



## PENINSULA RSN

### INTRODUCTION POLICIES AND PROCEDURES

**Policy Name:** INTRODUCTION AND MISSION

**Policy Number:** 1.01

**Reference:** WAC 388-865-0105, -0200 through -0250, 0300 through -0355, 71.24 RCW, 42 CFR, and DSHS Contract

**Effective Date:** 7/2005

**Revision Date(s):** 12/2008

**Approved by:** PRSN Executive Board

## INTRODUCTION

The Peninsula Regional Support Network (PRSN) is the prepaid health plan (PHP) that is the single point of responsibility for the delivery of Medicaid mental health services in Clallam, Jefferson, and Kitsap Counties. It was established in 1989 and is administered by Inter-local agreement as a division of the Kitsap County Personnel and Humans Services Department. The governance system consists of an Executive Board, who is responsible for making all contracting and funding decisions. It is made up of nine County Commissioners, three from each county. In addition, the region has organized an Advisory Board who advises the Executive Board and the PRSN administration regarding policy and procedures. The Advisory Board comprises 15 members (five from each county), with a majority (51%) being advocates or consumers. The PRSN also utilizes an Ombuds program, which is staffed and region-wide, and contracted for through the Dispute Resolution Center of Kitsap County. The PRSN subcontracts with the following Community Mental Health Providers to deliver mental health services:

East Clallam County: Peninsula Community Mental Health Center  
118 East 8th Street, Port Angeles, WA 98362  
(360) 457-0431

West Clallam County: West End Outreach Services - Forks Community Hospital  
530 Bogachiel Way, Forks, WA 98331  
(360) 374-6177

Jefferson County:            Jefferson Mental Health Services  
884 W. Park (PO Box 565), Port Townsend, WA 98368  
(360) 385-0321

Kitsap County:                Kitsap Mental Health Services  
5455 Almira Drive NE, Bremerton, WA 98311  
(360) 405-4010

Kitsap County:                Evaluation and Treatment Facilities:

   Youth Inpatient Unit---Kitsap Mental Health Services  
5455 Almira Drive NE, Bremerton, WA 98311  
(360) 377-8583

   Adult Inpatient Unit --Kitsap Mental Health Services  
5455 Almira Drive NE, Bremerton, WA 98311  
(360) 377-8581

## **PRSN MISSION**

*The Peninsula Regional Support Network (PRSN) is dedicated to ensuring and continually improving the delivery of quality mental health care so that the individuals we serve may better manage their illness, achieve their personal goals, and live, work and participate in their community.*

The PRSN stand by the following values:

1. We value individual and family strengths while striving to include their participation and voice in every aspect of care and development of policy and procedures.
2. We value and respect cultural and other diverse qualities of each individual.
3. We value services and education that promote recovery, resiliency, reintegration, and rehabilitation.
4. We work in partnership with allied community providers to provide continuity and quality care.
5. We treat all people with respect, compassion, and fairness.
6. We value the continuous improvement of services.
7. We value flexibility and creativity in meeting the needs of each individual.

The PRSN Guiding Principles include:

1. Consumer needs are #1.
2. Help the most people possible.
3. Keep administrative costs low to maximize direct service dollars.
4. No micro-management approach to network.
5. Effective service provision is a partnership (between the provider and client).
6. Promote a collaborative relationship with providers.

### **MISSION OF THIS MANUAL**

The mission of this manual is provide uniform definitions, information, and procedures for the region in regard to access, treatment level guidelines, outcomes, service provisions, reporting requirements, data collection, marketing, quality management and other required PRSN policies and procedures. This is to ensure consistency among the provider network and subcontractors within the PRSN.

The PRSN does not discriminate and protects against provider discrimination for serving high risk populations, costly treatment, or specializes in conditions that require costly treatment.