



## PENINSULA RSN

### INPATIENT POLICIES AND PROCEDURES

**Policy Name:** NETWORK ASSIGNMENT OF INPATIENT COSTS, ITA AND VOLUNTARY

**Policy Number:** 12.04

**Reference:** DSHS and Provider Contract

**Effective Date:** 9/2005

**Revision Date(s):** 12/2010

**Approved by:** PRSN Executive Board

#### CROSS REFERENCES

- Attachment: Inpatient Bill Assignment- Frequently Asked Questions
- Policy: Fiscal Management

#### PURPOSE

The Peninsula Regional Support Network (PRSN) network providers may occasionally coordinate inpatient services without PRSN authorization and incur the inpatient costs.

#### PROCEDURE

1. Community hospital admissions may occasionally be coordinated by the network providers without prior inpatient authorization by the PRSN managed care contractor, responsible for inpatient authorization.
  - a. Individuals with dual eligibility for Medicare and Medicaid do not need prior authorization for inpatient hospital services.
  - b. Individuals with Involuntary Treatment Act (ITA) legal holds do not need prior authorization for inpatient hospital services.
2. When prior authorization is not required or provided by a third party, the PRSN will administratively assign costs for inpatient hospital services.
  - a. Inpatient bills are assigned first by area of residence.
  - b. PRSN network contracted providers have an opportunity to appeal the assignment of bills.

## **MONITORING**

1. Policy Monitoring. This policy is monitored through:
  - Monthly PRSN Inpatient costs assignment and analysis
  - Annual PRSN Provider and Subcontractor Administrative Review
  - Exhibit N Provider Complaint and PRSN Grievance Tracking
  - Semi-annual Provider Revenue and Expense Report
  - Quality Management Plan activities, such as review targeted issues for trends and recommendations
  
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for PRSN approval. Reference PRSN Corrective Action Plan Policy.