Kitsap County Planning Commission – August 7, 2012

MINUTES
KITSAP COUNTY PLANNING COMMISSION
Administration Building – Commissioners Chambers
August 7, 2012 9:00 am

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pa/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below)

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building Commissioner’s Chambers, 619 Division Street, Port Orchard, WA

Members present: Karanne Gonzalez-Harless, Tom Nevins, Lou Foritano, Linda Paralez, Carol Smiley, Sommerhauser, Mike Brown, Robert Baglio and Linda Rowe

Members absent:

Staff present: Larry Keeton, Scott Diener, David Greetham, Kathlene Barnhart and Planning Commission Secretary Karen Ashcraft

9:05:36

A. Call Meeting to Order, Introductions

B. Adoption of Agenda

9:06:05

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Smiley to adopt the agenda as posted.

The Vote:
Unanimous
The motion carries

C. Public Comments

9:06:37

D. Docket for Planning Commission remaining 2012: Scott Diener, Manager Policy & Planning, DCD

- Agriculture Policy
- Transfer Development Rights Policy
- Water as a Resource Policy
- Title 17 Changes

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- Special Projects – Central Kitsap Community Campus Development Standards & Silverdale Design Review Board – Eric Baker & Angie Silva
- Shoreline Master Plan
- Urban Growth Area Management Agreements & Inter-local Agreements
- Site Specifics - Birch Road area, South Kitsap
- Docket will be before the Board of County Commissioners August 13, 2012

9:10:03

E. Debrief on Title 21 approval: Scott Diener, Manager Policy & Planning, DCD
- Title 21 Administrative Code for DCD for permit processing
- Terminology Changes
- Performance Time Frame
- Added Permit Types
- Pre-Application Request – Estimate of Cost of Hourly Rate
- Major/Minor changes in Project – Substantial Change Require Re-submittal
- Increase Shoreline Notification area DCD use discretion
- Title 21.08 – Site Specific/ Area Wide was struck from Title 21
- Provide notice to Cities of proposed projects
- Site Specific Amendments demonstrate need for the Zone
- Sunset Provision on Site Specific on a case by case basis

Action Item: BOCC on-line information remain available on web site

9:26:02

F. Director’s Update: Larry Keeton, Director DCD
- July 9th DCD underwent LEAN - Process Improvement Program
- Currently reviewing all residential permits
- Lobby changes i.e. Wi-Fi will be installed, hiring a receptionist
- Effective August 1st application submittal must be complete
- No staff will be eliminated

Discussion is held regarding DCD to be opened on Fridays and the increase of fees.

Discussion is held regarding timely inspections.

9:47:58

G. Deliberation & Recommendations: Shoreline Master Plan – David Greetham, Senior Planner, DCD
- General Overview of issues already covered and still to be covered
- Futurewise maps for North, South and Central Kitsap (aerial photos also)
- Aquaculture – Met with DOE Aquaculture Quality Specialist (8/21/12 meeting)
- Port Gamble – Develop language for flexibility for future re-development (8/21/12 meeting)
A motion is made by Commissioner Sommerhauser and seconded by Commissioner Nevins to remove from the table for discussion the motion Commissioner Nevins made to adopt the Futurewise recommended re-designations.

The Vote:
Unanimous
The motion carries

A motion is made by Commissioner Nevins and seconded by Commissioner Sommerhauser that the Planning Commission recommends that we identify and locate the shoreline segments listed in the comment letter listed as #28 for potential inclusion within the Natural environment.

Discussion is held regarding the Futurewise map for Natural designation.

An amendment to the motion on the table by Commissioner Sommerhauser and seconded by Commissioner Baglio to pick these up and move the designation at this time, to leave those designations as have been presented to us but have staff expand the ability for Site Specific Amendment to the Designations once the plan passes but using the same criteria that staff had to come to make their Designations for what we have got here, which is a cumulative thing of slope, all of those other factors.

The Vote:
Yes: 7
No: 2
The motion carries.

Action Item: Under criminal misdemeanor insert language from KCC 2.116 as an example, i.e. mediation, hearing and then enforcement.

Discussion is held regarding enforcement for damaging the buffer.

Discussion is held regarding sharing the public contact lists from each DCD division.

Discussion is held regarding new residential development checklist that addresses issues of stormwater management and buffer maintenance.

Discussion is held regarding the Tribal Treaty rights language modifications.
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11:16:24

- Technical Corrections

11:17:33

- Restoration Plan and Cumulative Impacts Analysis

Discussion is held regarding exemption permit process.

TaylorShellfish.com has several informational videos on their web site regarding aquaculture operations.

11:25:54

For the Good of the Order: Chair Brown

Commissioner Sommerhauser requested the timeline for revised language.

The matrix regarding the staff response to the Taylor Shellfish comments should be done the week before the August 21st meeting.

Discussion is held regarding the edits to the draft SMP. The Planning Commission chose to receive the updated single replacement pages of changes, than an entire revised draft.

Time of Adjournment: 11:28:31

EXHIBITS

A: Kitsap County SMP Update Comment Response Matrix #3
B: Draft Shoreline Designations – Futurewise Comment Areas

MINUTES approved this _______ day of September, 2012.

[Signature]
Michael Brown, Planning Commission Chair

[Signature]
Karen Ashcraft, Planning Commission Secretary