

**Title 21
LAND USE AND DEVELOPMENT PROCEDURES**

Chapters:

- [21.04](#) Land Use and Development Procedures
- [21.06](#) Development Permit Fees and Fee Policies Schedule
- [21.08](#) Annual Comprehensive Plan Amendment Procedures

**Chapter 21.06
DEVELOPMENT PERMIT FEES S and Fee Policies SCHEDULE**

Sections:

- [21.06.100](#) Kitsap County Development Permit Fees and Fee Policies Established by Resolution Schedule.

21.06.100 Kitsap County Development Permit Fees and Fee Policies Established by Resolution Schedule.

Kitsap County development permit fees and fee policies (including refund policies) shall be established by, and may be modified by, resolution unless specified in another section of this title. The resolution shall include permit fee policies and fee schedules for certain fees for the Department of the Assessor, certain fees for the Department of Public Works and all fees for the Department of Community Development. The public participation process for adopting fees and fee policies by resolution shall include a public hearing before the Kitsap Board of County Commissioners for any proposed change. Fees established or modified by resolution shall occur during the scheduled Kitsap County annual and/or quarterly supplemental budget process. The resolution shall be available for public inspection at each of the Kitsap County departments. The fee set forth in Table 21.06.100 shall accompany all applications for those permits listed in Table 21.06.100. Review shall not commence on any application until all applicable fees have been paid in full or the applicant signs an agreement to pay the invoice for those fees charged on an hourly rate. Failure to pay the applicable fees is grounds for denial of the application.

**~~Table 21.06.100 Kitsap County Development Permit Fee Schedule~~
ASSESSOR**

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|---|----------|
| - Open Space/Current Use Assessment Application Fee | \$300.00 |
| - Application for Classification as Open Space Land for Current Use Assessment | - |
| - Application for Classification as Farm and Agricultural Land for Current Use Assessment | - |
| - Application for Classification as Timber Land for Current Use Assessment | - |

- • Designated Forest Land Application Fee	-
COMMUNITY DEVELOPMENT	
- Pre-Permit Actions	-
- - Pre-Application Meeting—Level 1 (30-minute maximum; credit toward application)	\$ 250.00
- - Pre-Application Meeting—Level 2 (Detailed analysis and department prepares a report)	\$1,000.00
- - Pre-Construction/Pre-Submittal Meeting	Hourly Rate
- - Zoning Confirmation Letter (Per Letter)	\$200.00
- - Critical Area Pre-Permit Site Visit (Per Visit)	\$161.00
- - Title Elimination Request	\$70.00
- - Shoreline Exemption Request	\$282.00
- Administrative Land Subdivisions and Land Use Decisions (Type I & II)	-
- - Large Lot Subdivisions Preliminary	\$2,362.00
- - Large Lot Subdivisions Final	\$1,821.00
- - Short Subdivisions Preliminary	\$2,360.00
- - Short Subdivisions Final	\$1,617.00
- - Binding Site Plans	\$2,600.00
- - Administrative Site Plan Reviews	\$2,878.00
- - Minor Site Plan Reviews	\$3,428.00
- - Master Plan Scoping	\$879.00
- - Master Plan Approval	\$1,156.00
- - Condominium Plans	\$806.00
- - Administrative Amendments	Hourly Rate
- - Variances and Conditional Waivers—Director (ACUP, admin buffer reduction)	\$966.00
- Hearing Examiner and Board of Commissioner Decisions (Type III & IV)*	-
- - Conditional Use Permits	\$3,674.00
- - Hearing Examiner Site Plan Reviews	-
- - Plats Preliminary	\$5,103.00
- - Plats Final	\$5,465.00
- - Performance Based Development	\$4,013.00

- - Shoreline Substantial Development Permit (residential and commercial)	\$1,923.00
- - Shoreline Conditional Use Permits	\$2,345.00
- - Variances — Hearing Examiner or BOCC	\$2,008.00
- Site Development Activity Permits (SDAPs)	-
- - Grading (No impervious surface created)	-
- - < 500 cubic yards	\$718.00
- - > 500 but < 5,000 cubic yards	\$968.00
- - 5,000 cubic yards or more	\$3,678.00
- - SDAPs for Single-Family Residences and Accessory Dwelling Units	\$1,393.00
- - SDAP Commercial	\$3,972.00
- - SDAP <4 lot short plat	\$3,358.00
- - SDAP >4 lot short plat	\$3,792.00
- - SDAP Large Lot Subdivision	\$3,564.00
- - All other SDAPs	\$4,068.00
- - Technical Deviation Review	Hourly Rate
- - Permit Renewal	50% of initial SDAP fee
- Other Community Development Fees	-
- - Address Request (No Charge if submitted with Building Permit)	\$52.00
- - Additional Inspection Fee (included level 2 inspections)	Hourly Rate
- - Additional Plan Reviews beyond 2 reviews	Hourly Rate
- - Appeals	\$500.00
- - Building Permits	Per Article 3 of Chapter 14.04
- - Environmental Impact Statement Review (EIS)	Hourly Rate
- - Home Business Permits	\$545.00
- - Monitoring Report Review (Per Report)	\$242.00
- - Road Approach (No charge if submitted with Building Permit or SDAP)	\$309.00
- - Road Name Petition (No fee if part of land subdivision)	\$210.00
- - SEPA Checklist Review without another permit determination	\$368.00
- - Sign Permit	\$328.00
- - Temporary Land Use Permit	\$361.00

-- Third Party Review of Application	110% of Contract Rate + Listed Fee
-- Timber Harvest Permits	\$859.00
-- Other/Additional Review	Hourly Rate
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-- Hourly Rates:	-
-- Permit Center	\$70.00/hour
-- Building Plans Review/Inspections	\$85.00/hour
-- Land Use	\$84.00/hour
-- Environmental Review	\$86.00/hour
-- Engineering	\$82.00/hour
-- Fire Marshal	\$82.50/hour
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PUBLIC WORKS

-- Right-of-Way Permits:	-
-- Basic Permit Fee	\$230.00
-- Additional Cost Based on Scope of the Project	\$65.00/hour
-- Reinspection Fee	\$125.00
-- Non-Disturbing Activity	\$65.00
-- Franchise Permit	\$135.00
-- Oversize Vehicle Permit	\$50.00
-- Petition for Sale of Tax Title Strip	\$525.00
-- Right-of-Way Use and Improvement	\$1,500.00
-- Right-of-Way Vacation Petition	\$635.00
-- Temporary Right-of-Way Use	\$250.00
-- Traffic Concurrency Test (No fee if submitted with Building Permit)	\$200.00
-- Capacity Inquiry	-
-- Capacity Reservation	-
-- Certificate of Concurrency	-
-- Renewal of any Concurrency test listed above	\$25.00

(Ord. 406 (2008) § 3, 2008: Ord. 311 (2003) [Attachment 5 [§ 10]], 2003: Ord 291 (2002) § 1, 2002