



PENINSULA RSN

INPATIENT POLICIES AND PROCEDURES

Policy Name: EMERGENCY SERVICES
TRANSPORTATION

Policy Number: 12.06

Reference: WAC 388-865-0452, -0468; DSHS Contract

Effective Date: 2/2002

Revision Date(s): 3/2008

Approved by: PRSN Executive Board

CROSS REFERENCES

- Policy: Corrective Action Plan

PURPOSE

It is the policy of the Peninsula Regional Support Network (PRSN) to provide or arrange for emergency services transportation for individuals to inpatient facilities.

PROCEDURE

1. The PRSN and network providers will provide or arrange for transportation for individual's requiring voluntary and involuntary emergency services.
2. The PRSN network crisis team is responsible for assisting the community hospital in arranging transportation services.
 - Transportation upon discharge for Medicaid folks is a covered expense.
Contact ParaTransit at 1-800-756-5438 (extension 713) as soon as a discharge date and time has been identified. ParaTransit requests 24 hour notice.
3. Transportation services will be provided in a safe and timely manner.
4. If there are costs related to arranging transportation services, they will not be billed to the individual.

5. The PRSN contracted travel standards do not apply for transportation provided for psychiatric inpatient emergency services.

MONITORING

This policy is a mandate by statute and contract.

1. This Policy will be monitored through use of PRSN:
 - Exhibit N Provider Complaint and PRSN Grievance Tracking
 - Biennial Provider Quality Review Team On-site Review
 - Quarterly Provider Performance Reports
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for PRSN approval. Reference PRSN Corrective Action Plan Policy.