These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below)

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building Commissioner’s Chambers, 619 Division Street, Port Orchard, WA.

Members present: Lou Foritano, Robert Baglio, Fred Depee, Mike Gustavson, Michael Brown, Tom Nevins, Carol Smiley and Jim Sommerhauser
Members absent: Linda Paralez
Staff present: Scott Diener, Jeff Rowe-Hornbaker, Katrina Knutson and Planning Commission Secretary Karla Castillo

6:00:35

A. Call Meeting to Order, Introductions

B. Adoption of Agenda

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Brown to adopt the agenda as posted.

The vote:
Unanimous
The motion carries

C. Public Comments

D. Approval of the March 2, 2010 Minutes and April 6, 2010 Minutes

A motion is made by Commissioner Foritano and seconded by Commissioner Gustavson to approve the March 2, 2010 and April 6, 2010 minutes.

The vote:
6 yes
1 abstain
The motion carries

6:02:19

E. Director’s Update: Jeff Rowe-Hornbaker, Assistant Director, DCD

Rowe-Hornbaker gives an update on the department:
• BOCC recent decision on mediation and the appeals process
• Countywide Planning Policies
• A new stakeholders group called the Westsound Conservation Group
• Update to the International Building Code

**Action Item:** Sommerhauser would like the Department to research if it would be a conflict of interest if he volunteered to be a mediator.

6:28:28

F. Work Study: Large On-site Septic Systems (LOSS): Keith Grellner, Director Environmental Health, KCHD

Katrina Knutson presents in Keith Grellner’s place.

Knutson goes over the proposed ordinance for Large On-site Septic Systems and gives a timeframe for this ordinance.

6:49:13

G. Deliberations and Recommendations: Illahee Code Revision: Katrina Knutson, Senior Planner, Policy and Planning, DCD

Chair Baglio closes the public hearing that was continued from the 4/6/10 meeting.

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Nevins to adopt the code revision incorporating Guesthouses in the Illahee Greenbelt zone as a permitted use as presented by staff.

The vote:
Unanimous
The motion carries

H. Findings of Fact: Illahee Code Revision: Katrina Knutson, Senior Planner, Policy and Planning, DCD

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Gustavson to approve the Finding of Facts.

The vote:
Unanimous
The motion carries

6:51:57

I. Presentation: Rural Policy Development: Katrina Knutson, Senior Planner, Policy and Planning, DCD

Katrina Knutson presents a PowerPoint on the Rural Policy Development.

**Action Item:** Sommerhauser requests from Knutson that the Commission receive a copy of the PowerPoint presentation in color.

Diener notes the County is moving to decision and action-oriented minutes.

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Nevins to approve the Rules of Procedures

The vote:
Unanimous
The motion carries

K. Update: 2010 Calendar of Meetings. Scott Diener, Manager Policy and Planning, DCD

Diener gives an overview of the upcoming meetings.

Action Item: Sommerhauser requests that Diener looks at the calendar and sees when the committee of the whole might work for those meetings.

L. For the Good of the Order: Chair Baglio

Baglio will be out on the 18th of May.

Time of adjournment: 7:58:12

EXHIBITS
A. Ordinance: Large On-site Sewage Systems
B. Findings of Fact: Proposed Amendment of the Illahee Greenbelt Zone
C. Executive Summary: Codification of Planning Commission; Review of Planning Commission Rules of Procedure.
D. Article: Less is More: Action Minutes Serve the City Best

MINUTES approved this _______ day of _______2010.

________________________________________
Robert Baglio, Planning Commission Chair

________________________________________
Mary Seals, Planning Commission Secretary