

CENTRAL KITSAP COMMUNITY COUNCIL RETREAT

Saturday January 26, 2008
8:00 AM – 2:00 PM
Clear Creek Interpretive Center
Just west of Bucklin Hill and Levin Roads

AGENDA

- | | | |
|----------|---------------------|--|
| 8:00 AM | Bob Moyer | Review Mission Statement and Purpose of CKCC |
| 8:05 AM | Mary Earl | Review 2007 Goals and Priorities:
See attachment 1 |
| 8:20 AM | All w/ Mary Earl | Member introductions, mini bios and individual goals |
| 8:50 AM | All w/ Carol Smiley | Community Campus
See attachment 2 |
| 10:10 AM | Jon Pearson | Heritage Park |
| 10:15 AM | Jon Pearson | Banners |
| 10:20 AM | All w/ Bob Moyer | Goals for 2008 and beyond |
| 11:20 AM | Break | Lunch |
| 12:00 PM | All w/ Jon Pearson | Committees and Committee Chair Assignments |
| 12:45 PM | All w/ Bob Moyer | Prioritize list of Goals for 2008 |
| 1:30 PM | All w/ Bob Moyer | Calendar of 2008 Events,
including setting dates and reserving venues |
| 1:45 PM | Jon Pearson | Miscellaneous items and wrap up. |
| 2:00 PM | Jon Pearson | Adjournment |

UPCOMING:

EXECUTIVE COMMITTEE – February 6, 2008
CENTRAL KITSAP COMMUNITY COUNCIL MEETING – February 20, 2008

2007 Goals and Priorities -- Review

- ✚ Provide a forum for debates and/or facilitate gathering and sharing of information on topics such as incorporation, Central Kitsap Community Campus, library, schools, areas outside of Silverdale and grant availability issues.
- ✚ Library O & M, budget line item in County budget
- ✚ Complete Master plan of Community Campus and explore funding options
- ✚ Outreach and expand focus beyond Silverdale
- ✚ Have input on Kitsap County budget process and budget line items
- ✚ Proposal on military representative - Tex drafted letter
- ✚ Improve walk ability in and outside of Silverdale
- ✚ Neighborhood parks, entry to Silverdale
- ✚ Loop area - LID development/infrastructure
- ✚ North Hwy #3 development (Silverdale Business Park) CRID
- ✚ Economic Diversification (Regional)
- ✚ Transportation/utilities
- ✚
- ✚ More advocacy to public
- ✚ Connection to Public Works on safety improvements (potholes)/stormwater/Health District.
- ✚ Improve community communication between Council and County
- ✚ CKCC serving as a forum for incorporation
- ✚ Examine boundaries in Commissioner's District
- ✚ Venue of choice for information
- ✚ Encourage partnerships between industry (Boeing, etc.) and school districts
- ✚ Revitalize Kitsap County

- ✚ Benchmarks:
 - Flexible meeting dates and flexible locations
 - Community bulletin board
 - Pass resolution on community bonds/levies
 - Press release program (new approach)
 - Weekly/monthly "staff report" on issues in Central Kitsap
 - Invite 6 community groups over the year

- Notice of meetings / be more aggressive in putting out agendas
- Use of sign (Parks Dept) and new digital sign
- Outside reach to business on notices and meetings
- Place to have complaints and responses to the Public

Community Campus

- Status and update on potential YMCA project
- Update on program requirements for new Silverdale Library (if available) and discussion on letter to Kitsap Regional Library Board
- Update on Low Impact Development (L.I.D.) grant awarded – discuss opportunities and limitations on how the money can be spent.
- Discuss continuation of master planning steps not fully addressed by “Concept Plan” completed in 2007:
 - Conduct meetings with potential partners, stakeholders, and users to define program requirements for each campus component
 - Site Analysis – Document existing site conditions and further identify opportunities and limitations for future development
 - Transportation issues – traffic studies and impact. Consider main vehicular access from Randall Way to minimize impact at Silverdale Way
 - Environmental review – wetland mitigation and stormwater requirements, etc.
 - Schematic Design options – identify pros and cons
 - Develop an initial cost estimate based on ultimate scheme
 - Prioritize needs (if needed)
 - Create realistic phases of construction
 - Explore funding options - fundraising, grants, bonds, etc.
 - Reconcile budget, plan and program

CENTRAL KITSAP COMMUNITY COUNCIL MEETING

Council Retreat

Saturday, January 26, 2008, 8:00 AM – 2:00 PM

Clear Creek/Saq'ad Interpretive Center

Silverdale, Washington

SUMMARY

1. **Call to Order:** The meeting was called to order by President Jon Pearson.

- A. Introductions: Council members: Natalie Bryson, Steven Cook, Mary Earl, Sue Fox, Carl Johnson, Tex Lewis, Gary Lindsey, Robert Moyer, Jon Pearson, Richard Shattuck, Carol Smiley, Jerry Van Fossen, Roger Zabinski and Zoe Zadworny. Commissioner Josh Brown. Absent: Hank Mann-Sykes and Kay Wilson.
- B. Robert Moyer reviewed the Mission Statement and purpose of the Council.
- C. Mary Earl led a review of the Council's 2007 goals, which was followed by a general discussion of progress towards those goals and issues affecting Central Kitsap and the Council.
- D. Communications: There was a brief discussion about posting information on the Silverdale Community Center bulletin board. Josh Brown noted that there was an agreement with C-Stock about maintaining the board and guidelines for the display of messages there.

