

GREATER HANSVILLE AREA ADVISORY COUNCIL

PREAMBLE: The Greater Hansville Area Advisory Council (GHAAC) is a direct outcome of the Greater Hansville Futures Project begun in 2003. Citizens committed hundreds of hours to develop a Community Profile. They researched the past and current community status in the following areas: arts and culture, demographics, economy, education, government, housing, human service, land use, parks and recreation, public safety, telecommunications, transportation, and utilities. Throughout the total effort Kitsap County cooperated and supported the Futures Project.

A survey was sent to 2000 residents of the area, to identify those values that were the most important to them. (See Bylaws Article IV Community Values) The Futures Committee then met to discern two paths: the likely future if no actions were taken, and the preferred future with our values as the foundation. The Futures Project finalized its work by identifying eight action items as most important to achieve GHA's desired future. (See attached Action Items)

After completion of the Futures Project representatives were sought from every organization and neighborhood in the GHA. Twenty-six groups united and agreed unanimously to form the GHAAC and to establish a formal relationship between the GHAAC and Kitsap County, according to the following Bylaws, in order to fulfill the goals of the identified action items and to mediate other issues important to the GHA.

MISSION: To communicate with and represent the interests of the Greater Hansville Area (GHA) with Kitsap County and other government entities, and other individuals and organizations to prioritize, organize and facilitate enactment of GHA mandated goals in accordance with the GHA community's values.

BYLAWS:

Article I NAME/COUNTY AFFILIATION

Section 1. The name of this organization shall be the Greater Hansville Area Advisory Council. (GHAAC)

Section 2. The Kitsap County Board of Commissioners formally recognizes and confirms the Greater Hansville Area Advisory Council as the umbrella organization representing the Greater Hansville Area for purposes stated in these By-Laws.

Section 3. The GHAAC has formally affiliated with the County for purposes defined herein.

Article II BOUNDARIES OF THE GREATER HANSVILLE AREA

The GHA includes the geographic north end of the North Kitsap Peninsula from Eglon and Little Boston Roads, to include the communities of Cliffside Beach, South Hood Canal Drive and Eglon. (See attached map A)

Article III OBJECTIVES

Section 1. To be a forum for community discussion on interests and issues of concern.

Section 2. To encourage communication between residents of the communities and organizations within the GHA

Section 3. To undertake or coordinate actions which accomplish GHA values and goals.

Section 4. To negotiate with Kitsap County and other government entities and individuals, and other organizations and individuals on behalf of the GHA community to achieve the defined values and goals of the GHA.

Article IV COMMUNITY VALUES

Section 1. Clean Environment. We value clean water, clean air, and absence of visual pollution. We value protecting our natural environment.

Section 2. Growth Management. We value growth that is planned, controlled, environmentally friendly and that incorporates our other values.

Section 3. Outdoor Recreation. We value our parks and trails and a natural environment that encourages outdoor recreation.

Section 4. Peace and Quiet. We value a serene, quiet environment and personal privacy.

Section 5. Rural Setting. We value open space and the feel of low density.

Section 6. Safety. We value safe neighborhoods, good emergency services, and personal security.

Section 7. Scenic Beauty. We value man made and natural beauty, including the mountains, water, gardens, farms and forests without clear cutting.

Section 8. Sense of Community. We value volunteerism, community spirit, a sense of camaraderie and support for community assets.

Section 9. Traffic Safety. We value adequate road design and capacity, roads that are safe for cars, pedestrians and bicycles, and respect for and enforcement of traffic laws.

Section 10. Urban Access. We value affordable and convenient access to urban amenities.

Section 11. Water Access. We value water access for walking, boating, fishing and swimming.

Section 12. Welcoming Spirit. We value inclusiveness of all individual differences and caring for our neighbors which contributes to the vibrancy of the community.

Section 13. Wildlife. We value living with and protecting wildlife.

Article V MEMBERS

Section 1. The general membership shall by majority vote at any duly constituted meeting determine the goals and actions of the GHAAC.

Section 2. One member shall represent each Geographic Area and organization in the GHA. New members may be added to the list by a majority vote of a quorum of the general membership present at any duly constituted meeting.

<u>Organizations</u>	<u>Geographic Areas</u>
Better Halves	Admiralty/Twin Spits Neighborhood
Coffee Klatch	Buck Lake Neighborhood
Flotsam and Jetsam Garden Club	Cliffside Beach
Greater Hansville Community Center	Driftwood Key
Hansville Arts Guild	Eglon/Pilot Point
Hansville Business Community	Finn Creek Agricultural Community
Hansville Community Church	Foulweather Bluff Neighborhood
Hansville Greenway Association	Hansville Road Neighborhood
Hansville Ladies Aid--Cemetery	Hood Canal Shores Neighborhood
Hansville Neighbors	Norwegian Point Neighborhood
Solitarians	Old Hansville Highway Neighborhood
Thursday Breakfast Group	Point No Point/ Hillview Neighborhood
Young People	Point No Point View Estates
	Shore Woods Neighborhood
	Shoreview Terrace Neighborhood
	Skunk Bay Yacht Club
	South Hood Canal Drive Neighborhood
	Sterling Highlands

Section 3. The Kitsap County Board of Commissioners recognizes that, in forming the GHAAC, every identifiable organization and geographic area located within the Greater Hansville Area was invited to participate in the GHAAC. Those individual organizations and geographic areas agreeing to membership in the GHAAC shall be confirmed by the County Commissioner for North Kitsap County Each organization and each geographic area shall appoint its own representative to the GHAAC.

