

**Peninsula Regional Support Network
Federal Block Grant Review Protocol
CMHA Review**

Federal Block Grant

Agency:	Reviewer(s):
CFDA # 93.958	Date(s) of review:

	Review Element	Met	Not Met	N/A	Reviewer's Notes/Comments
1	Subcontractor				
1.1	The agency has submitted an A-133 independent audits if appropriate (for those subcontractors who have expended over \$500,00 in federal awards (MHD/RSN contract section 25.b.1))				
1.2	The agency has used a reasonable basis of the cost during the application process for each subcontracted service. (45 CFR 92.20(b)(5) and 45 CFR 74.21 (b)(6)) (MHD/RSN contract section 6.b & 6.c)				
2	Monitoring				
2.1	The agency ensures that expenditures do not contain non-permissible costs as outlined in the MHD/RSN FBG contract section 6.b or costs that are not related to the statement of work. (45 CFR 92.20(b)(4) and 45 CFR 74.21 (b)(6)) (MHD/RSN contract section 6.i)				
2.2	The expenditures are accounted for by the revenue source. (MHD/RSN contract section 6.i)				
2.3	The RSN monitoring activities include checking that actual services were provided or received by the consumer. (45 CFR 92.20(b)(6) and 45 CFR 74.21(b)(7)) (MHD/RSN contract section 6.i)				
2.3.1	For each FBG line item, ensure that sufficient services were provided to justify reimbursement request.				