These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below)

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building Commissioner’s Chambers, 619 Division Street, Port Orchard, WA.

Members present: Karanne Gonzalez-Harless, Tom Nevins, Linda Paralez, Carol Smiley, Jim Sommerhauser, Mike Brown, Robert Baglio and Linda Rowe

Members absent: Lou Foritano

Staff present: Scott Diener, David Greetham, Katrina Knutson and Planning Commission Secretary Karen Ashcraft

5:59:11

A. Call Meeting to Order, Introductions

B. Adoption of Agenda

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Smiley to adopt the agenda as presented.

The Vote:

Unanimous

The motion carries

C. Approval of the February 7, 2012 Minutes

A motion is made by Commissioner Paralez and seconded by Commissioner Sommerhauser to approve the minutes for February 7, 2012.

The Vote:

Yes: 6
No: 0
Abstain: 1

The motion carries

6:00:59

D. Public Comments
E. Director’s Update: Scott Diener, Manager Policy & Planning, DCD
Scott stated the Director is currently working on the Department’s Annual Report to the Board.

6:01:52

F. Discussion: Final 2011 Report: Scott Diener, Manager Policy & Planning, DCD
Scott read the proposed comments by Commissioner Paralez; staff is in agreement with each of them.

6:04:51

A motion is made by Commissioner Paralez and seconded by Commissioner Sommerhauser to accept the changes to the Final 2011 Report.

The Vote:
Unanimous
The motion carries

6:05:22

Scott suggested a time change for the March 20th Planning Commission meeting. Work Studies to start at 4:30 pm with the Public Hearings to begin at 6:00 pm with a break in between the Work Studies and the Public Hearings. The Public Hearings would be on Title 21.02 and 21.08.

Discussion is held regarding deliberation/recommendation to be held at the March 20th meeting.

6:12:13

G. Work Study: Shoreline Master Plan – David Greetham, Senior Planner, DCD

• Distributed Updated SMP Binder materials, including new Chapter 2 (Definitions) and new Appendix E (Mitigation Options).
• Also distributed Ecology Guidance Chapter: “Vegetation Conservation, Buffers and Setbacks.”
• Following review by the Planning Commission and KC Board of Commissioners, Ecology will likely hold a local Public Hearing prior to final SMP approval.
• Open Houses will be held shortly (two scheduled for March).

Explanation/Overview:
• Draft Chapter 3 Shoreline Jurisdiction and Environment Designations
• Draft Chapter 4 General Goals and Policies
• Draft Chapter 5 Revised General Regulations
• Draft Chapter 6 Permit Provisions, Review and Enforcement

Discussion is held on:
• Buffers
• Mitigation options for new Shoreline Development
• View Blockage
• Public Access
• Next Meeting: Photos and project examples.
For the Good of the Order: Chair Brown

A motion is made by Commissioner Paralez and seconded by Commissioner Sommerhauser to adjourn.

Time of Adjournment: 7:48:04

EXHIBITS:

A. 2011 Year-end Report (edited)
B. Draft Chapter 3 Shoreline Jurisdiction and Environment Designation
C. Draft Chapter 4 Shoreline General Goals and Policies
D. Draft Chapter 5 Shoreline General Regulations
E. Draft Chapter 6 Shoreline Permit Provisions, Review and Enforcement
F. DOE Chapter 11 Vegetation Conservation, Buffers and Setbacks
G. Draft Revised Technical Memorandum for Proposed Kitsap County SMP Buffers
H. Draft Revised Kitsap County Shoreline Master Program: Table of Contents
I. Draft Revised Shoreline Introduction
J. Draft Chapter 2 Shoreline Definitions
K. Draft Revised Chapter 5 Shoreline General Regulations
L. Revised Chapter 7.B Shoreline Use and Modification Development Standards
M. Draft Appendix E: Mitigation Options to achieve No Net Loss for New or Re-Development Activities

MINUTES approved this ______ day of ______ 2012.

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Michael Brown, Planning Commission Chair

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Karen Ashcraft, Planning Commission Secretary