Section 4. Non-voting liaison members may include the following and others as needed:

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|-----------------------------|------------------------------|
| Century Tel | Comcast |
| Puget Sound Energy | Kitsap County Commissioners |
| Kitsap County PUD | Kitsap County Fire & Rescue |
| Kitsap County Sheriff | North Kitsap School District |
| Olympic Resource Management | Port Gamble S'Klallam Tribe |
| Suquamish Tribe | |

Section 5. Member organizations must register their representative each year to have a voting privilege.

Section 6. Members unable to attend any meeting shall obtain a substitute from their organization; should this be impossible, they may give their proxy to another GHAAC member.

Section 7. Members who miss two successive meetings without providing a proxy will lose their voting privilege at the next meeting following the absences.

Section 8. Members who regularly provide proxies and do so for 3 consecutive meetings will lose their voting privilege for 2 meetings.

ARTICLE VI GHAAC ORGANIZATION RESPONSIBILITIES

Section 1. Responsibilities of the GHAAC include:

- (a) Develop an organization which will maintain itself and further the intent and purpose set forth in these Bylaws.
- (b) Represent community opinion and concerns before Kitsap County and other public bodies and agencies.
- (c) Identify community resources.
- (d) Gather general data concerning the community.
- (e) Identify community problems and needs.
- (f) Hold community meetings to disseminate information and determine opinions of area residents and property owners.
- (g) Develop recommendations to appropriate governmental agencies.
- (h) Prepare a GHA comprehensive plan, employing all logical planning tools/constructs that consider the built environment and geographic makeup of the GHA.
- (i) Assist in implementing the adopted GHA Comprehensive Plan.
- (j) Consider involvement in community service activities that could benefit the community or the County in general.
- (k) Coordinate with organizations or entities whose boundaries overlap the GHAAC boundaries.
- (l) Provide liaison between varied community organizations and interests and support in the achievement of their objectives.

ARTICLE VII COUNTY RESPONSIBILITIES

Section 1. GHAAC shall be accorded the following services and consideration by the County:

- (a) A Department of Community Development representative who will act as liaison with other County departments and agencies to conduct focused research, disseminate information of local and countywide interest, and to assist the GHAAC in organizational development and maintenance and implementation of projects.

- (b) Provide access to resources, information, and documents that are key to issues in the GHA.
- (c) Provide the on-going assistance of the County planning team in preparing and updating a comprehensive plan for the GHA.
- (d) When possible give timely notice to the GHAAC of any proposals affecting the community that are to come before advisory boards and the County so that the GHAAC may become involved in those projects or proposals that it deems of special interest.
- (e) Provide timely information about significant private developments proposed for the area and significant proposals of other government agencies that might affect the area when possible.
- (f) Solicit the GHAAC input and participation on any issue reasonably expected to affect the community.

Article VIII EXECUTIVE COMMITTEE/OFFICERS

Section 1. The Executive Committee shall consist of eight officers: the Chair, the Vice Chair, the Secretary, the Operations Manager, Past Chair and three Trustees to be elected by the membership. The Chair, Vice-Chair, Secretary and Operations Manager shall be elected for one year terms.

Section 2. Initial terms for Trustees will be one member for one year, one member for two years, and one member for three years. Terms will be decided by lot. Henceforth, Trustee terms of office will be three years.

Section 3. The Chair of the GHAAC, or a member of the Executive Committee designated by the Chair, shall be the official GHAAC spokesperson at all meetings of the GHAAC with government entities, individuals or others as defined by the GHAAC.

Section 4. Duties of Officers

- (a) Duties of the officers shall be such as usually pertain to their offices and those that may be specified in these bylaws.
- (b) The Chair shall:
 - (i) preside at all Executive Committee and GHAAC meetings; appoint a parliamentarian and all committee chairs, with the exception of the Nominating Committee which shall be elected from the floor GHAAC voting members present each spring
 - (ii) set the agenda for all regular and special meetings of the GHAAC with input from the Executive Committee and the GHAAC membership.
 - (iii) see that all orders and resolutions of the GHAAC are carried out.
 - (iv) carry out all functions required of the Chair by these Bylaws.
 - (v) perform such other duties as from time-to-time may be assigned to the Chair by the GHAAC.

(c) The Vice-Chair shall:

- (i) take the place of the Chair and perform the Chair's duties whenever the Chair is absent or unable to act.
- (ii) perform such other duties as the Chair or GHAAC may from time-to-time delegate.
- (iii) be the likely designee as the next year's Chair.

