Kitsap County Planning Commission – January 6, 2015

MINUTES

KITSAP COUNTY PLANNING COMMISSION
Administration Building – Port Blakely Conference Room
January 6, 2015 9:00 am

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below).

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building, Port Blakely Conference Room 619 Division Street, Port Orchard, WA

Members present: Tom Nevins, Jim Svensson, Linda Paralez, Erin Leedham, Jim Sommerhauser, Karanne Gonzalez-Harless and Aaron Murphy

Members absent: Joe Phillips and Robert Baglio

Staff present: Larry Keeton, Jeff Rowe, Shelley Knelp, Patty Charnas David Greetham, Katrina Knutson, Elizabeth Court and Planning Commission Secretary Constance Blackburn

9:00:27

A. Call Meeting to Order, Introductions by Vice Chair Gonzalez-Harless.

9:01:53

B. Election of 2015 Officers: Chair is Jim Sommerhauser and Vice-Chair is Karanne Gonzalez-Harless.

9:04:26

C. Adoption of Meeting Agenda

A motion was made by Commissioner Nevins and seconded by Commissioner (inaudible) to approve the Agenda.

The Vote:
Yes: 5
No: 0
Abstain: 2

9:05:35

D. The approval of November 4, 2014 minutes.

A motion was made by Commissioner Paralez and seconded by Commissioner (inaudible) to approve the November 4, 2014 minutes.

The Vote:
Yes: 7
No: 0

9:05:58
E. Recognition of Linda Rowe and Lou Foritano: Larry Keeton, Director, DCD

F. Director’s Update: Larry Keeton
   • New Planning Commissioners will be appointed by the Board of County
     Commissioners on Monday, January 12, 2015.
   • 2015 work projects include:
     • 2016 Comprehensive Plan Update
     • Code updates including Development Regulation for Shooting Facilities
       with Ranges, Flood Regulations update and Addressing Code update.

9:22:21
Commissioner Nevins commented on the Comprehensive Plan Update. Request for the Planning
Commission to have a “monitoring function” over some of the actionable goals and plans written in
the Comprehensive Plan.

Larry Keeton agreed there should be an annual report to the Planning Commission. Speaks on the
Internal Review Team (IRT) progress thus far as well as the goal of the Comprehensive Plan to improve
the quality of life in Kitsap County as referenced in a recent Kitsap Economic Development Alliance
(KEDA) meeting.

9:25:57
Commissioner Svensson inquired about the Central Kitsap theatre prospects.

Larry Keeton commented on the CSTOCK campus and the current status of the buildings.

Larry Keeton requested from the Planning Commission a list of items to discuss with the Board of
County Commissioners for a future meeting. (Date TBD)

9:29:04
Commissioner Nevins inquired about the background of the Code Enforcement Code.

Discussion regarding Title V (Code Enforcement) followed.

9:35:20
Commissioner Nevins inquired about the Planning Commission’s role is regarding the Gun Ordinance.

Larry Keeton explained the Development Regulation regarding shooting facilities.

Discussion regarding Hearing Examiner and a potential meeting with the Planning Commission to
discuss code in Kitsap County and it’s enforcement.

9:37:17

G. Information Sharing: Draft Buildable Lands Report, Katrina Knutson, AICP, Senior Planner,
   DCD
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- BLR Growth Management Act Requirements
- 2014 BLR Process and Schedule
- Overview of growth achievements and conclusions

10:00:56

Commissioner Nevins inquired if market factors were used in computing the reported numbers. Shelley Knelp and Katrina Knutson confirm and discuss data.

Discussion on platted lots, current development and vacant lands.

10:08:55

Discussion regarding the utililization of reasonable measures.

10:16:51

Discussion regarding City of Port Orchard and annexations.

10:20:30

Discussion regarding buildable land capacity and infrastructure.

10:30:06

Discussion regarding Comprehensive Plan chapter review and future briefings.

10:33:24

ACTION ITEM: Nametags requested for the Planning Commissioners.

10:34:31

Additional Comprehensive Plan discussion.

10:42:42

Discussion of the meeting minutes. Guidance from Larry Keeton that meeting minutes will be critical during Public Hearings. Many requests for clear speaking into the microphones for later reference on tape.

10:44:45

Discussion about possible hearings for the Shooting Development Regulation.

10:45:50
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Discussion clarifying “intensification” according to the Court of Appeals as it relates to gun ranges.

10:53:43

ACTION ITEM: Planning Commissioners need parking permits from City of Port Orchard.

10:54:18

For the Good of the Order: Planning Commission Appointments and Reappointment to occur at Board of Commissioners meeting on Monday, January 12th at 5:30pm. Planning Commissioners need not be present.

Time of Adjournment: 10:55:23

Exhibits:

A. Buildable Lands Report: PowerPoint Presentation by Katrina Knutson
B. Comprehensive Plan Preliminary Scope of Work
C. Docket Agenda Summary – Comprehensive Plan

MINUTES approved this 20 day of January 2015.

[Signature]
Planning Commission Chair Jim Sommerhauser

Constance Blackburn, Planning Commission Secretary