Mary Earl asked how the Council might better communicate the issues in Central Kitsap. She asked about maintenance of the CKCC web site and the possibility of establishing a CKCC email account. Josh Brown noted that Dana Daniels was working on the web site and would co-ordinate with the Council Secretary. Gary Lindsey suggested an interactive map on the CKCC web site with red dots for active development projects. Gary will discuss this with Dave Nash in GIS.

- E. Council Funding: Gary Lindsey asked about consistent funding for the Council. Josh Brown noted that there are a number of community groups within the County that are in a similar situation. He noted that each Commissioner has a small discretionary account that could be used for this purpose and that there might be some possibility that a small amount might be included in the 2009 budget.
- F. Community Campus: Josh Brown noted that KCCHA will take the lead on the Community Campus and introduced Jesse Palmer, KCCHA staff, who will be the point person for the Campus and the YMCA project. The County has had discussions with the Pierce County YMCA and the Bremerton Family YMCA. The two YMCA's have had discussions about cooperating on the project. A merger is one possibility, but this should not slow down the project schedule. The County has received a LID grant for the design of the project. There is a two-year window from the end of the SEPA review within which

construction must begin. This would be the summer of 2009. The County may be able to allocate some funds to the Campus project, also.

CKCC involvement: Tex Lewis suggested that a Council member should be on the KCCHA interview board for architects, etc. Perhaps several options could be developed for public input. Jesse Palmer noted that this will be a high-profile project. There will likely be several design charrettes with community participation. A request for proposals will likely be made in early summer. Also, KCCHA will set up a 501(c)(3) corporation to receive private donations for the Campus. This will take about six months. A name needs to be determined and 5-7 members will be needed for the Board.

Central Kitsap Library: KRL has been asked to outline their basic requirements (area, footprint, parking, etc.) for a new library, so that this can be accommodated in the overall Campus plan. Richard Shattuck noted that KRL needs a vision of what could be to sell to the community, to support any new funding effort. Carol Smiley noted that the previous library plan (at a different site) was about 25,000 square feet, with senior housing above.

- G. Community Banners: Mary Earl reported that there are forty-six banner posts in Silverdale. She has purchased six new Holiday banners and ten Summer banners for about \$1800. The silk-screen banners will need to be replaced soon, also.
- H. Newberry Hill Heritage Park: Josh Brown reported that the County is working on a land swap with DNR, which should be completed some time this year. When completed, the County will want to create a park task force. It was suggested that a summer hike, involving the Council and the Parks Department, be planned for the park property.
- I. Incorporation: Josh Brown reported that the County will try to obtain a longer term perspective on the effect on revenue sources. The County general fund budget and taxes will not change, but the road portion and sales taxes will change (85% of sales taxes will go to the newly incorporated area). The County will look at UGAs (Silverdale, Central Kitsap, Kingston, Hansville, etc.) to see where revenues come from and where they go. The goal is to have a smooth transition with any new incorporation.

2. Committee Assignments: The following assignments were made:

- Land Use and Economic Development
 - Carl Johnson, Chair
 - Kay Wilson
 - Gary Lindsey
 - Roger Zabinski
 - Jerry Van Fossen
- Parks and Environment
 - Roger Zabinski
 - Sue Fox
 - Tex Lewis
 - Steven Cook
- Community and Government Relations

- Natalie Bryson, Chair
- Carol Smiley, Co-Chair
- Hank Mann-Sykes
- Mary Earl
- Richard Shattuck
- Zoe Zadworny
- Transportation
 - Robert Moyer, Chair
 - Jon Pearson
 - Jerry Van Fossen

3. **2008 Goals:** Following its earlier discussion, the Council decided upon the following goals for 2008.

- A. Communications
 - (1) Public forums
 - (2) Incorporation
 - (3) Legislative briefs and debriefs
 - (4) Web outreach
- B. Community Campus
 - (1) Overall master plan
 - (2) Library
 - (3) YMCA
 - (4) Project funding options
- C. Revitalize committees
- D. Improve gateways
- E. Be a venue of choice for information
- F. Encourage a CK Park and Ride
- G. Improve walkability in the Silverdale core

4. **Calendar of Events:** A preliminary calendar for 2008 Council meetings was reviewed and discussed. The calendar follows as the last page of this summary.

5. **Adjournment:** The meeting was adjourned at 1:50 PM.

Robert Moyer, Secretary

CENTRAL KITSAP COMMUNITY COUNCIL
Calendar of Events – 2008 (Preliminary)

February 20	Regular Meeting	Water and Fire District Community Room 5300 N.W. Newberry Hill Road
March 19	Regular Meeting	Water & Fire District Community Room 5300 N.W. Newberry Hill Road
April 16	Town Hall Mtg. (Legislative debrief)	Silverdale Community Center Evergreen Room
May 21	Central Kitsap Futures	Kitsap County Fairgrounds Presidents Hall
June 18	Regular Meeting	Water and Fire District Community Room 5300 N.W. Newberry Hill Road
July 16	Regular Meeting	Water and Fire District Community Room 5300 N.W. Newberry Hill Road
August 20-24	County Fair Booth	Kitsap County Fairgrounds Pavilion
September 17	Regular Meeting	Water and Fire District Community Room 5300 N.W. Newberry Hill Road
October 15	Town Hall Mtg. (Campus Update)	Silverdale Community Center Evergreen Room
November 19	Regular Meeting (Legis. Priorities)	Water and Fire District Community Room 5300 N.W. Newberry Hill Road
December 17	Regular Meeting	Water and Fire District Community Room 5300 N.W. Newberry Hill Road