

**Greater Hansville Area Advisory Council (GHAAC)**  
**June 10, 2008**  
**Minutes**

**MEETING SUMMARY**

The Greater Hansville Area Advisory Council (GHAAC) met for its regular monthly meeting on Tuesday, June 10, 2008, at the Greater Hansville Community Center. Judy Foritano, Council Chair, presided. 23 representatives of the 32 member groups attended along with 1 Kitsap County liaison person and 17 guests. The meeting began with an opportunity for public comment so that members of the public would not need to wait to speak until the end of the meeting.

GHAAC decorum standards were reviewed. Minutes of the May 13, 2008 GHAAC meeting were approved as previously distributed following several revisions.

Updates were received on the newly erected "Welcome to Greater Hansville" sign and the May 20<sup>th</sup> Planning Committee meeting; the Planning Committee agenda included two main items, the Hansville community plan elements and a visioning exercise.

Several GHAAC governance matters were addressed, including a review of the purpose and role of minutes, GHAAC by-laws and neighborhood/organization representation, and communications strategies.

A resolution calling for the establishment of two new GHAAC committees to address community impact issues was defeated following discussion. An update was given on the County's sponsorship of working groups to address possible alternatives to the speed tables on Twin Spits Road and Hood Canal Drive. An update on planning for the Norwegian Point Park was received. Regarding the Eyer nuisance property, Jim Bolger reported that a site visit had been conducted and test results are being analyzed for possible hazardous waste contamination issues.

Elizabeth Watson was introduced as the new Olympic Property Group liaison to GHAAC, succeeding Kent Berryman following his resignation from OPG. A hazardous waste information flyer was distributed, and a request made for the establishment of a hazardous waste disposal site in North Kitsap. It was announced that Annie Tietje, former North Kitsap Herald reporter who attended many GHAAC meetings has recently been diagnosed with lymphoma.

Those desiring to seek information, raise issues, or make comments to GHAAC members are invited to use the GHAAC e-mail box at [ghaadvisorycouncil@hansville.org](mailto:ghaadvisorycouncil@hansville.org).

The next GHAAC meeting will be held Tuesday, July 8<sup>th</sup>, at 7:00 pm at the Greater Hansville Community Center. There will be no August GHAAC meeting.

- Gerry Porter, Secretary pro tem

## **MINUTES**

The Greater Hansville Area Advisory Council (GHAAC) met for its regular monthly meeting on Tuesday, June 10, 2008, at the Greater Hansville Community Center. Judy Foritano, Council Chair, presided, calling the meeting to order at 7:05 pm. 23 members representing 32 groups attended along with 1 Kitsap County liaison person and 17 guests.

### **Welcome and Introductions**

Judy Foritano welcomed all GHAAC members and guests. Council members introduced themselves, followed by the guests.

### **Norms for GHAAC Meetings Decorum**

Judy suggested several norms to guide GHAAC member and guest participation:

- Maintain civility and a positive tone in speaking
- All guests are asked to “sign in” at the door; those wishing to speak are asked to sign-up, naming the topic they wish to address
- Guests are asked to come to the podium and use the microphone to address the assembly, identifying themselves and their issue before speaking
- Speakers are asked to observe a 3-minute time limit
- Speakers/others who are disruptive will be given warning; if the offensive behavior does not stop, such persons will be invited to leave.

All of the above are in response to concerns expressed by GHAAC members that meetings be conducted in a businesslike, time-sensitive, and civil manner.

### **Initial Public Comment Period**

Barb Fox spoke to three matters:

1. Requested that Jim Bolger ask the membership to provide data to her about how many people are represented by each GHAAC neighborhood/organization.
2. Asked how the new “Welcome to Greater Hansville” sign was paid for; Jerry Ulsund replied that funding was provided by former Commissioner Chris Endresen’s discretionary fund. Lynn Hix added that the Greater Hansville Community Center had also provided supplemental funding.
3. Commented that the 3-minute time limit for guest speakers is too short.

