

**SUQUAMISH CITIZENS' ADVISORY COMMITTEE
MEETING MINUTES**

**February 1, 2007 — 6:30-8:30 p.m.
Suquamish Elementary School Library**

ATTENDANCE:

Members Present: Tom Curley, Craig Curtis, Mary Ann Dow, Kevin McDonald, Timothy McHenry, Sharon Nichols, Gail Petranek, Sandra Senter

Absent: Bennie Armstrong, Bruce Goodrich, Peggy Lien, Frances Malone

Quorum present? Yes

Others Present: Scott Diener, Manager, Community Planning Division
Greg Cioc, Kitsap County Department of Public Works, Transportation Division
2 community residents

PROCEEDINGS:

Opening:

- Meeting was called to order at 6:35 pm.
- New SCSC members Mary Ann Dow and Timothy McHenry were introduced.
- Agenda was approved.
- January minutes were approved.

Announcements:

- Kevin McDonald reported on a meeting held with Commissioner Chris Endresen; Larry Keeton, the new Director of the Department of Community Development (DCD); Scott Diener; and Sandra Senter. The discussion focused on communication to assure SCAC is kept informed of issues, decisions, and action by County government that impact Suquamish. It was requested the *County Update* document prepared bi-monthly by DCD be extended to include updates from other County departments. Scott Diener reported he has contacted several departments that have agreed to provide these updates. The expanded document will be District-wide, including the Keyport and Hansville areas, and should be in place by the March issue.
- Kevin met with Michael Felts, Executive Director of the new Suquamish Foundation to learn about the foundation and inform him of SCAC and its activities. Mr. Felts will set up a meeting with Kevin, Eric Schmidt of Cascade Design, and Tribal Chairman Leonard Forsman as a step toward improving communication and coordination among the various community-planning efforts currently underway in Suquamish. SCAC members were asked to email Kevin with any question to take to that meeting.
- Kevin reported that further discussions with Wayne George indicate that it is likely a bus shelter will be able to be built across the street from the Shell station.

Correspondence:

- None

Business/Subcommittee Reports:

- Scott Diener reviewed the process for reviewing Title 17 zoning code in response to the County's request. He suggested that over the next one to two months, member review the documents and send their comments to Scott with a copy to Kevin. The process will be reviewed again at the March meeting, with members reviewing the collective comments at the April meeting.

A community resident raised a concern regarding the six-house development planned on Division Avenue between Geneva and Pine Street and the possible impact on storm water run off. Scott reported that zoning changes such as increasing residential lot sizes would require legal review and would create a large number of nonconforming lots. The County could consider changes in set back, which is now 20 feet from the edge of the roadway.

Kevin pointed out that there are some inaccuracies in the maps that accompanied the Title 17 document. At the January meeting, SCAC members identified that the zoning code does not address multi-family residential structures

Craig Curtis stated that an important role of SCAC is to disseminate information to the community. If we have access to the plans for storm drainage improvements in published form we could in turn inform residents.

There was discussion of the County's process for reviewing building permit applications. Scott indicated the County has a "permitting presentation," and SCAC can request a County representative provide the presentation at a future SCAC meeting that would be open to the community.

Parks & Recreation Subcommittee:

- Commissioner Endresen had identified funding for the play structure at Pat Brandt Park and plans are being drawn up for the rest of the part in conjunction with the Suquamish Garden Club. A bench will be installed and the diseased trees will be removed.
- The Sport Court is being used. Pending dryer weather, the County will move the pole supporting the basketball hoop. Planting and landscaping will occur in the fall.
- A work party is scheduled for February 24 to remove noxious weeds within Place of the Bear. Volunteers should meet at Suquamish Elementary at 10:00 am. Future plans including replacing the weeds with native plants.
- The subcommittee would like to obtain land for a children's park, however no funding sources have been identified. Scott reported that information about funding is included in the Kitsap County's Parks and Recreation Open Space Plan (appendix D, page 237).
- Kevin McDonald and Sharon Nichols attended a meeting on volunteer stewardship of parks sponsored by Kitsap County Facilities, Parks and Recreation on January 24th. The meeting was well attended by an experienced group.

Youth & Seniors Subcommittee:

- Subcommittee Chair Frances Malone was absent and Sandra Senter reported that the subcommittee has been unable to meet. She proposed a possible next step might be to form a youth coalition made up of youth and representatives of youth service providers in the area.
- Sponsoring a PhotoVoice project is an idea that is still under consideration. A colleague who coordinated a PhotoVoice project in South Park in Seattle has agreed to make a presentation at a future SCAC meeting.

Transportation/Infrastructure Subcommittee:

- Craig Curtis distributed a document with the subcommittee's highest priority recommendations for 2007. The priorities relate to a) assisting the County with design and implementation of the Safe Routes to School Grant; b) working with the Tribe and County to develop design standards for signage and lighting in the downtown core; c) working with the County, Tribe, and Kitsap Transit to improve park and ride and bus stop facilities; and d) working with the County on the planned bicycle path on Miller Bay Road as part of the Kitsap County Greenways Plan.
- Kevin will begin attending the Kitsap Transit Board meetings, which Commissioner Endresen chairs.
- Gail Petranek reported on a dangerous bus drop at Geneva and Augusta. She suggested a letter be written to Kitsap Transit requesting the bus drop be moved to Geneva and Park.

Public Comment:

- Kingston CAC will hold an open house on Feb. 27th. SCAC will consider a similar event in the fall.
- Scott Diener suggested three possible future presentations to SCAC by County officials: a) Larry Keeton, new DCD Director; 2) Jeff Rowe Hornbaker, building permit process; 3) Barry Lovelace, Department of Public Works.
- Kevin McDonald reported on a private roadway that has been cut at the end of James Street, its impact on adjacent property, and the questionable legality of the road given it uses County right of way. Greg Cioc will check into the whether a permit was issued.
- Tom Curley suggested it is time to begin planning for the next Suquamish Community Cleanup Day, and a possible date might be April 21, which is Earth Day. Sharon Nichols will contact Julia Smith who has coordinated the clean-ups in the past and Tom will check on the available of free dump tickets from the Tribe.

Action Items:

- SCAC members to submit comments on Title 17 to Scott Diener with a copy to Kevin McDonald
- Scott will request a future presentation by the County on the building permit review and approval process.
- Tom Curley and Sharon Nichols will initiate planning for the next Community Clean-up Day.

Meeting adjourned at 8:30 pm

Next meeting: **Thursday, March 1** at the Suquamish Elementary School Library.

MINUTES SUBMITTED BY RECORDER, Sandra Senter

MINUTES APPROVED:


(Chairperson signature)

3/10/2007
(Date)