**PROJECT APPLICATION**  
**LAND USE, ENVIRONMENTAL & SITE DEVELOPMENT**

**For Departmental Use Only**  
Related Application #s:

### Project Name:

**Please Identify the Permit Types for This Project**
A Supplemental Application and Checklist must be submitted with this application.

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Subtypes</th>
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</table>
| Buffer Reductions                                                           | □ Critical Area Buffer Reduction  
□ Critical Area Variance  
□ Reasonable Use Exception                                                  |
| Comp Plan Amendment                                                        | □ Area Wide  
□ Pre-Application Meeting  
□ Site Specific  
□ Textual                                                                     |
| Conditional Use (CUP) / Administrative CUP                                 | □ CUP/Administrative CUP Revision  
□ Conditional Waiver from View Blockage                                      |
| Requirements                                                                | □ Critical Areas Ordinance Site Visit  
□ Flood Hazard Areas Variance  
□ Home Business  
□ Pre-Application Meeting  
□ Master Plan Scoping  
□ Open Space                                                                  |
| Open Space                                                                 | □ Open Space Land  
□ Farm and Agriculture Conservation Land  
□ Timber Land                                                                  |
| Performance Based Development (PBD)                                         | □ Right of Way - Public Works  
□ Road Approach (w/o Building Permit or SDAP)                                 |
| SEPA Review                                                                 | □ Shoreline Permits - JARPA  
□ Shoreline Conditional Use – JARPA  
□ Shoreline Substantial Development – Commercial - JARPA  
□ Shoreline Substantial Development – Residential - JARPA  
□ Shoreline Variance - JARPA  
□ Shoreline Revision                                                            |
| Site Development Activity Permit (SDAP)                                     | □ Minor __Engineered; __Non-engineered  
□ Grading (<500 cyds)  
□ Grading 2 (≥500 cyds, but <5,000 cyds)  
□ Commercial  
□ Subdivision  
□ Short Subdivision  
□ Large Lot Subdivision  
□ Right of Way Use/Improvement - Minor  
□ Single-family residence                                                      |
| Major Development                                                           | □ Grading 3 (≥5,000 cyds)  
□ Commercial  
□ Subdivision  
□ Short Subdivision  
□ Large Lot Subdivision  
□ Right of Way Use/Improvement – Major  
□ Single-family residence                                                      |

### Land Subdivision

- **Preliminary**
  - Preliminary Subdivision
  - Preliminary Short Subdivision
  - Preliminary Large Lot Subdivision

- **Final**
  - Final Plat
  - Final Short Plat
  - Final Large Lot Plat
  - Binding Site Plan

- **Amendment**
  - Preliminary Subdivision Amendment
  - Preliminary Short Subdivision Amendment
  - Preliminary Large Lot Subdivision Amendment

- **Alteration**
  - Final Plat Alteration
The authorized agent/representative is the primary contact for all project-related questions and correspondence. The County will email requests and information about the application to the authorized agent/representative and will ‘copy’ (Cc) the owner noted below. The authorized agent/representative is responsible for communicating information to all parties involved with the application. It is the responsibility of the authorized agent/representative and owner to ensure their mailbox accepts County email (i.e., County email is not blocked or sent to ‘junk mail’). There may be instances where regular USPS or courier mail is used.

**Applicant/Property Owner Information**

**Property Owner:**
- Name: __________________________________________
- Address: __________________________________________
- Phone #: ___________________________ Cell Phone #: ___________________________
- Email Address: __________________________________________

**Applicant:**
- Owner
- Applicant (other than owner)
- Authorized Agent/Representative

**Applicant:**
- Name: __________________________________________
- Address: __________________________________________
- Phone #: ___________________________ Cell Phone #: ___________________________
- Email Address: __________________________________________

**Professional:**
- Engineer
- Architect
- Surveyor
- Contractor

**Professional:**
- Check if this is the Authorized Agent/Representative for this project.
- Name: __________________________________________ Title: __________________________
- License Number: __________________________ Liability Certificate: __________________________
- Address: __________________________________________
- Work Phone #: __________________________ Cell Phone #: __________________________
- Email Address: __________________________________________

**Professional:**
- Check if this is the Authorized Agent/Representative for this project.
- Name: __________________________________________ Title: __________________________
- License Number: __________________________ Liability Certificate: __________________________
- Address: __________________________________________
- Work Phone #: __________________________ Cell Phone #: __________________________
- Email Address: __________________________________________

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**Project Information**

Kitsap County Department of Community Development
614 Division Street, MS-36
Port Orchard, WA  98366-4682
www.kitsapgov.com/dcd/
Revision Date: 7/5/2013

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Form Number: 7000P
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I affirm, under penalty of perjury, that all answers, statements, and information submitted with this application are correct and accurate to the best of my knowledge. I also affirm that I am the owner of the subject site. Further, as owner, I grant permission to any and all employees and representatives of the County of Kitsap and other governmental agencies to enter upon and inspect said property as reasonably necessary to process this application. I understand, in accordance with the Department of Community Development fee policies, the base fee is determined by an average processing time. If staff hours required to process the permit exceeds the base fee, additional charges may be incurred, and I agree to pay all fees of the County that apply to this application. I understand refunds may also be issued for those permits that require less processing time.