### **May 13<sup>th</sup> Meeting Minutes**

The following revisions were proposed to the May 13<sup>th</sup> GHAAC meeting minutes as previously distributed:

1. Kinley Deller: Under Meeting Summary (page 1), fourth paragraph, line one, change “had 30 attendees” to “was attended by 23 Committee members and 7 members of the public.”
2. Becky Ellison: Under Open Public Comment (page 11), fourth paragraph, change “Daria Nelson volunteered to share her communications ideas and possibilities” to “Daria Nelson would like an avenue to bring forth questions and concerns to GHAAC meetings for those like herself who are unable to attend. She also requested a way to get clarifications and ask questions of GHAAC between their once-a-month meetings. Daria volunteered to assist GHAAC with

communications and offered to share a list of communication ideas and possibilities.”

3. Kinley Deller: Under Eglon Community Concerns (page 9), first paragraph, change “[although they have only one vote]” to “[It was later clarified that they have only one vote].”

Fred Nelson moved to approve the May 13<sup>th</sup> minutes as revised. The May 13<sup>th</sup> revised minutes were **approved** with three abstentions.

### **“Welcome to Greater Hansville” Sign**

Jerry Ulsund reported that the sign has been installed; landscaping is next. Final permitting and inspection is anticipated soon.

### **Planning Committee**

Linda Redling reported on the May 20<sup>th</sup> Planning Committee meeting. The agenda included two main items: Hansville community plan elements and a visioning exercise.

It was announced that Planning Committee agenda and minutes are now available on both the [www.hansville.org](http://www.hansville.org) website and the County website: [www.kitsapgov.com](http://www.kitsapgov.com). On the County website, go to the Department of Community Development (DCD) page then click on Community Planning, then Sub-Area Plan, then Hansville. From the [www.hansville.org](http://www.hansville.org) website there is a link to the County’s website.

The Committee broke into two groups and discussed four of the Futures topics to see if we are still on track; Jim Bolger and Pete Sullivan offered to draft vision statements for discussion at the next meeting. The four topics were: land use, economic development, parks/recreation, and environment.

The next Planning Committee meeting will be held Tuesday, June 17<sup>th</sup>, at 7:00 p.m. at the Greater Hansville Community Center.

### **Governance Matters**

- **Minutes Guidelines** Gerry Porter, Secretary pro tem, offered the following Guidelines for GHAAC Minutes:
  1. All matters pertaining to the minutes are governed by Robert’s Rules of Order Newly Revised as are all GHAAC business matters.
  2. Minutes are first and foremost for the legal recording of *actions taken*; they are not intended as a transcript of what was *said*.
  3. Minutes record only what happened during the meeting. They will not include the appending of correspondence, reports, or other items that were not discussed at the meeting.
  4. Draft minutes are distributed in advance of the next meeting for the convenience of GHAAC members. Only members can request corrections to the minutes, and such corrections will be received at the meeting in which the minutes are presented for approval.

5. The content of special presentations by guests will not regularly be included in the minutes; the content of a presentation – if available to the secretary - may be appended for the benefit of the members.
  6. Public comments may be summarized at the secretary's discretion and need not include the names of speakers. However, speakers are asked to identify themselves for the benefit of GHAAC members.
  7. Members presenting a motion for action are asked to provide the secretary with a written copy. Such motions should be concise and clearly state the motion's purpose.
  8. The name of a member making a motion will be included in the minutes; the name of the person seconding the motion will not.
- **Transcription of GHAAC meetings** Jim Bolger introduced Saroja Strand, transcriber for GHAAC proceedings. The County is providing this service for benefit of the hearing impaired, GHAAC members and guests, and the general public. The transcription will be available on the County website.
  - **By-Laws and GHAAC representation** Judy Foritano provided background regarding GHAAC's formation. Groundwork for GHAAC emerged from the Futures planning project as a means to increase participation and involvement of neighborhoods and organizations in Greater Hansville for the promotion of the values and action items identified in the Futures Project. These are enshrined in GHAAC's mission statement:

To communicate with and represent the interests of the Greater Hansville Area (GHA) with Kitsap County and other government entities, and other individuals and organizations to prioritize, organize and facilitate enactment of GHA mandated goals in accordance with the GHA community's values.

