



## KITSAP COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT

614 DIVISION STREET MS-36, PORT ORCHARD WASHINGTON 98366-4682  
(360) 337-7181 FAX (360) 337-4925 HOME PAGE - [www.kitsapgov.com/dcd/](http://www.kitsapgov.com/dcd/)

Larry Keeton, Director

### Kingston Citizen Advisory Council summary

#### Final Work Shop: Kingston Sub-Area Plan Prioritization

Wednesday, June 4, 2008

#### Background

For the past six months the Kingston Citizens Advisory Council (KCAC) reviewed the Kingston Sub-Area Plan with the goal of generating project ideas to implement the goals and policies contained in the plan. The group held three separate community workgroups to brainstorm potential action items. The KCAC will now prioritize these ideas. This meeting was publicized through e-mail notices, an article in the North Kitsap Herald, and community bulletins.

#### Meeting Summary

The meeting was dedicated to sub-area plan prioritization, so some of the usual business items were not addressed. Minutes from KCAC's previous meetings were approved. Approximately 40 people attended.

Greg Platz began with a summary of the previous workshops.

- Reviewed 2005 Sub-Area plan
- Brainstormed potential projects to implement goals and policies
- Tonight's task is to prioritize the projects

Greg then described how the KCAC Co-Chairs compiled the list.

- All project-related ideas captured during the work shops included
- Divided into four categories: Big Budget Items; Small Budget Items; Regulatory Changes; Volunteer/Community/Business Efforts
- Each category included 10-20 projects
- Spent about 15 minutes editing project list for corrections; omissions

Next, the Co-Chairs explained how the process would work.

- Attendees divided into four groups of ten (approx)
- Groups to spend 15 minutes on each of four project categories
- Beside each project item enter "H" for High Priority (maximum of 2), "M" for Medium Priority, and "L" for Low Priority (minimum of 2)
- Each table to submit one sheet on behalf of group

Each project landing on the list was important, so choosing one over another was not easy for participants. But the Co-Chairs made it simpler on the front end by scaling the entire project list into four tiers, which by itself is a prioritization statement. The intent of the collaborative exercise was to highlight leading projects in each tier. Small group discussion would lead to consensus, then further compilation and analysis would reveal patterns among the entire group.

Groups were able to move through each category by the end of the meeting, with enough time left over for wrap-up. Some submitted individual sheets with comments, but groups were more or less able to agree on a final ranking. A Low-Medium-High ranking system is desirable because of its simplicity, but one weakness is that a lot lands in the middle. Some groups developed a Middle-Low/Middle-High System for more specificity. By mandating minimums and maximums, the facilitators strived to avoid the logjam of the middle ranking.

Next steps were discussed during wrap-up. KCAC will disseminate the final results and deliver to the County **“to do what they will with them.”** At this time, KCAC Co-Chairs and members expect to return to a normal operating schedule and no further public events are planned. The group feels it has accomplished its Sub-Area plan prioritization goal, and any next steps, such as formal amendment to the comprehensive plan, should be carried out by the County. Preliminary results are listed below; final results are coming soon.

#### Big Ticket Items

- Village Green
- California Avenue
- New community center

#### Small Budget

- Village Green
- Sidewalks to schools

#### Regulatory

- Revise parking standards
- Encourage innovative green development

#### Volunteer/Community/Business

- LID for sidewalks / stormwater
- Trails
- Kitsap Transit coordination