MINUTES
KITSAP COUNTY PLANNING COMMISSION
Administration Building – Commissioners Chambers
February 19, 2013 9:00 am

These minutes are intended to provide a summary of meeting decisions and, except for motions
made, should not be relied upon for specific statements from individuals at the meeting. If the
reader would like to hear specific discussion, they should visit Kitsap County’s Website at
http://www.kitsapgov.com/docs/pc/default.htm and listen to the audio file (to assist in locating
information, time-stamps are provided below)

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County
Administration Building Commissioner’s Chambers, 619 Division Street, Port Orchard, WA.

Members present: Tom Nevins, Carol Smiley, Jim Sommerhauser, Mike Brown, Lou Foritano, Jim
Svensson and Linda Rowe
Members absent: Karanne Gonzalez-Harless and Linda Paralez
Staff present: Larry Keeton, Patty Charnas, Scott Diener, Shelley Kneip, Eric Baker and Planning
Commission Secretary Karen Ashcraft

9:01:29

A. Call Meeting to Order, Introductions
9:02:23

B. Election of 2013 Officers
Discussion is held regarding suspending the nominations for the 2013 Planning Commission
Officers until the next meeting.
9:04:31

C. Adoption of Agenda
28

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Rowe to adopt
the agenda as amended.

The Vote:
Unanimous
The motion carries
36

9:05:06

D. Approval of the November 13, 2012 Minutes
39

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Nevins to
approve the minutes for November 13, 2012 meeting as distributed.

The Vote:
Yes: 6
No: 0
Abstain: 1
The motion carries
48
9:05:30

Director's Update – Larry Keeton, Director, DCD
- The Department made money in 2012.
  In 2013 DCD will hire 4 new staff members; promote a staff member.
- In the reorganizing the Department, Scott Diener will be the Manager of all Current Planning Land Use applications. Patty Charnas is the Manager of the Long Range Planning and Environmental Services.
- The Department is currently doing a process improvement system called LEAN.
Discussion is held regarding WS Department of Ecology and Port Gamble Bay.
Discussion is held regarding Economic Development Commission.

9:19:11

E. 2012 Final Report – Scott Diener, Manager of Development Services, DCD
Discussion is held regarding adding the Shoreline Master Program process to the report.

9:27:41


10:42:21

G. Briefing: Gorst Watershed Plan – Eric Baker, Special Projects Manager Kitsap County Board of County Commissioners

11:22:48

For the Good of the Order: Chair Brown
Commissioner Sommerhauser will be unavailable until April 16, 2013.
Commissioner Nevins League of Women Voters has 30 years of history of Land Use Development that will be located at the Bremerton Historical Museum (dedication will be held on March 1, 2013).

A motion is made by Commissioner Sommerhauser and seconded by Commissioner Svensson to adjourn.

Time of Adjournment: 11:23:49

Exhibits:
A. Kitsap County Department of Community Development 2012 Year-end Report
B. GMA Case Law Update, Shelley E. Kneip, Deputy Prosecuting Attorney, KC PAO
C. Memorandum from Eric Baker, Special Projects Manager, KC Commissioners – Preliminary Alternatives for Gorst
D. Gorst Creek Watershed Plan, Gorst Subarea Plan and Planned Action EIS – Project Fact Sheet

MINUTES approved this 21 day of MAY 2013.

Michael Brown, Planning Commission Chair
Karen Ashcraft, Planning Commission Secretary