



KITSAP COUNTY DEPARTMENT OF COMMUNITY DEVELOPMENT

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Larry Keeton,

MEETING SUMMARY

Group: Downtown Kingston Planning Committee
Project: Downtown Kingston Master Plan
Date: March 2, 2010
Time: 6:30 – 8:30pm
Location: North District Commissioner's Office
Kingston, WA
Facilitators: Steve Bauer, County Commissioner
Pete Sullivan, Senior Planner

ATTENDEES

Tom Coultas	Sonny Woodward	Gerry Porter	Rick Lanning
Peter Brachvogel	Dave Wetter	Nancy Martin	

PURPOSE

- Progress briefing: Status of internal review performed since January 2010 Kingston Citizen Advisory Council meeting
- Tweak further internal review process as needed
- Discuss implementation and financing options
- Receive feedback on proposed / likely 2010 adoption strategy
- Answer questions

HANDOUTS AND VISUAL AIDS

- Downtown aerial photo with adopted UVC boundary

OBJECTIVES

Agenda Item	Description	Questions/Comments	Discussion	Resolution
Recap of issues	<ul style="list-style-type: none"> Ferry-centric Parking Stormwater Land use 	<ul style="list-style-type: none"> What does ferry-centric mean? 	<ul style="list-style-type: none"> Kingston's economy not strictly tied to ferry, but it is enhanced by ferry Kingston can't "live on" car-less ferry traffic alone 	N/A
Progress: County's internal review	<ul style="list-style-type: none"> Sequence of review is: Parking / streetscape; stormwater; SEPA; financing 	N/A	<ul style="list-style-type: none"> Summarized internal meetings with DCD, PW and Commissioner's office 	N/A
Status: unresolved questions	<ul style="list-style-type: none"> Received memo from PW stormwater staff outlining scope/timeline for stormwater study PW Parking count 	<ul style="list-style-type: none"> What does parking capacity tell us? 	<ul style="list-style-type: none"> Parking capacity to be compared with expected future demand 	<ul style="list-style-type: none"> Will compare supply / demand with current / proposed parking code, other cities / best practices
Next steps for staff		N/A	N/A	<ul style="list-style-type: none"> Hold internal meeting with consultant
Anticipated follow-up questions for community	<ul style="list-style-type: none"> Will need to discuss potential revisions to 2009 draft as well as financing 	<ul style="list-style-type: none"> What is the appetite for an improvement district? 	<ul style="list-style-type: none"> CRID could be an effective financing tool Local response to CRID would be improved if County shows willingness to partner in improvements 	N/A
Expected outcomes in	<ul style="list-style-type: none"> Which master plan items will likely be 	N/A	N/A	<ul style="list-style-type: none"> Land use changes can move ahead of



2010	adopted in 2010?			<ul style="list-style-type: none"> parking / stormwater • Stormwater / SEPA solution depends on financing
Next update / workshop	N/A	N/A	N/A	<ul style="list-style-type: none"> • Will regroup with planning committee following completion of parking review and zoning

FOLLOW-UP

Action	Responsible Party	Deliverable	Due Date	Recipient
Hold internal meeting with consultant	Pete to arrange meeting	Purpose of meeting is to address questions from PW regarding streetscape assumptions	ASAP	N/A
Initiate internal review of proposed zoning changes from 2009	DCD Land Use staff	Staff will provide feedback; follow up with consultant or community may be warranted	April 5	Pete
Initiate build-out scenario following PW capacity count	DCD GIS	Map and data sets showing full build-out of study area; projected commercial / residential split; and resultant parking demand	March-April	Pete
Analyze parking supply / demand	Pete	Prepare comparison matrix of current/proposed parking code; Edmonds/Winslow; and best practices	Following build-out scenario	N/A
Modify parking code as necessary	Pete	Revised parking code	May	N/A

