



PENINSULA RSN

ADMINISTRATION POLICIES AND PROCEDURES

Policy Name: REQUIREMENTS WITH CHANGES TO
STATE LAW

Policy Number: 2.03

Reference: DSHS Contract;
RCW 38.52, 70.02, 71.05, 71.24, and 71.34

Effective Date: 5/2005

Revision Date(s): 12/2007

Approved by: PRSN Executive Board

CROSS REFERENCES

- Policy: Corrective Action Plan

PURPOSE

When a State law changes, the Peninsula Regional Support Network (PRSN) shall require compliance with the requirements of the law within 90 days after the effective date of the law change.

PROCEDURE

The PRSN will:

1. Notify providers of modification of statute
2. Review contracts and policies to assess if modification is needed
 - Make necessary modifications
3. Establish a mechanism for monitoring the required law changes, if applicable (such as through the annual Administrative Reviews).

MONITORING

This policy is mandated by statute and contract.

1. This policy will be monitored through the annual PRSN Provider and Subcontractor Administrative Review, as well as additional reviews as the new law stipulates/applies.
2. If a provider performs below expected standards during any of the reviews listed above a Corrective Action will be required for PRSN approval. Reference PRSN Corrective Action Plan Policy.