(d) The Secretary shall:

- (i) be responsible for correct and summary minutes of all meetings and actions of the GHAAC and the Executive Committee and other committees.
- (ii) record attendance in the approved minutes.
- (iii) keep a correct and complete record of the minutes and actions of the GHAAC and the Executive Committee.
- (iv) ensure to the posting, publishing, serving, and otherwise distributing notices of all meetings of the GHAAC.
- (v) ensure that copies of these Bylaws are made available for public inspection.
- (vi) attend to such correspondence as may be required.
- (vii) perform all duties incident to the office of GHAAC Secretary.

(e) The Operations Manager shall:

- (i) keep a correct and complete record of the names, mailing addresses, e-mail addresses, telephone numbers and other pertinent information for all GHAAC members and Committee Chairs and members.
- (ii) keep attendance records for all meetings
- (iii) serve as administrative liaison to the Greater Hansville Community Center
- (iv) maintain other pertinent records as needed

(f) Trustees shall:

- (i) attend all General and Executive Committee meetings.
- (ii) participate on committees.
- (iii) represent the GHAAC as requested by the Chair.

(g) Past Chair shall:

- (i) attend all General and Executive Committee meetings
- (ii) serve as an advisor to the Executive Committee for the year following his/her service as Chair

ARTICLE IX ELECTION OF OFFICERS AND EXECUTIVE BOARD

Section 1. A slate of officer candidates shall be chosen by a Nominating Committee by April, with additional nominations accepted from the floor. Officers shall then be elected by a vote of the GHAAC by May.

Section 2. Any officer of the GHAAC or Executive Board member may be recalled from his/her office upon a majority vote of the GHAAC members.

Section 3. Election to replace said officer shall take place at the next regular meeting.

Section 4. Candidates to complete vacant terms of office shall be nominated from the floor and elected by vote of the GHAAC.

Section 5. Officers shall be installed by June 1.

ARTICLE X OPERATING COMMITTEES

Section 1. Committees will be formed as needed to address specific topics.

Section 2. An Executive Committee member will serve as an ex officio member of and provide liaison with each committee.

Section 3. Community groups shall be encouraged to work on specific GHAAC committee projects as coordinated by the Executive Committee.

Section 4. Minutes of all Committee meetings will be filed with the Secretary in a timely manner.

ARTICLE XI MEETINGS

Section 1. The GHAAC shall meet at least bi-monthly, and all meetings shall be open to the public.

Section 2. Times and locations of all meetings shall be determined by the Executive Committee and a calendar posted on the hansville.org website and in the Greater Hansville Log by the Secretary. All GHAAC members, all liaison members, and County staff shall be advised of meetings by e-mail or phone.

Section 3. A quorum shall be 51% of the registered membership.

Section 4. A reasonable time shall be set aside for public input, and input from liaison members at every general meeting.

Section 5. A reasonable time shall be set to listen to and respond to any and all concerns of members and non-members at all meetings.

Section 6. The Executive Committee shall meet monthly or as arranged by the Chair. A calendar of meetings will be posted on the hansville.org website and whenever possible in the "Greater Hansville Log."

Section 7. Special meetings may be called at the discretion of the Chair with 48 hour minimum advertisement to the community as noted in Section 2 above.

Article XII PARLIAMENTARY AUTHORITY

Robert's Rules of Order, newly revised, shall govern the GHAAC meetings

Article XIII AMENDMENT OF BYLAWS

Section 1. Bylaws shall be reviewed annually.

Section 2. The bylaws can be amended at any general meeting by a two thirds vote of the quorum present, provided that the amendment has been submitted in writing to the General Membership at the previous general meeting.

SAMPLE

GHAAC AGENDA
7 PM—Greater Hansville Community Center

Welcome and introductions

Presentations/updates of community interest— by guests

Approval of Minutes of Last Meeting

GHAAC Committee Presentation/updates

Procedural issues

New Issues/updates on prior

Announcements

- Other

Next meeting

- Time and location

ACTION ITEMS

Greater Hansville Futures Project

Adopted June 3, 2006

1. Develop a Community Advisory Council which is truly inclusive (representative) of the Greater Hansville Area as a whole.
2. Prepare a downtown master plan that includes a restaurant and cultural center.
3. Eliminate clear cutting and minimize other negative environmental impacts of forest practices in order to preserve wildlife habitat.
4. Increase community inclusiveness within the Greater Hansville Area. Advocate for a single zip code and install a new welcoming sign at intersection of Hansville Highway and Eglon/Little Boston Roads.
5. Preserve the Rural Atmosphere of the Greater Hansville Area by
 - Create a standing committee to work with the County and actively monitor zoning density and development proposals to see that actions taken are consistent with Community Values.
 - Work with Olympic Resources Management to preserve the “spine” as wildlife habitat.
 - Cluster density to preserve open space but keep lot sizes at 2006 levels.
 - Preserve as many trees as possible to mitigate noise and pollution.
 - Regulate storm water runoff and drainage.
 - Seek ways to retain agricultural uses.
6. Involve the Greater Hansville Area in the planning and design of the saltwater parks to see they are consistent with Community Values.
7. Protect the wildlife corridor in Olympic Resources Management land and wildlife habitat throughout the GHA.
8. Support sensitive development of any additional road capacity and advocate for a combination of enforcement, education, and traffic calming devices that enhance pedestrian and traffic safety.