From the outset, an effort has been made to be inclusive of as many individuals, groups, and neighborhoods as possible. Considerable thought went into the deliberations concerning GHAAC's establishment. It was concluded that the "senate" model rather than the "house of representatives" model would best suit the engagement of North End residents in these initiatives; thus, GHAAC does not have "proportional representation" for its membership. As a result, there is cross-pollination of neighborhoods and organizations; some GHAAC members are engaged in more than one organization/neighborhood.

Gary Paulson added that although he is a resident of the Norwegian Point Neighborhood, he also is an active participant in the Breakfast Group including many Driftwood Key residents; thus there are inter-related constituencies.

Ken Shawcroft added that GHAAC is not a legislative body; it is simply advisory to the Board of County Commissioners (BOC). GHAAC doesn't enact any legislation. The BOC is free to accept GHAAC's advice/advocacy – or not.

- **Communications** Judy Foritano announced that all requests for information, suggestions for GHAAC agenda, etc. should be sent to GHAAC's e-mail box: [ghaadvisorycouncil@hansville.org](mailto:ghaadvisorycouncil@hansville.org). The mail box is checked several times each week by the chair or vice-chair, who will also respond as appropriate. Proposed agenda items will be considered by the GHAAC Executive Committee (officers and trustees).

Linda Redling spoke about e-mail usage and SPAM. E-mail is not intended to be used as a broadcast vehicle. Many individuals choose to guard against such SPAM by blocking access to their e-mail account. Linda distributed instructions of how to add a name to the "Blocked Senders List" and how to edit "junk e-mail filter" lists (see attached). E-mail is a very important tool, but must be carefully used as viruses are always a threat.

Cindy McDermott asked how GHAAC members can give suggestions or find information regarding GHAAC work. Recommended were use of the GHAAC mailbox [ghaadvisorycouncil@hansville.org](mailto:ghaadvisorycouncil@hansville.org) or visiting the [www.hansville.org](http://www.hansville.org) website where GHAAC agenda, minutes, and other information are posted.

Art Ellison, [hansville.org](http://hansville.org) webmaster, added that as the website is encrypted to prevent tampering and theft one cannot simply "click" on an e-mail address there; a visitor must use her/his own e-mail account.

Becky Ellison provided history for the [www.hansville.org](http://www.hansville.org) website. Although there was initial wariness by Greater Hansville Community Center board members, the website has proved to be extremely popular. There are now so many requests for the posting of information that there is a threat of dysfunction. Each organization/neighborhood is asked to identify a "point person" who will communicate with Art Ellison, webmaster, for the posting of information on the website.

Fred Nelson called attention to the current GHAAC brochure created for a recent Kingston Open Town Meeting. The brochure is intended as an information tool regarding GHAAC. It can be added to the website so that GHAAC members can download it for distribution and also add personal contact information if desired. Members should contact Fred for further information.

Judy Foritano reported on an initiative with other Kitsap County Advisory Councils to develop a standardized communications format to assist council members in their communications to and from constituents. This appears to be a common need for each Council. Councils invited to participate in this initiative are the Kingston Citizen Advisory Council and the Suquamish Citizen Advisory Council, along with the Greater Hansville Area Advisory Council (GHAAC).

Judy asked for GHAAC's counsel in (1) participating with other councils for a common communications format, and/or (2) establishing an independent GHAAC communications committee. Becky Ellison responded that there is much to be gained by collaborating with other advisory councils; Gary Paulson agreed. Nancy Garing suggested that a parallel effort with others would be good. Following further discussion, Judy suggested that forming a special GHAAC communications committee at this time be deferred.

### **Request for Creation of Two New Committees**

Fred Nelson, representing Tony Atkinson who is out of town, read a resolution drafted by Tony calling for the creation of a Special Projects Committee as well as creation of a Community Impact Issues Committee.

