The Kitsap County Review Committee Meeting KCC 10.24 met on the above-stated date at the Kitsap County Administrative Building Port Blakely Conference Room, 619 Division Street, Port Orchard, WA

Members present: Gary Simpson, Larry Keeton, Linda Paralez, Karanne Gonzalez-Harless, Jim Sommerhauser, Brad Smith, Doug O’Connor and George Voss for Tom Hamilton

Staff present: Heather Adams and Committee Secretary Karen Ashcraft

5:02:21
A. Chair Simpson opens the meeting with introductions.

5:05:26
B. A motion is made by Jim Sommerhauser and seconded by Karanne Gonzalez-Harless to accept the minutes as submitted for October 31, 2012.

The Vote:
Yes: 7
No: 0
The motion carries.

5:06:10
C. Heather Adams stated that at the Work Study before Kitsap County Board of Commissioners regarding the amendment to Kitsap County Code 10.24.105 to add Bremerton Trap and Skeet Club to the Review Committee are approved and effective immediately.

5:07:32
D. Discussion is held regarding future meeting date for the Review Committee to meet.

5:09:42
A motion is made by Jim Sommerhauser and seconded by Linda Paralez to meet on Wednesday, every week from 5:00 P.M. to 7 P.M. in the Port Blakely Conference Room.

The Vote:
Yes: 2
No: 5
The motion fails.

5:10:52
A motion is made by Jim Sommerhauser and seconded by Linda Paralez to meet on Wednesday every two weeks from 5:00 P.M. to 7:00 P.M. in the Port Blakely Conference Room.

The Vote:
Yes: 7
No: 0
The motion carries.

The meeting dates will be January 30, 2013, February 13, 2013 and February 27, 2013.

Discussion is held regarding increasing the length of the meetings to three hours or 3.50 hours if necessary.

5:14:14

E. Review of Public Comments and Process

Larry Keeton explained the Operational Shooting Permit Ordinance Work Plan Timeline

Discussion is held regarding the Matrix and the process of incorporating these issues into a proposed Ordinance.

Suggested topics of discussion are Noise, Safety and Environmental.

5:24:32

A motion is made by Jim Sommerhauser and seconded by George Voss that the working draft is the Poulsbo Sportsman Club proposal.

Discussion is held regarding the review of the Poulsbo Sportsman Club proposal as a starting point and incorporating previous information received during prior meetings.

The Vote:
Yes: 7
No: 1
The motion carries.

5:35:00

Discussion is held regarding the actual process of the recommendation to the Board of County Commissioners.

5:52:01

A motion is made by Doug O’Connor and seconded by Larry Keeton that we begin the discussion with the higher level elements by agreement are Noise, Safety and Environment in our discussion.

The Vote:
Yes: 8
No: 0
The motion carries.

5:52:52

Discussion is held regarding Kitsap Public Health Department comments.
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1. Recess: 5:58:20
2. Reconvene: 6:08:27

6:09:22

Linda Paralez explained a “Good Neighbor Agreement” that could be incorporated into the recommendations to the Board of Commissioners in regards to Noise, Safety and Environmental Protection. This would be an official part of the document within a geographical boundary of the range.

6:22:23

Discussion is held regarding Safety.

- Bullet Containment
- Record Keeping
- Rapid Fire Weapons
- Type of Targets Used
  Design and Uses of Define Shooting Areas
- Access and Control
- Signage
- Safety Training (Range Safety Officers & Users)
- Reporting of Violations or Instances
- Safety Maintenance
- Inspections
- Monitoring (On the Range)
- Storage of Explosives and Ammunition
- Lighting and Time of Day

Discussion is held regarding each Committee Member may send an e-mail to Heather Adams with their suggested “Topics of Discussion” for Noise and Environment. The end date for these e-mails is Friday, January 25, 2013.

Doug O’Connor gave a report of the meeting between Kitsap County Prosecutor’s office and Poulsbo Sportsman’s Club Attorney.

Discussion is held regarding what is the current Poulsbo Sportsman Club proposed Ordinance.

The next meeting will be held on January 30, 2013 starting at 5:00 P.M. to 8:00 P.M. in the Port Blakely Conference Room.

Time of Adjournment: 7:10:29

EXHIBITS:

A. Operational Shooting Permit Ordinance Work plan
B. Shooting Range Operational Permit Ordinance Catalogue of Comments for 7/2/12 Draft
C. Kitsap County’s Original Proposal
D. Poulsbo Sportsman Club Ordinance Proposal
E. Kitsap Rifle & Revolver Club Ordinance Proposal
MINUTES approved this _______ day of _______ 2012.

________________________________________
Gary Simpson Committee Chair

________________________________________
Karen Ashcraft, Secretary

Upcoming Review Committee Meeting
• January 30, 2013 at 5:00 P.M. Port Blakely Conference Room
• February 13, 2013 at 5:00 P.M. Port Blakely Conference Room
• February 27, 2013 at 5:00 P.M. Port Blakely Conference Room