MINUTES
KITSAP COUNTY PLANNING COMMISSION
Administration Building – Port Blakely Conference Room
November 5, 2013 9:00 am

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below)

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building, Port Blakely Conference Room, 619 Division Street, Port Orchard, WA

Members present: Tom Nevins, Karanne Gonzalez-Harless, Lou Foritano, Carol Smiley, Jim Svensson and Linda Rowe
Members absent: Jim Sommerhauser, Linda Paralez and Mike Brown
Staff present: Larry Keeton, Patty Charnas, Dennis Oost, Eric Baker and Planning Commission Secretary Karen Ashcraft

9:02:32

A. Call Meeting to Order, Introductions

9:02:34

B. Adoption of Agenda

A motion is made by Commissioner Foritano and seconded by Commissioner Svensson to adopt the Agenda as presented.

The Vote:
Unanimous
The motion carries.

9:03:06

The Planning Commissioners recessed for 5 minutes to review the two Findings of Fact.

Recess: 9:05:43
Reconvene: 9:13:27

C. Findings of Fact: Non-Motorized Facility Plan: Eric Baker, Special Projects Manager Kitsap County Board of Commissioners

9:14:22

A motion is made by Commissioner Svensson and seconded by Commissioner Smiley to approve the Findings of Fact for the Non-Motorized Facility Plan.

47
48
The Vote:
Unanimous
The motion carries.

9:14:38
D. Findings of Fact: Gorst Watershed Characterization, the Gorst Sub-Area Plan, the Plan
Action Environmental Impact Statement and Associated Development Regulations: Eric
Baker, Special Projects Manager Kitsap County Board of Commissioners

9:16:27
A motion is made by Commissioner Rowe and seconded by Commissioner Smiley to approve the
Findings of Fact for the Gorst Watershed Characterization and Framework, Sub-area Plan and
Planned Action Environmental Impact Statement and Associated Development Regulation
Revisions.

The Vote:
Unanimous
The motion carries.

9:17:25
E. Director’s Briefing: Larry Keeton, Director, DCD
- Department of Community Development’s 2014 Budget is approved
- Hiring a Planner 3 with Demographer Experience (2 year position)
- Hiring a Plans’ Reviewer/Inspector
- 6% Fee Increase effective January 1, 2014
- Land Use Public Hearings on November 25th before the Board – Marijuana, Non-
  Motorized Facility Plan, Gorst Watershed Plan, Building/Fire Code Update
- Joint Meeting with Board in February/March meeting
- Topics of discussion with Board regarding Title 17 update, Comp Plan update
- Sign Code and Agriculture Code presentations to Planning Commission in 1st quarter of
  2014
- LEAN update

Discussion is held regarding the Central Kitsap Community Campus proposal going forward to the
Board.
Discussion is held regarding the reviewing, planning and updating the Comprehensive Plan.

9:40:50
F. Briefing: Comprehensive Plan: Patty Charnas, Planning & Environmental Manager, DCD
- Presentation of the 2016 Comprehensive Plan update

Discussion is held regarding Guiding Principles.
Discussion is held regarding the budget for the Comprehensive Plan update.
Discussion is held regarding the coordination with area cities.
Discussion is held regarding partnership with the area military.
Discussion is held regarding the sign code.

Good for the Order: Chair Nevins
Kitsap County Planning Commission – November 5, 2013

1 Agenda Items for Joint Meeting with Board:
2   1. Review of Planning Commission Role
3   2. Ideas of Usefulness of Planning Commission’s Written Recommendation
4   3. Transmitting and Presenting Planning Commission Recommendation
5   4. Feedback on Planning Commission Decisions

6 Time of Adjournment: 10:52:52

9 Exhibit:
10   A. Findings of Fact, Conclusions and Recommendations of the Planning Commission to the Board
11      of Commissioners: Kitsap County Non-Motorized Facility Plan and Associated Comprehensive
12      Plan Amendments
13
14   B. Findings of Fact, Conclusions and Recommendations of the Planning Commission to the Board
15      of Commissioners: Gorst Watershed Characterization and Framework, Sub-Area Plan and
16      Planned Action Environmental Impact Statement and Associated Development Regulation
17      Revisions
18
20
21 MINUTES approved this ______ day of __________________ 2014.
22
23
24 ____________________
25 Planning Commission Chair
26
27 ____________________
28 Karen Ashcraft, Planning Commission Secretary