

# DRAFT AGENDA

(Subject to change)

## Kitsap County Planning Commission Kitsap County Administration Building, Commissioners Chambers

619 Division Street Port Orchard, Washington 98366

**Tuesday – September 5, 2006**

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- A. 9:00 AM - Call to Order, Make Introductions
- B. Approve Planning Commission minutes of:  
June 27<sup>th</sup> & July 11<sup>th</sup>
- C. 10-Year Update Discussion
- D. Other Business
- E. Adjourn
- F. Upcoming Meetings  
September 12<sup>th</sup> Planning Commission  
September 14<sup>th</sup> Central Kitsap Open House  
September 18<sup>th</sup> Public Hearing  
September 20<sup>th</sup> Public Hearing  
September 21<sup>st</sup> Public Hearing  
September 26<sup>th</sup> Planning Commission

(See Page two for Public Hearing Procedures with guidelines for Work/Studies)  
Public Hearing Procedures

Welcome and thank you for participating in your local government process.

The Kitsap County Planning Commission is an advisory body that shall “assist the planning department in carrying out its duties, including assistance in the preparation and execution of the comprehensive plan and recommendations to the planning department for the adoption of official controls and/or amendments thereto” (RCW 36.070.040; Kitsap County Resolution 60-1961, Sec 2), and which acts as the research and fact finding agency of the County. Further, the Planning Commission will conduct hearings “and shall make findings of fact and conclusions therefrom which shall be transmitted to the Department which shall transmit the same to the board with such comments and recommendations it deems necessary” (KC Resolution 60-1961, Sec 3).

Important Requests

Out of respect for people speaking and listening, please turn off all cell phones and any other electronic devices prior to entering the meeting. Also, to allow for an audible record, please refrain from conducting conversations with other members of the audience or staff during the meeting. Please approach the microphone, state your name and area of residence for the record.

### **Planning Commission Guidelines for Effective Public Testimony**

**Prepare:** There may be a three minute time limit so that all who wish to speak may be heard. Be able to identify what you want the Planning Commission to do and your main points.

**Arrive Early:** If you need to leave early, it is best to place your name on the sign-up list early. Speakers are called in the order of sign-up.

**Support Your Position:** Speak in your own words. How does this issue affect you and your neighbors or interest group? Be organized. Use facts. If you reference a source, you may be asked to identify that source at the end of your testimony. Make your comments clear and specific. Avoid repeating what others have said.

**Written Testimony:** It is not necessary to submit a written copy of your testimony but it may help you to focus on your position. If written testimony is used, the Secretary of the Planning Commission should receive a copy. If you wish to have a copy for the Planning Commissioners, please have the secretary distribute them before the public hearing begins. Any testimony can be submitted in writing in lieu of orally to the Planning Commission at a podium with microphone.

### **Short Tips:**

- Stay within the time limit
- Be respectful and courteous
- Turn off all cell phones before entering the meeting room