- Resolve to include a line item in GHAAC regular meeting agendas to call for new issues for consideration by the Council for identification as community impact issues to be addressed by the Community Issues Committee.
- Resolve to reconstitute from the existing Planning Committee two GHAAC committees as described below:

#### **Planning Committee**

**Scope:** Work in concert with DCD to formulate the GHAAC position on the long range comprehensive plan as defined by DCD. The comprehensive plan will be developed with DCD's facilitation and will be considered for adoption by the Kitsap County Commissioners. It will be a long-term plan for the area which would be implemented over time (20 years) following adoption.

**Goal:** Notify the entire GHA of the process, obtain feedback and seek community consensus on the DCD plan prior to submission to the County Commissioners for adoption.

#### **Community Issues Committee**

**Scope:** Address issues identified by GHAAC as community impact issues. Provide a research report to GHAAC on each issue. Formulate follow-on strategies as appropriate to each issue and submit to GHAAC for approval. Execute such strategies upon approval. Formulate positions on community impact issues taking into account comments, opinion and/or recommendations on current activities, projects or developments in the community for submission to GHAAC for approval. Publicize, obtain feedback and seek community consensus on action items and positions as identified in the strategies or positions and approved by GHAAC.

**Goal:** Provide government and nongovernment entities with a unified representation of GHA goals.

Fred moved for adoption of the resolution; it was then seconded.

Discussion: Ken Shawcroft said that the resolution is much too complex; there should be flexibility for the creation of ad hoc committees as needed. Gene Borgomainerio concurred. Judy Roupe urged that the council not create redundancy. Jim Laughlin said that the resolution came from Tony's frustration that action on immediate issues and concerns is stifled by slow deliberations of the Planning Committee. Cindy McDermott said that she thought Tony has some good ideas. Gary Paulson said the GHAAC needs to study and make position commitments on current issues. Val Tangen said she would need to read such a complex resolution before making a decision on it. Judy Foritano said that she appreciates Tony's concern; there is currently too much work delegated to the Planning Committee. Jean Connolly likes idea of a Community Impact Issues Committee. Nancy Garing likes the idea of a single ad hoc committee to focus on a particular issue; she also likes a committee to have a "sunset" time established. Gene Borgomainerio believes an ad hoc committee can recruit needed expertise in the wider community; such ad hoc committee should report directly to GHAAC.

Action: Following a call for the question, the resolution was **defeated**.

Gary Paulson asked that the minutes state support for the creation of ad hoc committees as needed.

### **County Working Groups Re Road Safety**

Judy Foritano asked Gary Paulson to report on progress of the County's convening of working groups to discuss possible next steps in addressing road safety issues. Two meetings of working groups have been held on May 21<sup>st</sup> and May 27<sup>th</sup>. The facilitators of those meetings have completed their work, now summarized in a 12-page document distributed to participants by Anne Blair, County Commissioner of District 1 Manager. The next meeting will be held Wednesday, June 11<sup>th</sup> to finalize brainstorming options, identify the three top priority options for further exploration, and organize work groups to develop recommendations for the County Commissioners.

### **Norwegian Point Park**

Ken Shawcroft gave an update on Norwegian Point Park (NPP) development plans. On Wednesday, June 18<sup>th</sup>, at a meeting of the County Parks Advisory Committee consultants will present NPP "preferred alternatives." The Advisory Committee will meet at 5:00 p.m., followed by the public comment meeting at 6:30 p.m.; both at the Greater Hansville Community Center.

There are two main tracks currently being worked on: (1) master planning and (2) Washington State grant applications. Two grant applications are being made: (1) in the amount of \$980,000 for the Park's development, and (2) construction of a boating facility including a pier with a float for power boats to tie up. At the appropriate time, GHAAC should consider endorsing these grant applications. Jim Bolger said that Tony Atkinson strongly urges GHAAC to make these endorsements.

### **Eyer Nuisance Property**

Jim Bolger reported a site visit to the Eyer property had been made by County Health Department staff and others; soil samples were taken for analysis. The next step will probably be for the Assistant Prosecutor who is handling this case to go back to the Court for a site clean-up order.

### **Community Organizations/Partners**

Olympic Property Group (OPG): Judy Foritano introduced Elizabeth Watson who has succeeded Kent Berryman following his resignation from OPG.

