans for those parks.</li> <li>▪ Manages the lands for habitat value, forest health, safety and historic preservation.</li> <li>▪ Employs BMPs for all County Parks and open space lands, including integrated pest management and noxious weed control.</li> </ul>	Facilities, Parks and Recreation	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goals 2, 8, and 9	Establish and maintain clear communication and mutually understood roles and responsibilities for management and maintenance of parklands with formation of Park Stewardship Committees.	Facilities, Parks and Recreation	Medium
Goal 11	Analyze the potential formation of a Metropolitan Park District to assume responsibility for the County's park, recreation and open space system and present findings to BOCC.	Facilities, Parks and Recreation	Medium
Goals 2, 4, and 9	Pursue innovative means of securing property for parks and open space other than outright purchase of the property, such as: property exchanges; donations, etc.	Facilities, Parks and Recreation	High
Goal 8, 10, and 11	Research and recommend non-traditional sources of funding for parks and recreation operations and maintenance.	Facilities, Parks and Recreation	High
Goal 11	Explore revenue-generating resources for Parks and present findings to the Board of County Commissioners, including things like user fees and rentals among other things.	Facilities, Parks and Recreation	High
Goals 1, 6, and 7	Complete identified actions within the County's Wildlife Corridors Plan.	Facilities, Parks, and Recreation	Medium
<b>Parks, Recreation and Open Space Implementation Ongoing</b>			
Goals 12, 13, and 14	Work with other providers, agencies and organizations to meet parks, open space, recreation, and environmental education needs beyond the County's defined role.	Facilities, Parks and Recreation	High
Goals 12, 13, 14, and 15	Work proactively with all interested parties, including stewardship committees, community organizations, user groups, other agencies and organizations and the general public to plan for and design park and open space lands and trail systems.	Facilities, Parks and Recreation	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 2	Focus Parks Department resources on management of park and recreational facilities, including developing: <ul style="list-style-type: none"> <li>▪ High quality, low maintenance tournament level athletic field complexes, and</li> <li>▪ Trail networks for pedestrians, bicyclists, and, where appropriate, equestrians.</li> </ul>	Facilities, Parks and Recreation	Medium
Goal 5	Acquire sites with waterfront access.	Facilities, Parks and Recreation	Medium
Goal 5	Inventory and, where feasible, provide access to the shoreline at existing undeveloped public road rights-of-way that lead to the water.	Facilities, Parks and Recreation	Medium
Goal 6	Acquire trail corridors that connect park and open spaces to schools, population centers, public facilities, and employment centers.	Facilities, Parks and Recreation	Medium
Goals 6, 7, 8, and 12	Work cooperatively in partnership with cities to provide park and open space lands in urban growth areas.	Facilities, Parks and Recreation	High
Goals 6, 7, 8, and 12	Work cooperatively with communities to acquire community park sites using the County's matching program.	Facilities, Parks and Recreation	High
Goals 9 and 11	Form stewardship planning committees for new Heritage Parks as they are acquired and work with them to prepare stewardship plans for each park.	Facilities, Parks and Recreation	Medium
Goal 9	Institute a formal, ongoing capital maintenance program, incorporating dedicated funding sources and an annual review and prioritization of projects.	Facilities, Parks and Recreation	High
Goal 9	Focus annual development and capital maintenance resources on specific parks to bring those facilities up to a high standard, rather than dispersing those resources throughout the system.	Facilities, Parks and Recreation	High
Goal 15	Cultivate positive relationships with the public in all aspects of departmental responsibilities.	Facilities, Parks and Recreation	High
Goal 15	Actively engage the Parks and Recreation Advisory Board and Fair Board in policy-making decisions.	Facilities, Parks and Recreation	High

Related Goal Number	Implementing Strategy	Coordination	Priority Level
Goal 15	Work cooperatively with Stewardship Committees and user groups in the planning, development and maintenance of park sites.	Facilities, Parks and Recreation	High
Goal 15	Provide public information on Park and Recreation facilities and programs in the form of brochures and websites.	Facilities, Parks and Recreation	High

#### Capital Facilities Plan Element Implementation Project

CFP Implementation 01 (Appendix A)	Amend development regulations to provide for review of development projects in relation to levels of service for capital facilities. Include provisions of Policy CF-15 in development regulations to help determine when development permits can be issued.	Department of Community Development	High
CFP Implementation 01 (Appendix A)	Revise development regulations to address circumstances under which public facilities may be provided by applicants for development permits.	Department of Community Development	High
CFP Implementation 02 (Appendix A)	Develop impact fee ordinances that include the same standards for the level of service as is required by Policy CF-3 and may include standards for other types of public facilities not addressed under Policy CF-3.	Department of Community Development	High
CFP Implementation 05 (Appendix A)	Establish and maintain Concurrency and Implementation Monitoring Systems consisting of the components outlined in CFP Implementation Program 05: Concurrency Implementation and Monitoring System (Appendix A).	All County Departments	High

#### Capital Facilities Plan Element Implementation Ongoing

CFP Implementation 03 (Appendix A)	Include all projects in the schedule of capital improvements of the budget that are planned for expenditure in the subsequent fiscal period.	All County Departments	High
CFP Implementation 04 (Appendix A)	Review and update the CFP in conjunction with the budget process.	All County Departments	High
CFP Implementation 06 (Appendix A)	Establish and maintain annual monitoring reports of the Concurrency Implementation and Monitoring System and regular updates of the CFP.	Department of Community Development with support from all other County Departments	High