Kitsap County Planning Commission – May 20, 2014

MINUTES
KITSAP COUNTY PLANNING COMMISSION
Administration Building – Commissioners Chambers
May 20, 2014 9:00 A.M.

These minutes are intended to provide a summary of meeting decisions and, except for motions made, should not be relied upon for specific statements from individuals at the meeting. If the reader would like to hear specific discussion, they should visit Kitsap County’s Website at http://www.kitsapgov.com/dcd/pc/default.htm and listen to the audio file (to assist in locating information, time-stamps are provided below).

The Kitsap County Planning Commission met on the above-stated date at the Kitsap County Administration Building Commissioner’s Chambers, 619 Division Street, Port Orchard, WA.

Members present: Lou Foritano, Tom Nevins, Jim Svensson, Jim Sommerhauser, Linda Rowe, Erin Leedham, Karanne Gonzalez-Harless and Joe Phillips

Members absent: Linda Paralez
Staff present: Larry Keeton, Jeff Rowe, Shelley Kneip, Scott Diener, Steve Mount, Shawn Alire, Darren Gurnee, David Greetham and Planning Commission Secretary Karen Ashcraft

9:00

A. Call Meeting to Order, Introductions

9:03:18

B. A motion is made by Commissioner Sommerhauser and seconded by Commissioner Leedham to approve the May 6, 2014 minutes as corrected.

The Vote:
Yes: 7
No: 0
Abstain: 1

The motion carries.

9:03:46

C. Director’s Briefing: Larry Keeton, Director DCD

- DCD Re-Organization – Scott Diener will be Manager of Development Engineering and Development Services
- Site Development Activity Permit (SDAP) recent Krazen Event
- Department wide “Process Improvement” occurring for the next six months

Discussion is held regarding the sale/building of single family residences and commercial buildings.

9:12:08

D. Work Study: Kitsap County Sign Code (KCC 17.445), Darren Gurnee, Planner, Planning & Environmental, DCD

Introduction of Panel: Larry Keeton, Shelley Kneip, Jeff Rowe, Steve Mount, Scott Diener

- Content Neutrality
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- Guiding Principles from Kitsap County Commissioners
- Issues Identified
- Public Feedback Opportunities
- Hot Topics – Major & Minor

Discussion is held regarding content neutral signs, i.e. barista signs, religious signs, memorial signs. Regulation of Signs can state “Time, Place and Manner” but can’t regulate the message.
Discussion is held regarding Political signs.
Discussion is held regarding Commercial signs regarding buffering, location and maintenance of signs.
Discussion is held regarding Electronic Signs and Exemptions in the current code.
Discussion is held regarding the Community Character and not County Character.
Discussion is held regarding neon sign to be seen at the water.
Discussion is held regarding lighting features.
Discussion is held regarding incorporating the “Guiding Principles” in the Purpose Statement.
Discussion is held regarding Code Compliance.
Discussion is held regarding prior approved signs with conditions and what the process would be.
Discussion is held regarding Real Estate/Political signs in the Right-of-Way.
Discussion is held regarding A-Frame Signs.
Discussion is held regarding Monument Signs.
Discussion is held regarding Non-Conforming Use and Grandfathering.
Discussion is held regarding Agricultural Signs.
Discussion is held regarding the Conditionally Exempt Signs.

ftp://kewppub3.co.kitsap.wa.us/dcd/audio/cy2014/Planning-5-20-2014AM-Pt1.wma

Recess: 11:07:41
Reconvene: 11:17:59

Introductions: Planning Commission Members

11:18:51

Work Study: Kitsap County Sign Code (KCC17.445), Darren Gurnee, Planner, Planning & Environmental, DCD – Continued

Discussion is held regarding expired Real Estate signs.
Discussion is held regarding Regulations for Permanent Signs.
Discussion is held regarding the Illumination of signs in the rural area, i.e. Fire Department/Churches.
Discussion is held regarding the measuring of signs.
Discussion is held regarding “Flashing” signs, i.e. Open/Closed signs.
Discussion is held regarding Master Sign Plan.
Discussion is held regarding what is art verses business advertisement.
Discussion is held regarding the need for a contractor to build the sign.

Action Item: Aerial Roof Signage

Chair Foritano: June 3, 2014 will be the first Public Hearing for the Sign Code. This public hearing will be held at 6:00 P.M. in the Kitsap County Board of Commissioners Chambers, 619 Division Street, Port Orchard.
The second Public Hearing will be held two weeks later place and time to be determined.

12:02:06


- Alternative 2 (1) Adding language to code to define where the National Pollutant Discharge Elimination System (NPDES) coverage is in regards to Storm Code requirements for development or repaving gravel shoulders or existing rural driveways.
- Alternative 2 (2) Adding language to code regarding just repaving gravel shoulders.

Discussion is held regarding the Findings of Fact.

12:08:13

A motion is made by Commissioner Nevins and seconded by Commissioner Sommerhauser language option Alternative 2 (2).

Discussion is held regarding the revision of KCC Title 12 in 2016 and the ability to review the cumulative impacts.
Discussion is held regarding Alternative 1 is for existing gravel driveways to be paved.
Discussion is held regarding “Chip” sealing a driveway.

The Vote:
Yes: 7
No: 0
Abstain: 1

The motion carries.

12:19:03

A motion is made by Commissioner Nevins and seconded by Commissioner Svensson that the Planning Commission advise that no change be made to section 12.18.110 for the same reasons that we are going to be reviewing the process in the future and that flow control changes may not be environmentally insignificant taken as the whole in the whole process.

Discussion is held regarding “Flow Control Changes.”

The Vote:
Yes: 2
No: 5
Abstain: 1

The motion fails.

12:25:36

A motion is made by Commissioner Nevins and seconded by Commissioner Phillips that the Planning Commission advised (staff) that a period be placed after the word “renewed” in the first line. So that it would read, “Expired permits would be permanently closed if not renewed.” (Page 5 reference #6 Dispositions of Expired Permits)
Discussion is held regarding removing the wording “one hundred and eighty (180) days” out of an expired permit.

Discussion is held regarding the cost of renewing a permit.
Discussion is held regarding the renewal timeframe of a Stormwater permit.

Commissioner Nevins removes his motion and Commission Phillips agrees with the removal of the original motion.

12:42:17
A motion is made by Commissioner Sommerhauser and seconded by Commissioner Leedham to the “Approval of an ordinance to provide clarification of Kitsap County Code with respect to Stormwater management and specifically, adoption of Alternative Language #2 for amendment of Kitsap County Code Section 12.10.040.

The Vote:
Yes: 7
No: 0
Abstain: 1

The motion carries.

12:42:44
Chair Foritano: Good of the Order
Discussion is held regarding a third Work Study for the Sign Code.

June 3, 2014 at 6:00 P.M. Public Hearing for Sign Code.

ftp://kcwppub3.co.kitsap.wa.us/dcd/audio/cy2014/Planning-5-20-2014AM-Pl2.wma

Time of Adjournment: 12:47:57

Exhibits:
A. Draft Sign Code 5/20/14
B. Public Feedback Matrix 5/20/14
C. Findings of Fact: Conclusions and Recommendations of Ordinance Amending Kitsap County Code Title 12 Storm Water Drainage and the Stormwater Design Manual

MINUTES approved this 20th day of June 2014.

Lou Foritano, Planning Commission Chair
Karen Ashcraft, Planning Commission Secretary