Solid Waste Advisory Committee (SWAC): Kinley Diller said there had been no recent SWAC meeting. He distributed a hazardous waste information flyer. He is also following up on a Waste Management billing complaint at the request of a resident. Tom Ritley asked for information regarding disposal of fluorescent tubes and bulbs containing mercury. While such material may be taken to the Olympic View Transfer Station for disposal, several members asked Kinley to request that a North Kitsap disposal site be made available.

### **Announcements**

Judy Foritano reported that Annie Tietje, former North Kitsap Herald reporter who attended many GHAAC meetings has recently been diagnosed with lymphoma. Those wishing to send her a greeting may send it to her in care of Nancy Tietje, PO Box 971, Kingston, WA 98346. A Bank of America account for Annie's medical expenses has been established; contributions may be sent to Scott Sniveley, Manager, marked for Annie Tietje.

Lynn Hix announced the following forthcoming meetings/events:

- Kingston Ferry Advisory Committee on June 24<sup>th</sup> at 6:30 p.m.
- July 4<sup>th</sup> Pancake Breakfast, 8:00 – 11:30 a.m.
- July 5<sup>th</sup> Concert in the Park, 11:30 a.m. – 6:00 p.m.
- August 8<sup>th</sup> & 9<sup>th</sup> Annual Rummage Sale

### **Open Public Comment**

Diane Harvey asked the means for contacting GHAAC for information; the best means is to use the GHAAC e-mail box at [ghaadvisorycouncil@hansville.org](mailto:ghaadvisorycouncil@hansville.org). She also asked how the "Welcome to Greater Hansville" sign had been located at the intersection of Hansville and Little Boston Roads rather than further up Hansville Road at Weaver Pass. The present location was preferable because many Greater Hansville residents and visitors turn west on Little Boston Road rather than proceeding further north on Hansville Road. "Greater Hansville" emanated from the Futures Project, identifying GHA boundaries to include residents from Little Boston Road northward and Eglon who may have a stronger tie to Hansville than to Kingston.

Cindy McDermott asked the protocol for advertising community events on the new sign. Lynn Hix replied that there will be a calendar of forthcoming events established and those who wish to make a sign may do so on a first-come-first-served basis. Event sign

dimensions are 2' x 4' x 1/4"; making of the sign is the responsibility of each organization/neighborhood.

**The next GHAAC meeting will be held Tuesday, July 8<sup>th</sup>, at 7:00 p.m.** at the Greater Hansville Community Center. There will be no August meeting.

There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Gerry Porter, Secretary pro tem

## **Attachment 1**

### **E-mail tools [Microsoft Office]**

#### **Add a name to the Blocked Senders List**

1. On the **Tools** menu, click **Options**.
2. On the **Preferences** tab, under **E-mail**, click **Junk E-mail**.
3. Click the **Blocked Senders** tab.
4. Click **Add**.
5. In the **Enter an e-mail address or Internet domain name to be added to the list** box, enter the name or address you want added, then click **OK**.
6. Repeat steps 4 and 5 for each name or address that you want to add.

#### **Edit the Junk E-mail Filter Lists**

1. On the **Tools** menu, click **Options**.
2. On the **Preferences** tab, under **E-mail**, click **Junk E-mail**.
3. Click the **Safe Senders**, **Safe Recipients**, or **Block Senders** tab.
4. Do one of the following:
  - Change a domain name or e-mail address
  - Remove a domain name or e-mail address

## Attachment 2

These materials are accepted:



**Pool & Spa  
Supplies**



**Automotive  
Products**



**Household  
Cleaners**



**Contaminated  
Motor Oil**



**Lawn & Garden  
Products**



**Solvents**



**Hobby Supplies**



**Fluorescent  
Tubes & Bulbs**



**Road Flares**



**Flammable  
Liquids**



**Paints &  
Stains**



**Motor Oil**



**Mercury  
Thermometers**



**Batteries**



**Sharps**  
(call for packaging  
instructions)



**Antifreeze**